

Metamora Council met in regular session Monday, April 4, 2016 at 7:00 p.m.

Council members present; John Hudik, Andrew Carr, Richard Sauerlender and council pres. Karon Lane. Both Suzie Stough and Just Kreischer were absent.

Other officials present: Mayor Ken Wysong, Village Solicitor Alan Lehenbauer and Fiscal Officer Sue

Guest: Gary Loar

Mayor Wysong opened the meeting with the Pledge of Allegiance

Minutes – Andrew Carr moved to accept March 21 council minutes as written. Second of motion by and approved by all council.

Bills- presented for payment

Bills previously paid:		
State of Ohio	School Dist. & State Tax Withheld-Interest	0.19
Bills to be paid:		
Bob Sabo	Wages 3/17/16 - 3/30/16	167.20
Angie Smith	Wages 3/17/16 - 3/30/16	714.00
Chip Vance	Wages 3/17/16 - 3/30/16	1795.36
Petty Cash	Postage, Office Supplies, Plumbing part	90.62
Sue Clendenin	Easter Egg Hunt Supplies	39.09
Co-Man	Porta-Pot Rental	75.00
Fastenal	Gloves, Screws, Wipes	19.86
Fulton Co Regional Planning	2016 Assessment	627.00
Marleau Hercules Fence	Install new back stop fencing in north ball field	3,410.00
Mike's Repair	Repair Dump Box Motor	117.00
ODJFS	JFS UC Tax Report 2015-4th Qtr.	77.17
Operator Training Committee	Annual Wastewater Workshop for Chip	320.00
Stapleton Insurance	Insurance for Park, L&B and Sewer	8,573.00
Toledo Edison	Electricity	1,848.67
VISA	Recycle Bldg. Repair supplies, Deluxe Checks, Office supplies, Park Equip repair parts, Easter supplies, funeral arrangement	984.73
TriCounty Fuels	Diesel Fuel	16.88
WEX Bank/Marathon	Fuel for Trucks	125.86
Fulton County Engineers	Salt	560.17
Marleau-Hercules	Back Stop Fencing	3,410.00
EFTPS	Village Match for Social Security & Medicare	141.23
Smith Law Office	Prosecutor Fees - Wilhelm & Pope	326.20
OPERS	Village Match for March	1,404.04

Karon Lane moved to pay bills. Second of motion by Richard Sauerlender and approved by all council.

Solicitor's report – provided info on Health Reimbursement Accounts. IRS has many compliance requirements for HRA's. Most HRA's are set up when a plan has high deductibles. Chip's annual

deductible would not be considered high at \$250 individual and \$500 family. Council wanted HRA set up due to the new policy's increase in annual out of pocket costs. A formal HRA plan document must be established in order for the HRA reimbursements to be tax-free for the employee and employer. Medical info must be kept HIPA protected, and stored for 10 years as required by the IRS for auditing purposes. Employers should never see employees medical expenses so most hire a third party to administer the HRA. Alan said hiring a third party to administer the plan would be costly. HRA would not be a good fit for a village this size and suggested continuing the same procedure for reimbursing employees for out of pocket medical expenses as the village has been doing.

Old Business – L&B recommend council hire Jones & Henry Engineering to deliver data loggers, train Chip to use and relocate them at a cost of \$1250. Would be valuable in assessing sewer flow. John Hudik motioned to hire J&H Engineering firm at a cost of \$1250 for data logger work. Second motion by Richard Sauerlender and approved by all council.

New Business- Richard Sauerlender moved to accept the resignation of zoning inspector Bob Sabo, effective April 5. Second of motion by Karon Lane and approved by all council. Karon Lane motioned to hire Steve Brown, on a 90-day probationary period, as the village zoning inspector effective April 5th, 2016. Mr. Brown to work up to 5 hours a week at \$15 an hour. Second of motion by Richard Sauerlender. Roll call vote taken: Hudik-yes, Sauerlender-yes, Carr-yes and Lane-yes.

Fiscal Officer's report – Ziad Musallam willing to complete PTI (Permit To Install) for the Solar Bee at an hourly rate of \$61.61 plus reimbursable expenses. Will need approx. 8 hours to complete PTI. Karon Lane moved to hire Ziad at an hourly rate of \$61.61 to complete the required EPA permit to install the Solar Bee. Second of motion by Andrew Carr and approved by all council.

Chip recently broke the drain cleaning tool while cleaning out a plugged sewer line. Approx. cost to repair \$300+. Tool is very instrumental in cleaning plugged sewer lines. Karon Lane moved to repair drain tool. Second by Richard Sauerlender and approved by all council.

The office recently sent income surveys to residents on Fulton Street for possible grant funding. CDBG grant applications due May 24th.

Postcards are ready to be sent out two weeks prior to unlimited curbside pickup scheduled for May 7th. To allow for Justin's return from deployment, council agreed to change the next meeting of council to Monday April 25th at 8:00p.m., with committees meeting one hour prior.

Records Retention Committee will be reactivated in May; committee members Mayor Wysong, Village Solicitor Alan Lehenbauer, Fiscal Officer Susan Clendenin and village resident Alice Siefker.

Angie has uploaded egg hunt pictures and added dates for the upcoming park planning meeting and Park-O-Rama meetings to our Facebook web-page.

Rich is working on the Park-O-Rama banner. Sue and Andrew are working on the raffle tickets and prizes.

Mayor's report – Ken expressed his appreciation to Sue and all the volunteers for their work on the Easter egg hunt.

Adjournment – Andrew Carr moved to adjourn at 7:45 p.m. Second by Karon Lane and approved by all council.

