

Metamora Village Council met in regular session Monday, April 25, 2016 at 8:00 p.m.

Council present: Andrew Carr, John Hudik, Richard Sauerlender, Suzie Stough, Justin Kreischer and President Karon Lane.

Also present: Mayor Ken Wysong, VFO Susan Clendenin, Deputy Clerk Angela Smith and Street Superintendent Chip Vance.

**Guest** – None

**Minutes** – Karon Lane motioned to approve April 4, 2016 council minutes. Second of motion by Andrew Carr and approved by all council, with Suzy Stough abstaining due to absenteeism.

**Reading of the Bills –**

<b>Bills previously paid:</b>		
SHOP Marketplace	Chip's Health Insurance	1,529.07
Bob Sabo	Wages 5 hours - Final pay	83.60
Angie Smith	Wages 3/31/16 - 4/13/16	680.00
Chip Vance	Wages 3/31/16 - 4/13/16	1,630.48
Bill's Service Inc.	Oil, file, chain handle	57.22
Fastenal	Paper towels, zip ties	59.20
Lowe's	Recycle Bldg repairs-door, handle, fence	88.13
Ohio Gas	Heating Fuel	86.46
Century Link	Village Phone & Fax	243.60
Cintas	Uniforms	35.00
Sue Clendenin	April Salary - VFO	2,256.97
Jeff Pawlaczyk	April Salary - Admin	105.00
Ken Wysong	April Salary - Mayor	350.00
Justin Kreischer	April Salary - Council	104.16
Andrew Carr	April Salary - Council	104.16
Suzie Stough	April Salary - Council	104.16
<b>Bills to be paid:</b>		
Fulton County Engineer	Salt - Corrected Invoice	16.34
Fulton SWCD	Amur for Reservoir	104.00
Habitec Security	Security Monitoring & Maintenance	82.38
Metamora Post Office	4 Rolls of .47 stamps	188.00
Team Sports	Set of new bases	175.55
Treasurer of Fulton County	Police Protection for April	425.00
Treas, State of Ohio, Fund 615	Dam Safety Fee	219.55
Trish Gleckler	Office Cleaning - April	40.00
Chip Vance	Reimbursement for fuel, food-Sewer Seminar	65.77
Arnett Carpet Cleaning	Cleaned office carpets & chairs	337.00
Toledo Edison	Village Electric Use	1,648.96
Village of Swanton	Waste Water Testing	146.00
		10,965.76

Justin Kreischer motioned to pay bills as presented. Second of motion by Karon Lane and approved by all council.

**Personnel & Finance Committee Report** – Justin Kreischer reported for P&F.

- The contract with Cintas is up for renewal. We can renew the contract at the current price and lock in the price for 2 years. Justin Kreischer moved to enter into a new contract with Cintas at the end of the current contract, locking us in at the current rate. Second of motion by Suzie Stough. Ken Wysong requested a non-renewable clause be in the contract. Motion approved by all council.
- RITA – Non-payers. There is a resident who has not been paying the local tax over the past 4 years. Now owing approximately \$1100. The cost for RITA to pursue litigation for the village is estimated at \$250 for legal fees and \$110 for estimated court cost. If the issue is handed over to a collection agency they retain 18% of the amount collected. Justin Kreischer motioned to have RITA take legal action against the delinquent account. Second of motion by Karon Lane and approved by all council.
- Park Levy – Discussed putting a half mill levy for the park on the ballot in November. If the estimated value of a house is \$100,000, the tax would be \$15 for a year. All the money would go toward an established park fund. Recommend we do a good PR campaign to pass the levy. Justin Kreischer motioned to put a half mill levy on the November ballot for the park fund. Second of motion by Rich Sauerlender. Lane-yes, Kreischer-yes, Sauerlender-yes, Carr-yes and Stough-yes, Hudik-no.

**Land & Buildings Committee Report** - John Hudik reported for L&B

- Data logger for I&I was installed last week. Jones & Henry will download and read the data recorded and teach Chip to read when we have enough data.
- GIS – Global positioning tool has been loaned to Metamora at no charge. Will be able to record & save locations of underground pipes.
- Motors - We have motors at the water plant that we no longer use or need. Value of \$10K when new. Chip will gather the specific motor information and check with Gross Electric and Ahalis about a good price and potentially listing on his site. The L&B committee will meet on Tuesday 4/26 at 5:00 to tour the building to help determine their recommendation on what to do with the building.
- We have an estimate from Buckeye Concrete for the pad around the part water fountain and service walk to the fountain for \$600. The water fountain is tapped off right now until the concrete is in. The estimate also includes repair to the sidewalk on Wildflower where it has heaved up for an additional \$350. Motion to hire Buckeye Concrete to fix the fountain area in the park and Wildflower sidewalk by Rich Sauerlender. Second of motion by John Hudik and approved by all council.
- Split Rail Fence in park - Tabled any decision on this and include it in the 5 Acre Park Development meetings.

