

Metamora Village Council met in regular session Monday, March 7, 2016 at 7:00 p.m. Council members present: Karon Lane, Suzie Stough, Andrew Carr and Richard Sauerlender. Absent - John Hudik and Justin Kreischer. Others present: Mayor Ken Wysong, VFO Sue Clendenin, Village Solicitor Alan Lehenbauer.

Guests: Michael Mulinix, Rob & Jessica Wilhelm, residents. David Wright with Regional Planning, Tracy Zuver (7:30) running for Fulton County Clerk of Courts, Nick Shrader with Evergreen Youth Association.

- David Wright with Regional Planning: Brought brochures for Fulton County Community Fair Housing. Community Development Block Grant Allocation Program assists communities with various projects. The Block Grant is federally funded and administered by the state. Metamora has a project in 2016 that may be able to use the Block Grant.
- Nick Shrader, president of the Evergreen Youth Association, requesting use of the park ball fields. Games are April 1st through May 1st. Requesting the village prepare the fields on Fridays and the EYA will prepare the fields on Sundays. July 14th through the 17th the EYA is hosting the Girls League Tour. Requesting the use of all 3 ball fields for the Tour. Also requesting the use of the Concession Stand during all games. Ken requested the EYA assist with other park events sponsored by the village. Nick agreed. Suzie Stough motioned to allow the Spring League to use the Village Park ball fields. Second of motion by Karon Lane and approved by all attending council members.
- Rob & Jessica Wilhelm – There is a zoning issue with their truck cap being in their back yard. They are currently being taken to court for a zoning violation of junk storage and sales. They are not in agreement with the zoning violation and have filed an appeal. The Board of Zoning Appeals will meet and make a decision. They are already being taken to court for the violation. Gary Smith, the village prosecuting attorney, has sent them the zoning ordinance. They would like to avoid going to court if possible. The Wilhelms state the truck cap is actually considered a camper shell and believe there are no ordinances restricting campers. Ken will speak with the zoning inspector tomorrow as he was unaware the issue had gone to court.
- Michael Mulinix, resident, requested the speed limit on Main Street be lowered. Ken replied that it is a State Highway and it has been requested before and denied. He recommended contacting Council or the County Sheriff for specific problem times. Tracy Zuver, sheriff office, stated he could request a speed trailer be placed in the area for a week to track the traffic. Michael also brought up the amount of break ins in town. His house has been broken into 5 times. He has reported 3 of the 5 times. The first 2 times they weren't sure it was a break in. They break-ins have occurred while his wife and children are home. Ken suggested to get the Fulton County Sheriff strongly involved.
- Tracy Zuver, currently serving as Chief Deputy, is running for Fulton County Clerk of Courts. He gave a brief history: Lifelong Fulton County resident, 26 year veteran of the Fulton County Sheriff's Office. He indicated he is very dedicated to Fulton County, detail oriented, proficient and professional. Requesting our support.

Minutes – Sue indicated there should be a couple of changes to the minutes that were previously sent out. Updates were done for the Reimbursements for Health Care. Discussed how the Reimbursement should be set up. An HRA (Health Reimbursement Account) are set up for high deductible plans. The plan we have is not a high deductible. Also need to have a document showing specifics of what the

reimbursement can be used for. Requested the solicitor check to ensure we do not need to set up an HRA for the reimbursement. Karon suggested we put a full document together on what is covered and have it signed by Chip. Council is requesting Sue confirm council's understanding with Justin and follow-up with solicitor.

Suzie Stough motioned to approve February 16, 2016 council minutes with the revisions. Karon Lane abstained as she was not present at the February 16 meeting. Second of motion by Andrew Carr and approved by council.

