

Metamora Village Council met in regular session Monday, April 15, 2013 at 8:00 p.m.  
 Council present: Ken Wysong, Cheryl Geer, Karon Lane, Ned Monroe, John Hudik and Suzie Stough. Other village officials present: Mayor Loar, VFO Karin Sauerlender and Deputy Clerk Susan Clendenin.

Mayor Loar opened the meeting with the pledge of Allegiance to the Flag

**Minutes** – Cheryl Geer motioned to accept minutes from April 1, 2013 council meeting as written. Second by Ned Monroe and approved by all council. Suzie Stough abstained.

**Bills**—were presented for approval.

Bills paid previously:

Robert Sabo	Wages paid 04-09-13	\$ 321.40
Norman Vance	Wages paid 04-09-13	1448.55

Current bills to be paid:

Metamora Post Office	Postage to mail unlimited post cards	\$ 59.64
Evergreen Community News	Advertising for May Day	63.00
Luckey Farmers	Athletic Field marker	106.25
City of Toledo	12-yd mulch delivered	169.00
Gary Smith	Prosecutor-March	252.50
Gary Loar	Mileage to march meetings	51.98
Marathon Oil	Gas	128.33
Medical Mutual	May insurance	1681.55
Mike's Repair	Repair flasher & turn signal	363.00
Ohio Gas	Natural gas for office & garage	166.86
Fred Ott	Lawn roller	645.00
Overhead Door	Repair garage door	637.00
Toledo Edison	Mill St. garage electric use	152.41
Century Link	Phone & Fax	232.78

Bills to be paid later:

Sue Clendenin	April salary	\$1911.33
Karin Sauerlender	April salary	2169.33
Gary Loar	April salary & 2 meetings	400.00

Ken Wysong motioned to approve payment of bills. Second by Suzy Stough and approved by all council.

**Committee reports** – Chairperson Karon Lane reported Personnel & Finance recommend hiring Steve Mack for the part-time seasonal position, at an hourly rate of \$9.50, for a maximum of 20 hours a week, with park duties first priority along with maintenance of all village plantings. Office notified Mr. Mack passed recent drug and lifting tests. Committee also recommends the seasonal employee works Monday – Thursday, 5 hours per day. Ken Wysong motioned to suspend the rules on **Ordinance 849**, hiring Steve Mack as part-time season employee at a rate of \$9.50 per hour up to a maximum of twenty hours per week beginning April 16, 2013. Second of motion by Cheryl Geer. Roll call vote taken: Monroe-yes, Stough-yes, Wysong-yes, Lane-yes, Geer-yes and Hudik-yes. Wysong motioned to pass Ordinance 849 under emergency measure. Second of motion by Karon Lane. Roll call vote taken: Monroe-yes, Lane-yes, Stough-yes, Geer-yes Wysong-yes and Stough-yes. **Ordinance 849 passed.** If needed, additional work hours will have to be approved by mayor. Also reported, work orders will be ready by next council meeting and they have completed review of employee handbook, which also will be ready for review at the next meeting of council. Personnel & Finance recommend using Porter Memorial funds to pay for playground replacement parts and additional park benches. Also reported the fiscal officer is looking into new accounting software programs.

The deputy clerk inquired about using Porter Memorial funds to cover costs of “Appreciation Wall” mounts, until revenues are received from golf outing. Council didn’t feel Porter Memorial Funds should be used to cover expense of mounts, prefer mounts are ordered when golf revenues are received. Hudik said Park-O-Rama will meet April 24<sup>th</sup>, will ask if they would be willing to front the cost until golf outing revenues reimburse them. New mounts will cost approximately \$5,000.00+. Who is going to reimburse the village for mounts in the event the golf outing doesn’t net enough or never occurs? Cathy Mossing had said Smitty donations have exceeded memorial garden costs and

money should be in the fund to help pay for the new mounts. The fiscal officer said it was not possible to set up a separate fund for Smitty memorial donations, she would have to go back several years to see what memorial expenses were paid using fund dollars, to see if there is any balance left from the Smitty donations. At this time, there is not a budget line item to purchase the new mounts. Council not willing to amend appropriations to purchase mounts. Ken Wysong would like to know how much money the Smitty Memorial has donated over the years and how much of that has the village spent. The fiscal officer was not aware spending memorial funds was to be itemized and documented, there isn't a link between donations and the spending. The money went into the general fund and park expenses are paid out of the general fund. She will have to go back into each year's fund report, find every transaction that came out of those funds and look up vouchers to see what it was spent on. Several thousand dollars had been spent funding the May Day Celebration, maintaining and improving the Memorial Garden. Wysong requested inviting Cathy Mossing to May 6<sup>th</sup> council meeting to further discuss end-payer for the wall mounts. Mossing said Duane "Sparky" Delauter was selected this year's inductee to the Appreciation Wall.

