

Metamora Village Council met in regular session Monday, May 20, 2013 at 8:00 p.m. Council present: Ken Wysong, Cheryl Geer, Karon Lane, Ned Monroe, John Hudik and Suzie Stough. Other village officials present: Mayor Loar, VFO Karin Sauerlender and Deputy Clerk Susan Clendenin.

Guest- Paulette Hubert-Mills from Poggemeyer Design Group.

Mayor Loar opened the meeting with the pledge of Allegiance to the Flag

Guest – Paulette Hubert-Mills with Poggemeyer Design Group was present, thanked council for giving them the opportunity to submit qualifications for the upcoming roadway project. She offered her assistance with future funding needs.

Minutes – Cheryl Geer motioned to accept minutes from May 6, 2013 council meeting as written. Second by Ken Wysong and approved by all council.

Bills—were presented for approval.

Bills paid previously:

Lowe’s Home Center	Basement shelves, lights & misc for park	\$ 198.93
Treasurer Fulton County	May police protection	425.00

Current bills to be paid:

Sue Clendenin	May salary	1911.33
Karin Sauerlender	May salary	2169.33
Steve Mack	Wages paid 05-21-13	479.75
Robert Sabo	Wages paid 05-21-13	321.40
Norman Vance	Wages paid 05-21-13	1715.25
Gary Loar	May salary	350.00
Advanced Sanitation	Unlimited pick up	1200.00
Evergreen Community News	Advertising for May Day	63.00
Lucky Farmers	Weed killer for park	906.00
Gary Smith	Prosecutor	408.10
Habitec Security	Camera maintenance agreement	192.51
WexBank	Gas for village equipment	81.29
Medical Mutual	June insurance	1681.55
Ohio Gas	Natural gas for office & shop	76.48
John Deere Financial	Sickle mower	4053.84
Recreation Creation	Slide replacement parts	716.22
Toledo Edison	Mill Street building electric	44.92
Century Link	Phones & fax	222.31

Ken Wysong motioned to approve payment of bills. Second by Ned Monroe and approved by all council.

Committee reports – Chairman Karon Lane reported work orders have been completed asked that Cathy Mousing submit suggested park tasks she would like to see completed before Park-O-Rama. Also want village limit flower beds weeded. Approved increasing Steve Mack’s hours up to 40 hours per week until Park-o-Rama. Chip said Steve spends all of his time in the park, except helping Chip a few hours when needed for two man jobs. In regards to RITA’s subpoena Program the committee recommends RITA send out delinquent letters and then the village will decide how to go into the final collection stage and if we want to send out supeonas. Also discussed state audit options and suggest pursuing “Agreed Upon Procedure Audit” which should be less expensive than a regular audit. Only eligible if you haven’t had significant problems in prior audits and federal grant in the last two years. Committee also reviewed RFQ’s for Parker Road, will discuss later in meeting.

Lands & Building chairman John Hudik reported slide parts and attachments have arrived but not yet in, suggest widening parking lot in park (west side) near north ball diamond, water fountain in park fixed, Chip asked to hang safety net over concession stand area, Chip getting material to bury electrical wires in park near Shelter C to widen parking lot, suggested buying top soil to repair lawns torn up when village made sewer repairs instead of buying large tiller attachment for tractor. Chip would like larger tiller to attach to tractor and return smaller one. Chip said Lands & buildings decided to buy topsoil for jobs and not purchase tiller for tractor, he will level out areas and add 2-3” of topsoil before planting grass seed. Ken Wysong motioned to purchase up to \$500 of top soil, using \$250 from sewer and \$250 from lands and buildings accounts. Second by Ned Monroe and approved by all

council. Sue asked to contact Habitec to meet Chip or John Hudik at park for possible surveillance updates. Chip received material quote of \$2800 for tile to run from park to creek.

Street Superintendent's report – thanked Ned Monroe for picking up playground equipment in Hillsdale, Michigan, saving the village \$180 in delivery fees. Electrical work nearly complete at water plant. Had trouble with lift station, hired electrician to fix circuit breaker that shut down pump, will have to order another for back up.

Old Business – Reviewed engineering RFQ's for Parker-Road Project. Personnel & Finance recommend hiring DGL first and secondly ESA, due to start up schedule and experience. Mayor Loar said several firms were too busy to engineer projects, such as Man nick & Smith and Jones & Henry. After discussion and considering both Mike Anderzack's and Board of Public Affairs recommendations it was decided to offer a contract to DGL. Ken Wysong motioned to pursue contract with DGL. Second by Suzy Stough and approved by all council.

Mayor Loar said he was informed by Amboy Trustee Rick Raab that the new fire chief doesn't feel a heli-pad is necessary. He explained to Mr. Raab the village invested over \$3,000 to put electric underground to accommodate helipad requested by the last fire chief. Mr. Loar requested the township and fire department give the village a good reason why they feel the heli-pad is not a good investment for the area.

CDBG income surveys return rate low. At this rate, will not make application deadline this year. Will pursue completing survey, once completed the survey is good for 5 years.

New Business - Karon Lane made motion to request from the state auditor an "Agreed Upon Procedure Audit." Second by Suzy Stough and approved by all council.

Fiscal Officer's report – asked permission to attend RITA annual meeting on June 19. Approved. Requested the following transfers;

FROM	TO	AMT
E1-5-C-211 Wages-water plant	E1-5-C-239-1 contractual	\$ 500.00
E1-5-C-212 Benefits	E1-5-C-239-1 contractual	50.00
E1-5-X-250-1 Capital outlay	E1-5-C-239-1 contractual	250.00
A1-7-X-250-1 Capital outlay	A1-7-X-271-1 transf. to water	2200.00
A1-7-X-230-2 Income Tax	A1-7-X-230-1 Income Tax refund	345.00

Increase Appropriations

E1-5-C-239-1 Misc. contractual	\$2200.00
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Increase Revenues

E1—F-270 Transfer from General	\$2200.00
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Ken Wysong motioned to approve requested transfers. Second by Karon Lane and approved by all council.

Mayor's report – school transportation asked village what we are doing about the parking on Shawnee Drive which prevents the bus getting through. Village sent letters out asking residents on Shawnee Drive not to park along the road, especially during school year. Hudik suggested the school consider sending a school van down Shawnee to pick-up the special needs student residing on Shawnee. It's never been an issue before, why now.

Resident on East Main complaining about dust blowing off dirt piles at APC. Refer to zoning inspector.

Planning Commission has recommended council recodify village ordinances. Mayor Loar to give ordinance book to Fulton County Sheriff's department, asking they review and enforce curfew and loitering ordinance, (unable to find ordinance pertaining to loitering.) Sue to get cost of re-codification of ordinances.

Regional Planning to meet next Tuesday to discuss residents on County Road 6 who want to purchase water taps from NE Water System. County rules state you must own five acres or less to purchase a tap from NE Water; the two lots in question are 7.2 acres. Rule based on Farm Land Preservation. Council thinks they should be allowed to buy taps; lots already existed prior to waterline going in.

Adjournment – Ken Wysong motioned to adjourn at 9:15 p.m.

Mayor – Gary Loar

VFO - Karin Sauerlender

Respectfully submitted,

Sue Clendenin
Deputy Clerk