Reading of Bills

Bills previously paid:		
Wex Bank - Marathon	Gas for red truck	65.68
OPERS	Village OPERS match	1,046.55
EFTPS	Village match for Soc Sec & Medicare	146.85
SHOP Marketplace	Chip's Health Insurance	1,529.07
Bob Sabo	Wages 2/4/16 - 2/17/16	125.40
Angie Smith	Wages 2/4/16 - 2/17/16	578.00
Chip Vance	Wages 2/4/16 - 2/17/16	1,816.78
Bills to be paid:		
Bob Sabo	Wages 2/18/16 to 3/2/16	167.20
Angie Smith	Wages 2/18/16 to 3/2/16	867.00
Chip Vance	Wages 2/18/16 to 3/2/16	1,465.60
Sue Clendenin	Egg hunt supplies & funeral flowers	104.01
Econo Signs	Sign Brackets	106.02
Fastenal	Parts for Sign Installation	30.71
Fred Ott	2016 Exmart Mower & Collection Kit	13,586.00
Toledo Edison	Village Electric	1,713.88
Trisha Glecker	February Office Cleaning	40.00
VISA	Tools, Office Supplies, Plow Controller, lights, scaffold extension, Easter Supplies.	718.41
Smith Law Office	Prosecuting Fees	273.70
Lowe's	Supplies to repair damaged Recycling Bldg.,	86.09
Cintas	Chip's monthly uniform fee	24.52
Habitec Security	Maintenance Fees	204.27
Compmanagement	Annual Enrollment Fee	585.00
County Commissioners	Water Service	42.44
	Total	25,323.18

Suzie Stough motioned to pay bills as presented. Second of motion by Rich Sauerlender and approved by all council.

Solicitor's report – Alan has looked at the truck cap zoning issue and to classify as a camper it requires a license and registration so it is not a camper. Karon Lane expressed concern with the situation. It seems to have escalated out of control. The village has already spent around \$100 in legal fees and it hasn't gone to court yet. The trash from the original zoning violation was cleaned up leaving the truck cap remaining. The neighbor's yard is full of trash. Karon recommending delaying any court action. If the Board of Zoning Appeals decides it is okay we would stop any court action. Ken will talk to the zoning inspector tomorrow to delay any court action.

Advanced Sanitation – Alan indicated the village is allowed to contract for refuse service. It isn't expenditure for the village so it doesn't fall under any bidding requirements. The current Franchise Agreement with Advanced Sanitation expires March 31. The owner will hold price for another year. Karon Lane made a motion to extend the contract with Advanced Sanitation for one year at the current cost. Second of motion by Andrew Carr and approved by council.

Old Business – Ken had Chip get a quote from Fulton SWCD for tree saplings for around the reservoir and the south end of the newly purchased 5 acres from Memorial Drive over to the fence row. For 2900 feet of trees (469 trees) the cost is \$469 including the planting of the trees. Karon expressed concern for taking care of the trees after planting, ensuring weeds are pulled around them so they don't get choked out. Need to ensure this happens. Order and payment must be received by March 25th. Justin emailed his concern over spending money on the trees over other projects. Rich Sauerlender motioned to purchase the trees from Fulton SWCD for the 469 saplings. Second of motion by Andrew Carr and approved by all present council. Ensure all trees are kept weed free.

We have a \$2,000 estimate to install additional park fencing. Council had previously discussed putting up fencing in the park to keep people from driving on the grass, especially behind the north ball field. Now, that we have purchased the 5 acres we are revisiting the fencing need. The fence would go from where the gravel is now to the outfield fence, down to the drive, and then angled over to the 5 acres. Suzie expressed concern about putting up fencing before we have parking on the 5 acres. Map reviewed of where the fence would go. This would be split rail fencing. Deferring to Lands & Buildings. Suzie would like to let it go until next year.

Vacation of Jefferson St. in Duvall's 2nd Addition has been recorded.

The survey of the 5 acres showed the Simon bothers Justin and Jacob own a small portion of the fence row. The Simons approved village cleaning all of the fence row in exchange they will maintain area, keeping the area clean, plowed, disked, level, and will plant grass seed when needed. The village would pay for the seed. Suggested we get the agreement in writing.