**Street Superintendent Report** – Chip Vance

- The sewer discharge for March was in violation again. The problems with the infiltration system are the cause of the discharge violations with the EPA. We should not be in violation in April.
- Chip has spoken to Mike Anderzack about getting another bid for taking out the tree line on the new 5 acres for the park. He has a road paving machine that will basically grind all the trees.

**New Business – None**

**Old Business –**

- The office carpet has been shampooed and chairs have been cleaned.
- We received an estimate from Amboy Township for our share of re-striping roads U & 2. Our share will be under \$500.

**Fiscal Officer's Report –**

- Evergreen Community Library asking waiver of park shelter fee for July 25 to host Summer Reading Program picnic, also waive zoning and variance appeal fees. Karon Lane motioned to waive the shelter house fee for the Library. Second of motion by Suzie Stough and approved by all council. Karon Lane motioned to waive the zoning and variance fee for the library's expansion. Rich Sauerlender voiced that at this point in time there should not be any fees open as not zoning or variance applications have been made. A permit has not yet been submitted. The Board of Zoning Appeals is meeting with the Library to ensure everyone is on the same page. Once we receive the permit and the variance requests, we will determine to waive the fees then.

- Requesting the following appropriation amendment to cover the Road Striping and other potential similar expenses:

Increase: B1-6-B-235 – Road striping & misc. maintenance \$1,000

Karon Lane motioned to Increase the Appropriation for B1-6-B-235 by \$1,000. Second of motion by Justin Kreisler and approved by all council.

- CDBG Surveys – 10 surveys sent out with return self-addressed, stamped envelopes. One reply received. Resent 9 surveys with return self-addressed, stamped envelopes. Two replies received. We need all surveys completed and need to be 80% LMI to qualify for the grant. The grant requests must be received by CDBG by May 24<sup>th</sup>. To meet the deadline we will need help from council in hand delivering the remaining 7 surveys in the evening. All remaining 7 need to be LMI. Justin and Suzie both volunteered to assist.
- The Board of Zoning Appeals is meeting with the Evergreen Community Library at the library on Tuesday, May 3<sup>rd</sup> at 7:00 about their expansion. The BZA will also discuss the truck cap issue after they are done at the library.
- The new zoning inspector, Steve Brown, started last week. He will be working on Wednesdays, 9:00 to noon.
- Unlimited Pick Up in the Village is on Saturday, May 7<sup>th</sup>.
- Town Garage Sales will be on June 11<sup>th</sup>. Posters, permits, etc., are ready. Easter Seals has been called to request a trailer be placed in town for donations on June 11<sup>th</sup> & 12<sup>th</sup>.

- Park-O-Rama - The next Park-O-Rama meeting is scheduled for May 10<sup>th</sup> at 7:00 pm in the village office.
- The Village of Swanton has been asked to sweep village streets May 9<sup>th</sup> & August 10<sup>th</sup>.

### **Mayor's Report –**

- The mayor attended the Mayor's meeting on April 6. The main topic was the Drug Take Back Program taking place on April 30<sup>th</sup>. Any drugs to dispose of can be taken locally to the Fire Department on Saturday, 4/30/16. Fulton County has a very bad heroin problem and Henry County has a very bad meth issue. If you see some drug activity, it needs to be reported. Ken shared that if one person has overdosed, there are some drugs that the effects can be transmitted to another through touch. There are kits to reverse effects of overdosing. this. Chip should have a kit & have one in the village office. Training is available to use kit. On Friday, May 13<sup>th</sup>, 11:30 to 1:30, there is a meeting at the Delta Memorial Hall to talk to city employees and their safety.
- March Police Report – 51.25 hours spent in Metamora. 9 complaints, 1 accident, 1 warning, 1 accident and 1 citation.
- Rosanna Hoelzle, Village of Swanton Administrator, indicated they would be willing to share a position of Zoning Inspector. We have Steve Brown right now for the Village of Metamora.
- We recently had a request from a resident for zoning records/activities from January 1, 2015 through March 31, 2016. The Zoning Inspectors report was sent to the resident. The resident replied with detailed concerns. These are with the new zoning inspector.

**Adjournment** – Justin Kreischer motioned to adjourn at 8:56 p.m. Second of motion by Andrew Carr and approved by all council.

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Mayor – Kenneth Wysong

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VFO –Sue Clendenin