

Metamora Council met in regular session Monday, December 19, 2016 at 7:00 p.m.

**Council members present:** Council president Karon Lane, John Hudik, Richard Sauerlender, Justin Kreischer, Suzie Stough and John Pupos.

**Other officials present:** Mayor Ken Wysong, VFO Susan Clendenin and Deputy Clerk Angie Smith.

**Guests:** Wes Kerns with Squire, Patton Boggs, LLP and Kate Fischer with the Metamora State Bank

Mayor Wysong opened the meeting with the Pledge of Allegiance.

**Minutes** – Justin Kreischer moved to approve minutes from December 5, 2016 council meeting as written. Second of motion by John Pupos and approved by all council.

Fiscal Officer's requested the following appropriation amendments:

Increase		From		Amount
A1 7 B 212	Council Benefits	A1 7 B 220	Council Mileage	420.00
A1 7 D 211	Clerk Salary	A1 7 D 220	Meetings & Conventions	381.51
A1 7 D 212	Clerk Benefits	A1 7 D 220	Meetings & Conventions	33.46
A1 7 D 212 1	Deputy Clerk Benefits	A1 7 D 220	Meetings & Conventions	32.33
E2 5 B 211	VFO Salary	E2 5 B 212	VFO Benefits	22.99
A1 7 E 236	L&B Insurance	A1 7 X 250	Capital Outlay	145.00
A1 7 E 211	Street Super Wages	A1 7 E 211 1	Seasonal Wages	500.00
E8 5 C 230	Contractual Services-Bond Council	Increase	USDA Debt Reserve	5,500.00
E8 5 C 262	Interest-Unpaid-Loan 05	Increase	USDA Debt Reserve	11,530.61
E6-6-C-261	USDA Principal-Loan 05	Increase		502,600.00

Karon Lane motioned to approve the fiscal officer's requested changes to 2016 appropriations. Second of motion by Suzie Stough and approved by all council.

**Bills-** Presented for payment:

<b>Bills previously paid:</b>		
Tom Bivins	Wages 11/24 - 12/7	292.50
Angie Smith	Wages 11/24 - 12/7	731.00
Chip Vance	Wages 11/24 - 12/7	1,665.60
EFTPS	Village match for Medicare & Soc Sec	586.24
OPERS	Village OPERS Contribution	1,241.32
SHOP Marketplace	Health Insurance for Chip & Family	1,762.25
<b>Bills to be paid:</b>		
Smith Law Office	Prosecutor fees for November	105.00
Lowe's	Safe key box, Cork Board, Christmas lights	200.11
McQuades Law Office	Legal fees for 2016	1,053.50
Metamora Post Office	3 rolls of stamps	141.00
Ohio Gas	Heat for Office & Shop	69.31
OML	GrantFinder Software	50.00
Denton Jeff Tussing	16 ton #8 Stone for sewer work	325.00
Century Link	Village Phone & Fax	245.59
Cintas	Uniforms	18.08
Siefker Photography	Ink for Santa Pictures	30.00

USDA, Rural Development	Unpaid interest on Loan 05	11,530.61
USDA, Rural Development	USDA Loan 05 Principal	502600
VS Beck Insurance	Fiscal Officer Bond	145.00
Trisha Gleckler	Office Cleaning-December	40.00
Squire Patton Boggs, LLP	Legal & Admin Services to purchase bonds & refinance USDA Loan 05	5,500.00

Suzie Stough moved to pay bills. Second of motion by Karon Lane and approved by all council.

**Ordinance #944 Issuance & Sale of Bonds-** Council reviewed content of Ordinance 944, authorizing \$502,600 Bond Issuance and Sale with an interest rate of 3% quoted from the Metamora State Bank with a 20-year pay back. Justin Kreischer motioned to suspend the rules on Ordinance 944, providing the issuance and sale of \$502,600 General Obligation Bonds for the purpose of refunding at a lower interest cost certain of the village's outstanding Sanitary Sewer System Mortgage Revenue Bonds, series 2007A dated June 29, 2007. Second of motion by Karon Lane. Roll call vote taken: Lane-yes, Hudik-yes, Sauerlender-yes, Pupos-yes, Kreischer-yes and Stough-yes. Kreischer motioned to pass Ordinance 944 under emergency measure. Second of motion by John Pupos. Roll call vote taken: Lane-yes, Hudik-yes, Sauerlender-yes, Pupos-yes, Kreischer-yes and Stough-yes. **Ordinance 944 passed.**