Chairman, John Hudik reported Lands & Buildings reviewed complaint on cars parking on Shawnee Drive preventing the school bus from getting through to pick up a disabled student. Committee requested courtesy letters sent to Garnsey Avenue homeowners asking they not park out on Shawnee Drive and park as far off road as possible, especially during the school year. Shawnee is not a road, only a drive and consequently very narrow. Hudik said most residents have enough room in their rear yards to park off the roadway, if not; they should park in front of their homes on Garnsey. Cheryl Geer suggested looking into either repaving road and/or making it one-way from Shawnee around Garnsey. Some couldn't see the advantage of making it one-way. Playground replacement parts have been ordered, Ned offered to pick up parts when in, potentially could save \$185 in shipping charges. Replacement parts have been ordered for park drinking fountain. Chip to get costs to trench new storm line in park. Discussed putting eaves on concession building along with sidewalk replacement including extending south-side walkway out six feet. Reviewed window bid from Andersen's, tabled until Mayor Loar gets additional estimates. Habitec to visit park and re-evaluate location of cameras in park.

**Street Report** – along with Karin created a tool inventory, yet to engrave tools. Inquired about attending upcoming Dam Safety class, May 1 in Waterville. Wysong referred to Board of Public Affairs. Chip unable to locate operating manual for sewer lagoon. Refer to Board of Public Affairs.

**Old Business** - Park clean-up scheduled Saturday, April 27, 9a.m. to noon. The fiscal officer spoke to Donna Kirkbride with Issue 2 and she recommends the village asks for engineering RFQ's, regarding the Issue 2, Parker/CR2 Road Improvement Project.

**New Business** – Mayor Loar said Chip's laptop is not adequate for his needs; disc drive doesn't work along with other malfunctions. Recommend purchasing new laptop, at a cost of \$480. Cheryl Geer motioned to purchase new laptop for Chip from Computer Plus, not to exceed \$500. Second by Ken Wysong and approved by all council. Chip to continue using old laptop for field use.

Indigent Services Agreement - Karon Lane motioned to suspend the rules on **Ordinance 850**, updating and amending Ordinance 829. Second of motion by Suzy Stough. Roll call vote: Geer-yes, Stough-yes, Lane-yes, Wysong-yes, Hudik-yes and Monroe-yes. Lane motioned to pass Ordinance 850 under emergency measure. Second by Suzy Stough. Roll call vote taken: Geer-yes, Stough-yes, Monroe-yes, Wysong-yes, Lane-yes and Hudik-yes. **Ordinance 850 passed.**

**Fiscal Officer's report** –Ken Wysong motioned to appropriate \$1,000 from the Porter Memorial Fund to pay for park playground replacement/repair parts. Second of motion by Cheryl Geer and approved by all council. Village office recently contacted by a salesman offering 35% off holiday lights. Council not interested at this time.

**Mayor's report** – Suggested ball field lights are turned in the first week June. L&B to determine exact date. Cheryl Geer would like to see a volleyball league started in the park. Jason Taylor would like to demonstrate new machine that will peel-off concrete on bridges. Jeff Pawlaczyk to co-ordinate demonstration with Taylor. County looking for donations to complete 9/11 Artifacts Memorial at the Fulton County Fairgrounds, asking communities to consider purchasing memorial blocks at \$500 each. Fulton County Sheriff Deputy's spent a total of 47 1/4 hours patrolling the village in March. Officer's handled ten complaints, issued one warning and had two domestic violence arrests. Metamora community profile has been updated. State will have moneys available this year for downtown revitalization projects.

**Adjournment** – Ken Wysong motioned to adjourn at 9:13 p.m. Second by Ned Monroe and approved by all council.

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Mayor – Gary Loar

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VFO – Karin Sauerlender

Respectfully submitted,

Sue Clendenin  
Deputy Clerk