

Metamora Council met in regular session Monday, September 19, 2016 at 7:00 p.m.

Council members present: Council president Karon Lane, John Hudik, Richard Sauerlender, Justin Kreischer, John Pupos and Suzie Stough.

Other officials present: Mayor Ken Wysong, VFO Sue Clendenin, Deputy Clerk Angie Smith.

Guests: Jeff Mazurowski.

Mayor Wysong opened the meeting with the Pledge of Allegiance.

Jeff Mazurowski addressed council. He is running for Fulton County Commissioner and lives in Delta with his wife and 4 children. He earned a Bachelor’s degree in Communication Arts/Journalism from Defiance College. After 15 years in construction management and sales, he returned to college at the University of Toledo where he earned a teaching certificate and Master’s Degree. He spent 4 years teaching at Wauseon Public Schools and is currently teaching at Delta Elementary School. He has been involved in public service since 2006. He has served as a trustee on the Delta Library Board and served on Delta Village Council. He is currently York Township Trustee and serves on the Fulton County Emergency Management Executive Board. His first goal as County Commissioner is to ensure that the eastern part of Fulton County is well represented.

Minutes – Suzie Stough moved to pass September 12, 2016 council minutes as written. Second of motion by Justin Kreischer and approved by all council.

Bills- Presented for payment:

Bills to be paid:		
Sue Clendenin	VFO Salary for September	2,256.97
Jeff Pawlaczyk	Village Admin for September	105.00
Angie Smith	Wages 9/1 to 9/14	552.50
Ken Wysong	Mayor Salary for September	350.00
Justin Kreischer	Council Salary for September	104.17
Suzy Stough	Council Salary for September	104.17
Tom Bivins	Wages 9/1 to 9/14	884.00
Chip Vance	Wages 9/1 to 9/14	1,493.08
Tom Bivins	2nd water meter refund	90.00
Eric Bradner	2nd water meter refund	90.00
Sue Clendenin	3rd Quarter Phone Reimbursement	30.00
Larry Hammon	2nd water meter refund	90.00
Gary Loar	Carburetor	45.17
Dave Sharples	2nd water meter refund	90.00
Chip Vance	3rd Quarter Phone Reimbursement	135.00
Cobra Truck & Fabrication	Repair Dump Truck Pump	806.85
VFO Natl Home for Children	Memorial to George Flack	50.00
Berkey Congregational Church	Memorial to George Flack	50.00
Fulton County Engineer	Reservoir Sign Posts	72.00
Treasurer State of Ohio	NPDES Permits	200.00
Fulton County Commissioners	Water Service for Office, Mill St & Park	75.14

Ohio Gas	Village Gas	10.90
Century Link	Village Fax & Phone	237.02
Smith Law Office	Prosecutor Fees	175.00
Ohio Dept of Agriculture	Renewal - Pesticide Commercial Applicator License	35.00
		8,131.97

John Pupos moved to pay bills. Second of motion by Rich Sauerlender and approved by all council.

Personnel & Finance Report – Justin Kreisler reported.

- Want to keep Tom Bivens on through the middle of November. He is still needed.
- Park-O-Rama – Looking at a band for next year. Looks like we can get a band for \$600.
- Christmas Decorations – Not putting up decorations this year.

Lands & Buildings Committee Report – John Hudik reported.

- **I&I** – Rich and Chip are going to review the DVDs of prints. Chip thinks there is sewage getting into the storm in one place. They'll go through the man holes with the DVDs and itemize them.
- Fulton County is selling their Vac-Con high pressure sewer cleaner and vacuum. Swanton and Delta are looking at jointly purchasing the truck. If they do, we may be able to rent it or hire them for cleaning out sewers.
- **Water Plant and Clear Well** – Mike Anderzack been contacted for quote but no quote yet.
- **Water Plant Motors** – Chip will pull motors when he has time and then we will advertise them for sale.
- **Road Repair** – Reviewed two quotes from Premier Patching for repairing multiple streets. The committee recommends doing only Garnsey and would like to ensure if just doing one street that the quote is still valid for that street. Funds were allocated for Fulton Street, but will not be used for Fulton Street since it did not qualify as LMI, therefore did not qualify for a grant for the additional funds needed. Need to contact Premier Patching to ensure repairing only Garnsey with the crack repair and the spray patching will remain cost of \$366.45 if not doing other streets. Cleaning the cracks should be done by Chip before the repairs. Ken will call. Need to put more funds for road repair in the budget for 2017.
- **Wood Chipper** – Chip has not contacted Delta about the wood chipper yet. Council voiced that they would like to get this started while we still have good weather and Tom is still working. This has a priority over pulling the pumps.
- **Reservoir Sign** – Will be placed against the fence at the right side of the entrance.
- **Sidewalks** – There are shut off valves in the middle of the sidewalk sections that need repair. Ziad Musallam of NEWD will be in town tomorrow when Chip removes the sidewalk to determine who is responsible for the costs of repair. Buckeye Concrete is repairing County Road 2 tomorrow. The next day they will do the remaining work already quoted. Ziad wants to keep the old valves accessible, even though there are new valves. The committee opinion is that from the pit to the street is the responsibility of NEWD. Ken will call NEWD on Tuesday. The sidewalk needs to be repaired as a matter of safety no matter who pays for it. We should have it done when Buckeye Concrete is doing the other work for us in town. Need to get the additional quote and need to approve the allocation of the funds. Rich Sauerlender motioned to approve up to

\$1,000 for the replacement of 5 sections of the 3 residents sidewalks. Second of the motion by John Pupos and approved by all council.

