

Metamora Village Council met in regular session Monday, February 4, 2013 at 7:00 p.m. in the Village Office's. Council present: Ken Wysong-pres., Karon Lane, Ned Monroe, John Hudik and Suzy Stough. Other officials present: Mayor Gary Loar, Fiscal Office Karin Sauerlender, Village Solicitor Alan Lehenbauer and Deputy Clerk Sue Clendenin. Guests: Matt Keller and Cheryl Geer

Mayor Loar opened the meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Guest - Matt Keller, EYA softball commissioner, requested use of village ball fields for the EYA Junior High Spring Softball League, Keller presented a schedule with tentative start date of March 22 through . Games to be held Friday evenings and Sunday afternoons. Keller asked if village would prep fields for Friday games and he would prep for Sunday games. Games for Sunday, May 5 will be rescheduled to avoid conflict with village May Day Celebration in the park. Ken Wysong moved to allow EYA field use for spring softball league and use of village gador. Village will prep fields for Friday games. EYA will be hosting the league's softball tournament July 18 thru 21 and would like to use Village Park. Council approved park use for tournament if it didn't conflict with shelter rentals. Mr. Keller said EYA will operate concession stand again this season with Patty Helm in charge. Council suggested Mr. Keller contact Cathy Mossing for more information on girls' softball involvement during Park-O-Rama this year.

Park-O-Rama has been changed to June 21 thru June 23. Sue asked to schedule ball practices on the Metamora fields at the upcoming coaches meeting.

Minutes- Ken Wysong moved to accept minutes from Jan. 21, 2013 council meeting as written. Second by Suzy Stough and approved by all council.

Reading of Bills – fiscal officer voiced concern with January 31, 2013 service fee increase from CINTAs for uniform services. Contract allows for service charge increase at will, went from \$5 to \$12 per service visit, (which the driver credited \$7). If he doesn't continue the weekly \$7 credit, we will be paying more in service fees than actual uniform rental cost, which is \$8.51 weekly. It costs the village \$13.51 a week or \$702 yearly to provide one employee uniforms, cost based on service charge remaining \$5 a week. CINTAS agreement to expire March 18, 2013, do we want to renew or explore options? Clerk to check if CINTAs requires written cancellation notice before agreement automatically renews. Sue said Chris (CINTAS driver) willing to reduce fees and weekly minimum if village renews contract. Wysong said village could buy or lease uniforms from CINTAS, under a lease program they would only come out to replace/repair uniforms, making employees responsible to wash. Sue to call Superior Uniforms for cost to purchase uniforms.

Bills paid previously:

| | | |
|----------------------|------------------------|-----------|
| Metamora Post Office | 8 rolls forever stamps | \$ 360.00 |
| Robert Sabo | Wages paid 01-29-13 | 321.40 |
| Norman Vance | Wages paid 01-29-13 | 1698.60 |

Current bills to be paid:

| | | |
|----------------------|--|-----------|
| Bills Service | 2 leaf blowers & snow blower gas tank | \$ 269.91 |
| Gary Smith | Prosecutor | 297.50 |
| Medical Mutual | March insurance | 1681.51 |
| Metamora Post Office | 1 st class permit | 190.00 |
| Mike's Repair | Repairs to red truck | 337.29 |
| VISA (Office Max) | Binders, folders | 83.62 |
| ServPro | Power wash basement | 250.00 |
| Toledo Edison | Village electric use | 1126.44 |
| Toledo Duct Clean | Clean village office duct work | 500.00 |
| Treasurer Fulton Co. | Feb. police protection | 425.00 |
| Tri-County Fuels | Diesel for red truck | 122.94 |
| Trish Gleckler | Clean office—Jan. | 40.00 |
| Cintas | Uniforms & mats | 67.55 |
| VISA | Lighting fixtures, headlight, shop vac, filter | |
| | Supplies for basement & Mill St. | 1526.57 |

Bills to be paid later:

| | | |
|--------------|------------------------|-----------|
| EFTPS | January medicare match | \$ 144.16 |
| OPERS | January village match | 1150.63 |
| Norman Vance | Tool rental | 60.00 |

Ned Monroe moved to pay bills. Second by John Hudik and approved by all council.

