

Metamora Village Council met in regular session Monday, April 1, 2013 at 7:00 p.m. at the village office. Council in attendance: Karon Lane, John Hudik, Ned Monroe, Cheryl Geer and pres. - Ken Wysong (7:35)

Other officials present: Mayor Loar, Village Solicitor Alan Lehenbauer, Fiscal Officer Karin Sauerlender and Deputy Clerk Sue Clendenin

Guests – Amboy Township Trustees Jeff Simon and Rick Raab

Mayor Loar opened the meeting with the Pledge of Allegiance to the Flag.

Issue 2 Project – Metamora Village along with Amboy Township filed Issue 2 funding for road improvements to Parker/Co. Rd. 2 and recently received unofficial approval. Official announcement by the state expected July 1. Council and Trustees agreed to move forward with hiring an engineering firm, followed by bidding out project to allow us to be ready to start the project as soon as official award is released. Mayor Loar asked trustees if they want to be involved with selecting engineering firm. Trustee Raab said Metamora has more roadway improvements in the project, so ultimately Metamora’s decision. Mayor Loar said Metamora will provide trustees with a list of engineering firms and inform of village preference. Trustee Raab said they were unfamiliar with hiring engineering firms because they use the county engineer for all their projects. John Hudik asked if the county engineer would engineer the project. Trustee Simon said doubtful, not enough time and Mannick & Smith already has most of the engineering work completed. The fiscal officer said based on expected engineering cost it might be necessary to ask engineering firms for RFQ’s (request for qualifications) which does not include cost estimates, just statements of qualifications. Cost estimates will be provided before contracts are signed. If engineering cost is over \$50,000, RFQ’s will be necessary. Engineering estimate on the application was \$40,400, which is under threshold for RFQ advertising. Fiscal officer will contact Issue 2 for advice on RFQ threshold especially when it could be close.

**Minutes** – Karon Lane motioned to accept minutes of March 25, 2013 council as written. Second by John Hudik and approved by all council.

**Bills**—presented for approval.

Current bills to be paid:

Cash—Petty Cash	Postage, egg hunt supplies, phone battery, Misc. office supplies	\$ 78.52
First Energy Solutions	Income tax refund	345.00
Key Shoppers News	Advertising for seasonal position	76.50
VISA—Office Max	Ink, tape batteries, paper towels	252.09
Overhead Door	Service call	78.40
Perry Corporation	Maintenance agreement	19.80
Toledo Edison	Village electric use	1194.24
Treasurer Fulton county	April police protection	425.00
Tri-County Fuel	Diesel fuel	110.39
VISA	Materials for salt shed, roto-tiller, Supplies for Egg hunt, credit	1247.95

Bills to be paid later:

EFTPS	March medicare match	\$ 118.91
OPERS	March village match	1141.68
Cintas	Uniforms & park restroom supplies	95.08

Cheryl Geer motioned to pay bills as presented. Second by Ned Monroe and approved by all council.

**Solicitor's report** – provided contract threshold of \$50,000 before bidding necessary.

**Old Business** – John Hudik asked if any changes were made to allow 4H animals in the village. Current ordinance bands keeping any pig, horse, cow, goat, three or more dogs or cats at least three months of age or any fowl or poultry in any pen, yard or other enclosure situated within village limits in. John Hudik made motion requesting the Planning Commission review current animal ordinance in regards to 4H animal. Ken Wysong inquired about ordinances on file pertaining to garage sale permits; he thought the village had one on the books. The zoning inspector was unable to find anything on record that requires residents to acquire a permit to have a garage sale. Council prefers not to have a permit requirement for garage sales other than the annual town sales, that revenues from the sale of permits pay for advertising, porta-pot rental and offset costs for annual Halloween party.

**New Business** – none

**Fiscal Officer's report** – requested the following transfers:

<b>TO:</b>	<b>FROM:</b>	<b>AMT:</b>
B1-6-B-271 transfer to Cap. Imp	B1-7-255 Construct & Replace	\$ 63,783.00

**INCREASE REVENUES:**

D1--I-142	Issue II	\$260,900.00
D1—I-193	Transfers	63,738.00
D1—I-142	Township reimbursement	48,117.00

**INCREASE APPROPRIATIONS:**

D1-7-A-230	Pave Parker Rd.	\$372,800.00
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Karon Lane motioned to approve transfers as requested. Second of motion by Cheryl Geer and approved by all council.

**Mayors' report** – EMA director working on updating multi-hazard mitigation plan, will request village input. Commissioners to attend May 6 village council meeting and have requested advance notice of concerns and issues council may have so they can prepare informative responses. Council not only concerned about water cost increases but would like to stay informed on future discussions regarding alternative sources of water.

**Adjournment-** Ken Wysong motioned to adjourn at 7:36 p.m. Second of motion by Ned Monroe and approved by all council.

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Mayor – Gary Loar

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VFO – Karin Sauerlender

