

Metamora Village Council met in regular session Tuesday, January 19 at 7:00 p.m.

Council present: Karon Lane - pres., Andrew Carr, John Hudik, Justin Kreischer, Richard Sauerlender and Suzie Stough.

Also present: Mayor Ken Wysong, VFO Susan Clendenin, Deputy Clerk Angela Smith and Street Superintendent Chip Vance.

Guest – None

Minutes – Justin Kreischer motioned to approve January 4, 2016 council minutes as written. Second of motion by Suzie Stough and approved by all council.

Reading of the Bills –

Bills previously paid:

Bob Sabo	Wages 12/24/15 - 1/6/16	334.40
Angie Smith	Wages 12/24/15 - 1/6/16	569.50
Chip Vance	Wages 12/24/15 - 1/6/16	1,520.56
OPERS	Village match for December	1,308.45
EFTPS	Village match for Dec-Medicare & Soc Security	730.22

Bills to be paid:

Fulton County EMA	2016 Assessment	313.50
McQuades	Title & Recording Fees for 5 acre purchase	736.50
Ohio Gas	Heat for office & Mill St	119.78
Treas Fulton County	January Police Protection	425.00
Rich Sauerlender	Mileage to TMACOG meeting in Napoleon	37.80
Treas State of Ohio	Annual Sewage Sludge fee for 2014	100.00
CINTAS	Uniforms	36.60
Fulton Co		
Commissioners	Water Service for Shop & Village Office	40.12
Smith Law Office	Prosecutor Fees	668.10
Ohio Utilities Protection Serv	Manual Call Out	4.00
Lowe's	Primer, paint locks, mort, caps	21.34
Mikes Repair	2 batteries, tire repair	308.00
Century Link	Phone & Fax	242.32
Metamora State Bank	5 acre land purchase from JRS Rentals	38,000.00
Metamora Post Office	4 rolls postage stamps	196.00
Trisha Glecker	Office Cleaning	40.00
		<u>45,752.19</u>

Justin Kreischer motioned to pay bills as presented. Second of motion by Karon Lane and approved by all council.

Personnel & Finance Committee Report –

- Justin Kreischer was elected committee chairperson for 2016.

- RITA alerted the village that a DVD came up missing which could potentially affect village residents. The DVD could contain Name, Address, Social Security #, etc. It is assumed by RITA that it was accidentally shredded. Letters may be sent out to everyone from RITA. They will give free credit monitoring if you are affected.
- There is a village resident who did not pay their village income tax for a couple years. We were notified by RITA. From 2012 forward the amount is about \$1100. We have three options to handle this. The first is to let RITA do all the litigation for us for a fee. There is concern that the fee could use up full amount owed. RITA will calculate the cost and let us know. We will also check with our solicitor to see if he will handle and at what cost.
- Sue has asked that the council and mayor write a brief profile to be placed on the village website. She will also take pictures so village residents have a better idea of who is on the village council.
- In the past we have appointed a Fire Marshall and a Town Marshall. Mayor Wysong brought up the question of what is the purpose and do we need the positions. The mayor has spoken to the solicitor about this. The Fulton County Sheriffs are our police. According to our solicitor it is not required to have these positions appointed. Ohio Revised Code reads that a village “shall have” and there is no penalty if you do not appoint these positions. Personnel & Finance has reviewed the job descriptions. The responsibility of the Fire Marshall is to uphold the “No Burning” ordinance and promote safe burning practices. We have a Fire Chief to handle “No Burning” issues. Many villages do not have these positions appointed. Lyons does not. Asking council what they would like to do with the positions. Eliminating these positions will not be penalized and will save the village over \$900 annually. Council agreed to not appoint anyone to these positions.
- Income Tax is down in 2015. Down \$10,000 just from Parker Hannifin.
- Zoning Inspector position was re-visited. Plan to keep the hours at 5 hours per week. Pemberville has a population of about 1300 which is double our population. They pay \$120 a month and the position has exact same responsibilities as our zoning inspector including permits, maintenance, zoning, violations and represents them in court. Pemberville cost is \$1,440 per year verses ours at nearly \$10,000. Our village does not have any current developments/sub-divisions in progress. If our zoning inspector needs to go to court on a day that isn't the scheduled work day, he should flex his hours and keep the working hours to 5 per week.
- Personnel & Finance is recommending Fresh Cut Lawn Service continue to be retained for mosquito spraying. The cost is \$150.15 for each application. We do about 10 applications a year.

