

Metamora Village Council met in regular session Monday, February 25, 2013 at 8:00 p.m.  
 Council present: Ken Wysong, Karon Lane, Suzy Stough, Ned Monroe and John Hudik.  
 Other village officials present: VFO Karin Sauerlender and Deputy Clerk Susan Clendenin,  
 with Mayor Loar absent

Ken Wysong opened the meeting with the pledge of Allegiance to the Flag

**Oath of Office** – Cheryl Geer sworn into village council position

**Guest** – Terry Robideau, director of CAST (Caring and Sharing Together) shared information on the newly formed non-profit program in operation in the former Day Care on Mill Street. CAST offers free monthly distribution of food and staples to area families in need. Currently serving 30 to 38 families each month, and expect numbers to increase. Distribution occurs on the 3<sup>rd</sup> Wednesday of every month, would like to eventually add a Tuesday evening distribution. Until Cast receives grant money, eligibility guidelines are on need basis. CAST members plan on sponsoring a rummage sale and chicken barbeque during Town Garage Sales June 15, with proceeds helping continuance of CAST efforts. Donations are always appreciated; please call Terry Robideau for more information @419-644-2563.

**Minutes** –Karon Lane motioned to accept council minutes as written from February 4, 2013. Second by Suzy Stough and approved by all council.

**Reading of Bills –**

Bills paid previously:

Norman Vance	Wages paid 02-12-13	\$1556.78
Robert Sabo	Wages paid 02-12-13	321.40
Ohio Gas	Heat for office & Mill St.	203.28

Current bills to be paid:

Sue Clendenin	February salary	\$1911.33
Karin Sauerlender	February salary	2169.33
Robert Sabo	Wages paid 02-26-13	321.40
Norman Vance	Wages paid 02-26-13	1632.01
Gary Loar	February salary & 2 meetings	400.00
Fulton County Engineer	Road salt	918.53
Habitec	Service programs	192.51
Gary Loar	January mileage	51.98
Lowe's	Outlets & switches, halogen lite, air filter & misc. supplies	97.53
Toledo Edison	Mill St. shop electric use	60.93
Century Link	Village office phone & fax	222.05

Bills to be paid later:

Norman Vance	Rental of paint sprayer & nail gun	\$ 120.00
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Suzy Stough moved to pay bills. Second by Ned Monroe and approved by all council.

**Committee reposts** – Personnel & Finance recommend staying with CINTAS for uniform service, since they have agreed to reduce charges. It was suggested to remove automatic renewal, check on weekly minimum and reduce length of contract to 24 months. It was suggested to get toilet paper price from another vendor, we are now paying \$7 per 1,000 foot roll which seems high. Committee also recommended the purchase of a used table and six chairs at \$150, four plastic shelving units up to \$200, and \$400 in carpet squares for the village basement. Ned Monroe motioned to appropriate up to \$800 for above mentioned basement improvements. Second of motion by Karon Lane and approved by all council. Made recommendation to ask Dave Miller if he wants to work part time for the village again this summer. If Miller not interested, place help wanted ad in the Key Shoppers News. Would like summer employee to start mid-April and work till ball games are over mid-July. Wysong asked about help with fall leaf pick up. The committee doesn't think it's necessary to keep summer help on till and through leaf pick, but rather ask summer employee to help with pick up as needed. Recommend summer employees works a maximum of either four, 6 hour days or five, five hour days;

time could be flexed. Suggested rate of pay at \$9 an hour. Summer employee's first obligation is to park upkeep, then where needed. Summer help to unlock shelter when rented during the week, officials and clerks to take care of weekend rentals. Suggested future review of BPA pay scale, in light of less responsibilities with water plant closing 1 ½ years ago. Pay change won't take effect until 2015.

Lands & Buildings report –Chairman John Hudik provided information on the village's 2013 calendar of events May 4<sup>th</sup> and September 28<sup>th</sup> dates for curbside unlimited pick up, Park Opening Ceremony, Sunday May 5<sup>th</sup> at 3p.m., Town Sales June 15, park clean up Saturday April 27, Spring clean-up for residents yard debris Monday, April 29. Will ask Swanton to clean/sweep streets Monday, April 29 and June 17, Goodwill truck in town accepting donations June 21 &22, to be located at maintenance building on Mill Street. . Committee recommends purchase of a 6' lawn roller, (ask Park-o-Rama to help with purchase cost), tiller and to pay for repairs and maintenance on park gator. cost), tiller and to pay for repairs and maintenance on park gator. cost), tiller and to pay for repairs and maintenance on park gator. Village basement has been cleaned and painted. Table and chairs set up in basement to accommodate extra meetings and provide an area to work on village records. Committee also discussed addition of Park Roll of Honor to the Memorial Wall and invited Cathy Mousing to attend the next committee meeting. Preliminary information found similar plaques could run over \$4,000, want to discuss options, i.e. engraved bricks, paving stones, benches, etc. Chip trying to get additional bids to replace office windows and front door.

**Street Superintendent's report** – Spoke to both Randy Haury and Jeff Pawlaczyk about replacing /repairing concrete in front of office both agreed it would be very expensive and complicated. The general consensus was to let it be; not cracking and not a problem. John suggested replacing cracked steps; Chip said the step goes down to underneath the walls, could remove some concrete on top of steps and re-pour but most likely would crack. Chip rough guesstimate to fix concrete around \$15 - 20,000. Park gator needs new clutch, does village pay to fix or Park-o-Rama? Village uses gator on regular basis and agreed to repair and maintain. Asked if he should pursue tiling estimates on land behind maintenance building? Trees need to be removed before tilling. Chip asked to pursue tree removals and future farming of extra property. State might also want half an acre behind garage to construct salt storage unit.

**Fiscal officer's report** – new copier delivered and installed. Carl Pope case closed and fines of \$200 received and recorded. Ken Wysong would like a report on the case.

Emergency Management raised fees from \$400 to \$600 annually, need to transfer funds to cover Karon Lane motioned to approve transfers. Second of motion by Ned Monroe and approved by all council

**Mayor's report** –Northeast Water Advisory Board agreed with Ziad to increase water rates to \$9.08 per thousand effective May 1, 2013. System now in red. Ken suggested inviting county commissioners to a council meeting to further discuss water rates and related issues. Water rates have increased \$2.13 per thousand gallons in two years, nearly 30% increase.

**Adjournment** – Suzy Stough motioned to adjourn at 9:20 p.m. Second by Ned Monroe and approved by all council.

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**Mayor – Gary Loar**

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**VFO – Karin Sauerlender**

Respectfully submitted,

Sue Clendenin  
Deputy Clerk