**Ordinance #945 Increasing Estimated Revenues-** Council reviewed content of Ordinance 945. Justin Kreischer motioned to suspend the rules on Ordinance 945, increasing estimated revenues during the fiscal year ending December 31, 2016 due to sale of bonds in the amount of \$502,600 into the E6- - 6I-171 account in the E6-Water-Sewer Debt Service Fund. Second of motion by Richard Sauerlender. Roll call vote taken: Hudik-yes, Sauerlender-yes, Kreischer-yes, Lane-yes, Stough-yes and Pupos-yes. Kreischer motioned to pass Ordinance 945 under emergency measure. Second of motion by Karon Lane. Roll call vote taken: Hudik-yes, Kreischer-yes, Sauerlender-yes, Lane-yes, Stough-yes and Pupos-yes. **Ordinance 945 passed.**

**Personnel & Finance Report** –Chairman Justin Kreischer reported. Committee reviewed and finalized 2017 wish list. Recommend a 1% increase in wages next year for Chip, Sue, Angie and Tom Bivins. Council now paid \$1250 a year plus \$25 for extra meetings attended. P&F suggest discontinuing compensating council members for attending special/extra meetings. Recommend increasing council's annual pay to a flat rate of \$1800 and increasing council president's pay to \$2050, effective January 1, 2018. Not recommending an increase in the mayors or the village administrator pay. Also, Chip's monthly sewer stipend to remain the same.

Due to additional volunteer hours picking up leaves, the mayor and council president agreed to increase Tom Carr's gift card from \$200 to \$300. Council also approved. Discussed Chip's request to have O.T. paid out instead of accumulating additional comp-time. The committee recommended Chip use most of his comp-time this year. Chip does plan on using 16 hours of comp this year, leaving approximately 10 hours to be carried over. The committee doesn't want to pay-out comp time, instead will allow it carried over into 2017 and used early in the year. Committee will rewrite and clarify use of comp-time in the employee handbook.

Recommend invoicing resident one hour of Chip's time plus parts to repair broken sewer cap that was broken when neighbor plowed his driveway. It is the resident's responsibility to repair caps.

**Lands & Buildings Committee Report** – No meeting in December.

**Street Superintendent Report** – Requesting authorization to purchase a new drill for \$250. It would cost \$187 to fix broken drill. P&F committee recommend the purchase wait till 2017 and small tool accounts used. Council approved the drill purchase in 2017.

**New Business** – Paul Barnaby’s Retirement Party is December 29<sup>th</sup> from 1:00 to 3:00 at the Wauseon Admin Building, 2<sup>nd</sup> Floor Conference Room. All invited. Village will send Mr. Barnaby a retirement card.

**Old Business** – none

**Fiscal Officer’s Report** –Mayor Wysong informed council he was unable to attend the year-end council meeting Tuesday, December 27<sup>th</sup> 7:00 p.m. To insure a quorum present at the year- end meeting to pass temporary appropriations, the meeting was rescheduled for Wednesday, December 28<sup>th</sup> at 7:00 p.m. Richard Sauerlender unable to attend.

**Mayor’s Report** – Read Sheriff’s Report for November. Deputy’s spent a total of 50.5 hours patrolling the village during the month. Officer’s spent 18 hours in the morning, 16.5 hours in the afternoon and 16 hours on the midnight shift. Officers handled 11 complaints.

Carnegie Medal was awarded to R. Wayne Trivette in recognition of his helping to save Grace Makula from burning in a car accident in Jasper, MI on July 21, 2015. Sue will pass on the information to Amboy Township Trustees to address the recognition of Mr. Trivette as he is a resident of Amboy Township.

**Adjournment** – John Pupos motioned to adjourn at 7:30 p.m. Second of motion by Justin Kreisler and approved by all council.

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Mayor – Ken Wysong

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VFO – Susan Clendenin