

Metamora Village Council met in regular session Monday, December 2, 2013 at 7:00 p.m. in the Village Office's. Council members present: John Hudik, Pres.-Ken Wysong, Ned Monroe Suzie Stough, Karon Lane and Cheryl Geer.

Other officials present: Mayor Loar, Fiscal Officer Karin Sauerlender, Village Solicitor Alan Lehenbauer and Deputy Clerk Sue Clendenin

**Guests:** none

Mayor Loar opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

**Minutes-** Cheryl Geer motioned to approve minutes from November 4, 2013 council meeting. Second of motion by Suzie Stough and approved by all council.

**Bills-** presented for approval.

Current bills to be paid:

Robert Sabo	Wages paid 12-03-13	329.44
Steve Mack	Wages paid 12-03-13	470.25
William Ziss	Wages paid 12-03-13	47.50
Norman Vance	Wages paid 12-03-13	1665.15
Amboy Township	Mowing	225.00
Governmental Systems	Software support	1800.00
Habitec	Maintenance for park & reservoir security	192.51
Loar's Auto Repair	Oil for salt spreader	39.98
VISA	Paper & printer ink	194.94
Premier Patching	Patching village streets	1500.00
S&K Vinyl graphics	Lettering for village office door	60.00
Squire Sanders	Bond Council	4500.00
Toledo Edison	Village electric use	1292.34
TMACOG	2014 Annual dues	131.00
Treasurer of Fulton Col	December police protection	425.00
Tri-County Fuels	Diesel fuel	162.98
VISA	Supplies for Halloween party, bleach	
	Parts to repair leaf box, virus protection program	712.36
Sue Clendenin	Refund of OPERS	10.00
Karin Sauerlender	Refund of OPERS	10.00
Gary Loar	Refund of OPERS	25.00

Bills to be paid later:

EFTPS	November medicare match	\$ 132.49
OPERS	November village match	1206.39
Sue Clendenin	December salary & 2013 special meetings	2286.33
Karin Sauerlender	December salary & 2013 special meetings	2544.33
Gary Loar	December salary & special meetings	400.00
Ned Monroe	Council salary & 2013 special meetings	1575.00
Ken Wysong	Council salary & 2013 special meetings	1650.00
Jeff Pawlaczyk	BPA salary & 2013 special meetings	1250.00
John Vershum	BPA salary (11 mo.) & 2013 special meetings	1145.83

Cheryl Geer	Council salary (10 mo) & 2013 special meetings	1366.67
John Hudik	Council salary & 2013 special meetings	1575.00
Karon Lane	Council salary & 2013 special meetings	1625.00
Richard Sauerlender	BPA salary & 2013 special meetings	1250.00
Suzie Stough	Council salary & 2013 special meetings	1575.00

Ned Monroe moved to pay bills. Second by Karon Lane and approved by all council.

**Solicitor's report** – suggested as a follow up to last month's visit with First Energy that residents with additional electric questions visit PUCO's website for more information.

**Old Business –**

**Ord. #863-** Ken Wysong motioned to approve the second reading of Ordinance 862 amending indigent service contract with Fulton County. Second by Cheryl Geer and approved by all council

**Ord. #864** – Ken Wysong motioned to approve the first reading of Ordinance 864, hiring DGL Engineering Services to provide engineering for roadway improvements to Shawnee and Wildflower Dr. Second of motion by Suzie Stough and approved by all council.

Wysong asked if village heard back from Gary Keys with First Energy in regards to relocating light and removing pole on Parker Road. Yet to hear back from First Energy. Sue to follow up with call to Gary Keys. Asked if Century Link was notified phone pole is now very close to the edge of the road. Panhandle should also be informed project was completed, so they can move stand-up pipe.

**New Business** – discussed BPA recommendation to increase sewer rates 1 ½% effective January 1, 2014. Amounting to .63 increases on two-month bill or .07 cents per thousand gallons of sewer use. BPA theory; better to make small increases regularly than a large increase all at once like Toledo did with their water rates. The BPA also looked at the effect of 1 .5 % cost of living increase; wage increases and increased cost of operating supplies; the rate increase can be justified just to stay even in the sewer fund. The BPA would like to see the village purchase another solar bee, at a cost of \$52,000, they suggest we begin to save now for the purchase, also suggest purchasing a backup pump for the lift station, at a cost \$10,000 and eventually the lagoon will need dredging, which will also be an expensive project. The fiscal officer said the 1.5% increase will generate about \$1,300 annually. Hudik and Wysong both concerned with rate increases. Hudik said water rates have gone up so much; he doesn't want to burden the residents with another utility increase. After lengthy discussion, Cheryl Geer motioned to approve the first reading of **Ord. #865**—increasing sewer rates 1 ½% effective January 1, 2014. Second of motion by Ned Monroe and approved by all council.

Bridge Inspection proposal – Karon Lane moved to approve a four-year contract with DGL Consulting Engineers to perform annual bridge inspections at a cost of \$1,000 annually. Second by Suzie Stough and approved by all council.

Payroll **Ordinance #866** – Ken Wysong motioned to approve the first reading of Ordinance #866 establishing 2014 Salary Compensation to include a 2% across the board increase; establishing village administrator salary at \$1,260 annually, payable in monthly installments of \$105.00. Sick and vacation time will not be offered to the administrator's position, which is basically a consulting position. The Village Administrator will sit on NE Water Advisory board.

Siefker Photography will be able to take pictures with Santa; they have provided this service free of charge for several years. Sue suggested giving the Siefker's a gift card in gratitude. Council agreed to a \$50 gift card for their efforts.

Village web-site - Alice Snyder with Aastek Computers began redesigning web-site and would like council input on what she has completed to date and if their comfortable with the direction she's going. Visit: metamoraohio.org. It was suggested to add local links to schools, library, fire dept., RITA, county, NE Water, post office, and add community profile and village calendar of event.

**Fiscal Officer's report** – Cheryl Geer asked permission to attend TMACOG's annual conference in January at a cost of \$30. Council approved. Year-end council meeting scheduled for Monday, December 23 at 8:00 p.m. Personnel & Finance to meet Monday, December 9<sup>th</sup> at 7:00 p.m. Lands & Buildings to meet Monday, December 16 at 7:00 p.m. prior to regular session of council. November rent overdue on Arkam building. Sue to call Zellers and ask payment is made before Friday, if not have solicitor send letter.

**Mayor's report** – EMA fees were readjusted to population, Metamora fee will be reduced to \$400 from \$600. APC additional cost. County EMS director resigning December 13, 2013. Mayor installed antivirus software on the clerk's computer, unable to download on second computer because E drives not working. Karon Lane asked if the county is still pursuing a county water system. Wauseon and Archbold were asked what amount of water they could provide for NE Water District. Wauseon came back with a price, unaware of what price was submitted. Only 2 years left on Toledo/Fulton County water contract. Next step to involve engineering. Water to increase 13.7% in January passed on from Toledo. Need to keep commissioners moving on an alternative water source. Parker Road/CR2 project increase of nearly \$6,000 due to error in bid documents on asphalt footage. Ken will discuss with Josh O'Neil w/DGL tomorrow for specifics.

**Adjournment** – Wysong moved to adjourn at 8:10 p.m. Second by Stough and approved by all council.

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Mayor – Gary Loar

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Fiscal Officer- Karin Sauerlender

Respectfully submitted,

Sue Clendenin  
Deputy Clerk