Council does not want to renew Ohio Co-operative Program at this time. We can renew at any time for \$100 annual membership fee.

Fulton County Commissioner's letter in council folder for review in regards to commissioners attending village meetings when asked along with inviting council to attend their meetings.

New Business – Mail box issue on East Main Street. A truck is legally parking in front of a house and the postal driver will not deliver mail when it is parked there. Council reviewed the photos of the mail box and the truck. Mayor Wysong expressed that he thought there was room for mail delivery truck to pull up and back out. It was suggested that maybe the village could move the mail box for them. The issue is really between the resident and the post office. The resident said they were not going to move the mail box. They wanted the "No Parking" sign to be moved, but that would block someone else's mail box access.

Fiscal Officer's report –

VFO requesting appropriation increases to the following line items:

Amount	Line Item:	
\$20.00	A1-8-A-212	Worker's Compensation
\$133.21	A1-7-F-230	Election Expense

\$500.00 A1-7-E-243 Land & Building Supplies

Suzie Stough motioned to approve the appropriation changes. Second of motion by Karon Lane and approved by all present council.

Postponed the final reading of the 2016 Appropriation Ordinance #932 until March 21st meeting.

Insurance renewal due April 1. The total premium for 2016-17 is \$8,572.00, \$300 less than last year for credit on seminars attended. The new lawn tractor is added to the insurance. Will add the Solar Bee after purchase is complete. Rich Sauerlender motioned we accept and pay the insurance premium for 2016/17. Karon Lane abstained. Second of motion by Suzie Stough. All council voted approval.

Stapleton's Insurance Representative said volunteers are covered similar to employees while operating village owned or rented equipment.

Justin requesting council considers rescheduling April council meeting. He may be home earlier than expected. Move the April 18th meeting to the 25th. We will change if needed when his schedule is confirmed. He is also asking to reschedule June meetings to June 1st or 2nd and June 27th.

Mayor's report –

The next CIC meeting is March 14th. Rich will attend that meeting.

Mayor Wysong attended a meeting for the Fulton County Economic Development and the Northeast Water District meeting. The May water bill should be less money. When we switched to Toledo water we were told our water bills would not go up unless Toledo's water cost went up. Ours has gone up while Toledo's has not. The NEWS does not remember this. Ken is looking into other options at the next mayor's meeting. NEWS will still flush the fire hydrants, they will coordinate with Chip.

Need to get council's decision on what we want to do with the Industrial Park. We have 48.5 acres for the Industrial Park. Do we want to promote it? If we want to develop it, we need to decide what types of business we would want out there. Council gave the go ahead to the mayor to pursue further with Fulton County Economic Development.

Park-O-Rama meeting is tomorrow night, March 8th at the village office.

The mayor and all of council would like to congratulate the Evergreen High School Girls basketball team on the district win. Way to go Lady Vikes!

The Village of Swanton will sell their Solar Bee to Metamora for \$3,500. The Solar Bee will be pulled out of their reservoir the first part of April, will be maintained prior to its installation into our sewer lagoon. It will also need to be engineered. Chip has already talked to Gregg Simon from Jones & Henry to see if we can get the PTI (Permit to Install). Poggemeyer wanted \$2,500 to write up the plan and then we need to pay for a permit from the EPA. Rich Sauerlender motioned to purchase the used Solar Bee for \$3,500 from the Village of Swanton. Second of motion by Karon Lane and approved by all council. Suzie Stough motioned to approve Solar Bee Annual Maintenance Fee, locking in with Option 2 at \$2,184, 3 year term, invoiced annually. Second of motion by Karon Lane and approved by all Council. Suzie Stough moved to approve the installation fee of \$1500. Second of motion by Andrew Carr and approved by all council.

Adjournment – Suzie Stough moved to adjourn at 8:55 p.m. Second of motion by Karon Lane and approved by all council present.

Mayor – Kenneth Wysong

VFO – Susan Clendenin