

Metamora Village Council met in regular session, Monday, November 18, 2013 at 8:00 p.m.
Members present: Pres. Ken Wysong, Ned Monroe, Cheryl Geer, John Hudik, Karon Lane, and Suzie Stough.

Other officials present: Mayor Loar, VFO Karin Sauerlender and Street Superintendent Chip Vance.

Mayor Loar opened the meeting at 8:00 p.m. with the Pledge of Allegiance to the Flag.

Guests- none

Minutes – Not available at this time

Bills – presented for approval.

Current bills to be paid:

Robert Sabo	Wages paid 11-19-13	\$ 321.40
Steve Mack	Wages paid 11-19-13	508.25
Norman Vance	Wages paid 11-19-13	1744.40
Anderzack Pitzen	Culvert Repair	103,680.00
Aastek Computers	Web-site design	500.00
Fulton County Commissioners	Water	36.32
Lowe's	Holiday bulbs, dehumidifier	464.72
Marathon Oil	Gas for white truck	
99.25		
Ohio Gas	Heat for Mill St. garage & office	
35.36		
John Deere Financial	Pin fastener	
5.83		
Perry Corporation	Copier maintenance	
59.40		
Toledo Edison	Mill St. electric	
68.75		
Trisha Gleckler	Clean village office	
40.00		
Century Link	Village office phone & fax	
241.04		

Bills to be paid later:

Medical Mutual	December insurance
1,895.61	

Cheryl Geer motioned to pay bills. Second by Ned Monroe and approved by all council.

Committee reports –Personnel and Finance looking into health insurance options, Chip to complete health insurance questionnaire. Recommend web-site design and updating with Aastek Computers for annual cost of \$1,000 with a \$500 down payment. Discussed 2014 budget items, including 2% across the board increase in payroll, cost of living went up 1.5%. Looking into cell phone allowance for the deputy clerk of \$20 per month. Ken Wysong suggested she not give out her cell number if she doesn't want village related phone calls, \$20 a month seems excessive compensation. Suggest giving employees a \$25 gift card for Christmas. Cheryl Geer looking into cost of lateral file cabinets to help organize office records. Amend Deputy Clerk's job description to include special event coordinator.

Lands & Buildings – discussed cost for park projects, i.e. new roof on Shelter B along with eaves, downspouts and replacing sidewalks and see if Park-O-Rama will help defray cost. Discussed selling rotary broom, Chip said it takes hours to put on and take off. Consider having Swanton sweep streets three times a year; spring, fall and week of holiday parade. Getting late to trim street trees, just trim lower branches of crabapples to safeguard walkers. Want to confirm with Park-O-Rama they are willing to pay for Recognition mounts and annual plaques. Instead of decorating 30+ foot tree in front of the bank, Chip will get a live tree and anchor down in front of village office. Discussed extending the northwest parking lot in the park further west and adding a lot behind Wagonfields on Garnsey extending north. Put in pylons to prevent parking in the grass back in the park. Scheduled 2014 calendar of events.

Street Superintendent's report – Sam Borck will help get up holiday decorations next Tuesday or Wednesday. Have community service worker for 240 hours of service, already completed 19 hours of service. Still has a lot of work for seasonal employee. Ken Wysong motioned to extend Steve Mack's hours another 80 hours. Second by Cheryl Geer and approved by all council. Wants to rewire 1 light that lights the parking lot in the park (currently hooked into the box that we shut off in the fall.) Red truck is ten years old and starting to break down. Roads have all been crack sealed and fixed. John Hudik asked if snow plow along with the salt spreader is ready for winter use. No, will work on as soon as leaf box comes off, which has been on for two weeks. Chip said he may have to replace plugs if corrode or worn out on salt spreader but will get to as soon as possible. Hudik concerned salt spreader may need parts and won't have time to fix before it's needed.

Old Business – Section 2 (the village administrator shall be appointed by the mayor with the approval of a majority of council. The village administrator shall be under the supervision of council. 3d. (may approve expenditures or assign contracts up to \$2,500 without the express consent of council. Expenditures and/or contracts over \$2,500 must be approved by a majority of council, both sections were added to **Ordinance 862** establishing a Village Administrator position and Abolishing the Board of Public Affairs. Mayor Loar said he is considering John Vershum for the new position. Wysong moved to pass the third and final reading of **Ordinance 862**. Second by Cheryl Geer and approved by al council.

New Business – Karon Lane motioned to approve a one-year contract with Aastek Computers for \$1,000 to redesign and maintain village website, and approving a \$500 down payment. Second by Suzie Stough and approved by all council.

Ordinance 863 – Wysong motioned to approve the first reading of Ordinance 863 amending the agreement for Indigent Defense Services in County Court with Fulton County Commissioners and extending the agreement commencing January 1, 2014 and terminating December 31, 2014. Second of motion by Ned Monroe and approved by all council.

Ordinance 864 – Discussed applying for Issue 2 for road projects or paying entirely with bond revenues. Ken Wysong motioned to hire DGL Engineering, LLC for engineering of improvements to Shawnee and Wildflower Drive in the amount not to exceed \$34,000 for preliminary design, final design and construction administration of improvements to Shawnee Drive and Wildflower Drive. Second of motion by Cheryl Geer. Roll call vote taken: Geer-yes, Wysong-yes, Lane-yes, Stough-yes, Monroe-yes Hudik-no. Hudik would like to see additional engineers submit proposals.

Fiscal Officer's report-

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
A1-7-X-250	Capital Outlay	A1-7-X-232	Postage	\$ 200.00
E2-5-A-220	BPA Mileage	E2-5-C-211	Sewer Employee	1,000.00

Cheryl Geer motioned to approve transfers. Second by Suzie Stough and approved by all council. The Board of Zoning Appeals recently granted a variance to Kim and Juliana Clendenin to construct a new porch at 220 East Main within the 30' front yard set-back. The house was built prior to zoning and is non-conforming thus requiring a variance for such improvements..

Mayor's report- Read the Sherriff's report for October, Deputy's spent 49 3/4 hours patrolling the village and handled five complaints.

Adjournment – Wysong motioned to adjourn at 9:10 p.m. Second of motion by Ned Monroe and approved by all council.

Mayor – Gary Loar

VFO – Karin Sauerlender

Respectfully submitted,
Sue Clendenin