- **Playground Equipment** – Merry-Go-Ground needed new bearings. They have been ordered & received. The post in the equipment needs replacing as it is completely broken. Need to decide best way to replace it.

Street Superintendent Report – Not in attendance but report given that there are two sink holes to dig and 2 sewers to do.

New Business – None

Old Business – Chip's overtime discussed. Mayor Wysong approved ½ hour of overtime for Chip to check into a sewer issue on East Main. Justin said Chip's timesheet indicates he already had 1/2 hour of overtime prior to his request for an additional ½ hour of overtime. Ken unaware Chip already had overtime prior to his request to check on the sewer issue. Sue said Chip went to ODOT to pick up street posts and to Wauseon to have sewer maps made in the afternoon, which must have taken longer than planned. Chip needs to focus on getting two-man jobs done while the weather is good and Tom is still working. To save Chip's time remind him both Ken and Rich are at times available to pick up items he needs.

Fiscal Officer's Report – Sue Clendenin reported.

- **Ordinance #938** – Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Justin Kreischer motioned to suspend the rules on ordinance #938 accepting amounts and rates determined by the Budget Commission and authorizing necessary tax levies and certifying them to the County Auditor. Second of motion by John Pupos. Roll Call: Karon Lane - Yes, John Hudik - Yes, Richard Sauerlender - Yes, Justin Kreischer - Yes, John Pupos – Yes, Suzie Stough -Yes. Justin Kreischer motioned to pass Ord. 938 under emergency measure. Second of motion by John Pupos. Roll Call: Karon Lane - Yes, John Hudik - Yes, Richard Sauerlender - Yes, Justin Kreischer - Yes, John Pupos – Yes, Suzie Stough Yes. **Ordinance #938 passed.**
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- **Zoning Inspector** – We have a person interested in the position, Bob Waylan. He is Berkeley's Zoning Inspector and has been doing the job for 3 years. Their mayor says he is doing a good job. He was in our office today and Sue walked him through and gave a quick overview of what is expected in the position and what the pay would be. Personnel & Finance would like to meet with him on Wednesday for an interview.

Mayor's Report

- **Sheriff's Report** – A total of 58.5 hours spent in Metamora during the month of August. Spent 23 hours in the morning, 18 hours in the afternoon and 17.5 hours on the midnight shift. Handled 16 complaints and issued 1 warning.
- **Record Retention** – Ken voiced that the records should be shredded instead of thrown in the trash or recycling. Angie voiced that the records to be disposed of were checked for any confidential information such as social security numbers and all of the records were water damaged. They were all a matter of public record. Sensitive records should be shredded.
- **Fulton County Mayor Meeting** – Is Wednesday night. Ken will put feelers out for a Zoning Inspector in case the current candidate doesn't work out.

- **Zoning** – There are zoning issues that should be addressed right away. Ken has letters drafted for 2 current issues. Discussed how to handle current complaints or violations while the inspector position is vacant. Violations should be reported to the office, the office to prepare a letter for the mayor to sign, then copy and mail.
- **Trash Pick Up** – Last week we received a call on Wednesday about the trash piled up across the street from the funeral home. A funeral showing was planned for the day and asked if the village could do something about removing the unsightly pile of trash. This resident did have trash pickup service prior to his death and the daughter was cleaning out the house. It was before Curb Side Pick Up and had been sitting out there for days. The mayor had Chip & Tom pick it up; Advanced Sanitation offered to pick it up but couldn't make it back into town before 6 p.m. Should we bill the owner and how shall we handle similar situations in the future? Council decided to bill the owner for the 1.5 hours of village time spent on that clean up. The other current issue is where residents are delinquent on their payments or do not have service for trash pick-up and subsequently their trash was not picked up during the curbside pick-up. We need to clarify in our curbside pick-up notifications that the semi-annual pick-up is for customers in good standing with Advanced Sanitation. If the village has to pick up resident's trash there will be a fee of \$50 an hour. Ken will notify resident or owner.

Adjournment – Justin Kreischer motioned to adjourn at 9:10 p.m. Second of motion by Rich Sauerlender and approved by all council.

Mayor – Ken Wysong

VFO – Susan Clendenin