

Village Council met in regular session Monday, December 1, 2014. Council present: Ned Monroe-pres., Cheryl Geer, Ken Wysong, John Hudik, Suzie Stough and Karin Lane. Other officials present: Mayor Gary Loar, Village Solicitor Alan Lehenbauer and VFO Sue Clendenin  
 Guests: Representatives from Feller, Finch & Assoc., Inc.  
 Mayor Loar opened the meeting with the Pledge of Allegiance

**GUESTS-** Don Feller and Chris Bosinger from Feller, Finch & Assoc. were recognized. Their engineering firm works with several smaller municipalities, sometimes in the capacity of village engineers on record, providing civil, architectural, and land surveying services. Their firm is located in Maumee, Ohio, specializing in many forms of civil and architectural engineering capacities. Feller, Finch and Assoc. was founded by Donald Feller and Richard Finch in 1984 and have since worked with many municipalities in a variety of engineering capacities and would enjoy developing a working relationship with the village.

**MINUTES-** Cheryl Geer motioned to approve minutes as written from November 3 and 17<sup>th</sup> meetings. Second of motion by Ken Wysong and approved by all council.

**READING OF BILLS –**

**Current bills to be paid:**

Chip Vance	Wages 11/13 to 11/26, sewer stipend & phone reimburse	\$ 1663.50
Tom Bivins	Wages 11/13 to 11/26	401.50
Bob Sabo	Wages 11/13 to 11/26	409.75
Gary Loar	Holiday lights & mileage reimb.	108.46
Habitec	Park security monitoring	\$ 193.30
Treas. Fulton Co.	Dec. police protection	425.00
Kuhlman Corp.	Cement bricks	8.37
VISA	Sweeper, Antivirus programs, hitch	
	Funeral flowers & Halloween party supplies	529.32
J.D.Financial	Parts for backhoe, leafvac & mower	174.43
TMACOG	2015 membership fees	131.00
OML	2015 membership fees	285.00
Toledo Edison	Village electric use	1160.85

**Bills to be paid later:**

Mayor Gary Loar	Dec. salary + 3 extra mtgs.	425.00
John Vershum	Dec. salary	105.00
Sue Clendenin	Dec. salary	2212.72
Chip Vance	Reimburse for work Boots	154.92
Brent Geer	Annual Town & Fire Marshal salary	920.00
Suzie Stough	2014 salary + 18 mtgs.	1700.00
Ned Monroe	2014 salary +13 mtgs. + pres. stipend	1675.00
Ken Wysong	2014 salary + 14 mtgs.	1600.00
Karon Lane	2014 salary + 20 mtgs.	1750.00
John Hudik	2014 salary +14 mtgs.	1600.00

Cheryl Geer	2014 salary +16 mtgs.	1650.00
Sue Clendenin	2014 mtgs,shelter rentals, ph. reimburse.	630.00

Ned Monroe motioned to pay bills. Second by Suzie Stough and approved by all council.

**OLD BUSINESS-**

Mayor Loar presented sample legislation used by both Swanton and Delta Village to enter into contract with Wood County for the enforcement of state building codes. It was determined to have Alan review the legislation to make sure it's only for the enforcement of state codes on commercial properties and not residential. Council does not want enforcement of residential building codes. To allow time for the solicitor to review proposed ordinance council agreed to start legislation with just a first reading. Cheryl Geer moved to approve the first reading of **Ordinance #890** entering into agreement with Wood County Commissioners to enforce State Building Codes within the village limits. Second of motion by Ken Wysong. Roll call vote taken: Geer-yes, Stough-yes, Hudik-no, Lane-yes, Wysong-yes and Monroe-yes.

**NEW BUSINESS-**

P&F committee recommend hiring Angel Richer as deputy clerk. After discussion, it was agreed new employee would work three 7- hour days per week, at \$15.00 an hour. Ms. Richer will be subject to a 90-day probationary period. Upon successful completion of probation period, pay increase and position change to "Fiscal Officer" will be considered. C. Geer motioned to suspend the rule on **Ordinance 891**, hiring Angela Richer as Deputy Clerk. Second of motion by K. Wysong. Roll call taken: Geer-yes, Stough-yes, Hudik-yes, Lane-yes, Wysong-yes and Monroe-yes. C. Geer motioned to pass Ordinance 891 under emergency measure. Second of motion by K. Wysong. Roll call vote taken: Geer-yes, Stough-yes, Hudik-yes, Lane-yes, Wysong- yes ad Monroe-yes. **Ordinance 891 passed.**

P&F presented updated job descriptions and employee handbook for review. Sue suggested changing the job title from Deputy Clerk to Deputy Fiscal Officer. Table approving until next meeting.

**FISCAL REPORT** – Holiday parade plans in place; 10 floats already registered including the Evergreen High School Band. Complimentary hot chocolate and cookies will be offered in front of the bank. Santa will be at the end of the parade to light the holiday tree then dash over to the fire station to meet and have pictures taken with area children.

Previously, council approved spending \$270 on a 15-yard dumpster for Chip to clean-up concrete behind maintenance building; the actual cost is \$320. K. Wysong motioned to approve paying additional \$50 for dumpster. Second by N. Monroe and approved by all council. Chip asking permission to purchase additional 12 feet of hose for leaf-vac, w/ parts and shipping \$425. Council tabled till next year. Village office will be closed December 12, unless new employee is able to work.

Village received and would like to thank APC for a generous parade donation of \$100. Due to recent resignation of village clerks, Sue has been unable to use accrued vacation time and asking council to consider paying out accrued time. The Village Employee Handbook allows employees to be paid one week of unused vacation time and carry-over one week into the following year. Ned Monroe motioned to approve paying Sue Clendenin the balance of unused vacation time. Second by Suzie Stough and approved by all council.

**MAYOR'S REPORT-** Area Mayor's meeting to be held in Metamora, January 22 at 6:00 p.m. Have been looking into equipment sharing between area communities. Drug Summit at Founders Hall

December 2 at 7:00 p.m. EMA still working on Mitigation Program, want to complete by January 2015, will visit Metamora to see resources in place. Joint Solid Waste Management District of Defiance, Fulton and Pauling County providing updated recycling generation information. New building to be built in the spring across from the fairgrounds, to hold several public offices along with ODOT being tied to project. Fulton County C.I.C. asked to monitor how new bed tax monies are to be spent, implementation and collection of new bed tax will be held in the new facility.

**ADJOURNMENT-** Ken Wysong motioned to adjourn at 8:06 p.m. Second by Ned Monroe and approved by all council.

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**Mayor – Gary Loar**

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**VFO – Sue Clendenin**