Solicitor's report – Ken Wysong motioned to suspend the rules on **Ordinance 847** hiring and establishing compensation for Alan Lehenbauer Village Solicitor and Gary Smith Village Prosecutor for the period from the end of the prior contract through the period ending December 31, 2014. Second of motion by Ned Monroe. Roll call vote taken: Lane-yes, Hudik-yes, Monroe-yes, Wysong-yes and Stough-yes. Wysong moved to pass Ordinance 847 under emergency measure. Second of motion by Ned Monroe. Roll call vote taken: Stough-yes, Wysong-yes, Lane-yes, Monroe-yes, and Hudik-yes.

Solicitor provided sample street renaming ordinances for council review.

Mayor Loar asked solicitor to research legalities of appointing same person for town and fire marshal positions.

Old Business – discussed copy machine quotes. Both, Perry Pro-Tech and MT Business Technologies (former Goodremont's) submitted quotes on copiers similar in size, capabilities and cost, both include employee training. The Minolta quoted by Perry is a faster, with an additional 13ppm. Both machines have finishers, scanning and faxing. Perry also included free Alchemy software and training, a \$1,000 perk. Monthly maintenance terms varied with Perry quoting \$19.80 and MT's quoting \$22. After review, council agreed to purchase copy machine offered by Perry Pro-Tech at a cost of \$3,500. Mayor Loar suggested village donate old copier to the fire department, council approved. Solicitor suggested clearing memory prior.

ODOT Salt Storage Agreement - Ken Wsyong moved to suspend the rules on **Ordinance 848** entering into an agreement with the State of Ohio for salt storage on village property in exchange for concessions listed in the agreement, commencing February 4, 2013 and ending March 31, 2014. Second of motion by Karon Lane. Roll call vote taken: Hudik-yes, Wysong-yes, Stough-yes, Monroe-yes and Lane yes. Wysong moved to pass ordinance 847 under emergency measure. Second of motion by Karon Lane. Roll call vote take: Hudik-yes, Stough-yes, Monroe-yes, Wysong-yes and Lane-yes. Ordinance passed.

Wsyong asked if lessee was contacted in regards to a maintenance issue with hanging metal from the overhead door of the Maple Street building. Sue said she called Mr. Zeller to inform of hanging metal and he has since removed. In the future, when maintenance issues are noted we can send Mr. Zeller asking he make repairs within a time-frame, if not village will repair and bill. Per Village agreement with lessee, lessee is responsible for all building maintenance. We don't want the building to deteriorate in the even default should occur and ownership reverts back to the village.

New Business – Chip renovating basement do we want him to paint floors. No, would be excessive prep work to get paint to adhere and not sure area wont flood again. Chip offered village to rent his paint sprayer for \$100 a day. One day rental approved, with the understanding if it breaks during the rental period it will not be our responsibility to repair. Anderson Window rep coming tomorrow to give quote to replace front office windows and door. Mayor Loar said Dave Sharples might also be interested in bidding on the front entrance renovation. Lane said it might be wiser to replace sidewalk and reinforce concrete in basement, prior to renovations. Hudik suggested calling Haury Concrete for opinion on concrete; we need to find out if it's structural or cosmetic, before taking action. Chip getting prices to repair park slides.

Fiscal Officer's report – February's second meeting of council has been rescheduled to Monday, February 25, at 8:00 p.m., to allow officials to attend County Fireman's Dinner. Committees to meet one hour prior.

Mayor's report – letter from OPWC approving \$260,900 in loan dollars for the Issue 2 Parker Road Project, yet to hear on grant decision. Checking into cost to hire company to update village website. Lane suggested asking NW State for intern to update webpage. Not sure CDBG money will be available this year, will know by March. Four County Career Center asking village pass proclamation designating February "Career Technical Education Month." Mayor read Proclamation.

Adjournment - Ken Wysong moved to adjourn at 8:15 p.m. Second by Ned Monroe and approved by all council

Mayor – Gary Loar

VFO – Karin Sauerlender

Respectfully submitted,

Sue Clendenin

Deputy Clerk