Land & Buildings Committee Report -

- John Hudik was elected committee chairperson for 2016.
- Five Acre Purchase - The committee recommends the first task to have done is a survey of the property. Our office to call RJ Lumbrezer for a quote on the survey. Chip has provided two quotes for tiling the property. The first quote on the tiling was \$11,652. The second quote from Midwest Drainage for \$3915. Justin Kreischer motioned we enter a contract with Rick Raab of Midwest Drainage for the tiling of the 5 acres. Second of motion by Karon Lane and approved by all council. Justin Kreischer motioned we have 5 acres surveyed prior to any improvements. Second of motion by Suzie Stough and approved by all council. Tree Line/Fence Row - We have a bid from Tom Anderson of T&J Excavating of \$5800 for

clearing the trees. If the survey shows part of the fence row is on Simon's property, the Simons would share the cost of clearing. Chip relayed that local farmers advise to let the ground settle for about 2 years after tiling. The village could potentially allow the acres to be farmed while the ground settles. Any development for Soccer field layout, walking trail and rest rooms are tabled to a later date.

- North diamond - With the money saved on the tiling of the five acres, could we put a sprinkler in the north diamond when the back stop is repaired. John Hudik voiced that while doing the back stop would be the best time to put in the sprinkler. With the potential additional cost of removing the fence row, not sure if we should approve the sprinkler at this time. Tabled for now. Toledo Fence submitted a quote of \$3,400 to repair backstop fencing. Chip to get additional quotes for repairing the back stop.
- Playground equipment – The committee members and Chip will meet at the park this week end to see what repairs should be done.
- CGBD grant for Fulton Street has a deadline of May 21st. Need to fill out the application and have an estimate of wage & cost. Meadow Lane does not qualify for CGBD, but the village could pay separately for it if funds allow. We can double check about Meadow Lane qualifying for CGBD.
- Solar Bee – We had planned to budget \$15,000 a year for 4 years. Chip talked to someone from the EPA who indicated that we could get a 5 year, no interest loan through the EPA. Council agreed to have Sue pursue the EPA loan.
- Chip has a quote from Fred Ott for a new park lawn mower. \$14,146. \$750.00 credit will be given if we trade in our used John Deere. The committee recommends the purchase of a new mower. Chip would like to buy the old mower which needs a new motor. Ball games begin in March. Rich Sauerlender motioned to approve the purchase of the lawn mower from Fred Ott (John Deere) at the cost of \$14,146 and dispose of the old mower. Second of motion by Suzie Stough and approved by all council. Proceeds from the Park-O-Rama will be used as partial payment of the mower.
- 2016 Calendar of Events – The committee reviewed the calendar of events and recommend the following:
 - Discontinuing the Park clean up as Chip indicated it is usually cleaned up by village staff and there is a very small turn out to the scheduled clean up.
 - Keep the Park Opening Ceremony which includes the Memorial Wall & Dedications in May. Council discussed the turn out and the pros and cons of the ceremony. Ken Wysong suggested keeping the Memorial Wall & Dedication but doing it during another event. Current cost is under \$700. Minimal to no expense if done during the Park-O-Rama and it would be attended much better. Need to notify residents if we incorporate dedication ceremony with Park-O-Rama events. Put info in Spring Newsletter. L&B to finalize the calendar of events.
 - Recommend scheduling the first meeting for Park-O-Rama for Monday, February 8th at 7:00 at the village office. Council agreed.
 - Keep the village Halloween activities to October 31st, Monday. Council agreed.

New Business – None at this time.

Fiscal Officer's Report –

- TMACOG is meeting on January 25 in Perrysburg.
- FCEDC presentation at Evergreen High School Library on February 3 at 7 p.m.
- Ohio Municipal League Newly Elected Council Training Programs; info in council file. Closest one is in Napoleon on April 2nd. Rich Sauerlender will attend and fill everyone in on the training.

Mayor's Report –

- Closing on the 5 acres is set.
- Justin Kreischer has been asked to be on the Planning Commission and he accepted. Ken Wysong & Justin are on the Commission. Ken will check other member to ensure they are still willing to continue. Ken will also check with the Board of Zoning Appeals members to ensure they are continuing.
- Rich Sauerlender attended the sewer meeting. The main focus was to encourage Fulton County to join TMACOG.
- Ken will be attending a meeting in Swanton for all the Fulton County mayors.
- Sheriff's report for December - A total of 60 hours. 27 hours spent in the morning, 10 in afternoon and 23 midnights. 10 complaints.

Adjournment – Justin Kreischer motioned to adjourn at 9:10 p.m. Second of motion by Suzie Stough and approved by all council.

Mayor – Kenneth Wysong

VFO –Sue Clendenin