

Metamora Council met in regular session Monday, February 27, 2017 at 8:00 p.m.

Council members present: Council president Karon Lane, John Hudik, Richard Sauerlender, Justin Kreisler and John Pupos. Suzie Stough absent.

Other officials present: Mayor Ken Wysong, VFO Susan Clendenin and Deputy Clerk Angie Smith.

Guest: None

Mayor Wysong opened the meeting with the Pledge of Allegiance.

Minutes – Justin Kreisler moved to approve minutes from February 13, 2017 council meeting as written. Second of motion by John Pupos and approved by all council. Karon indicated there was a typing error on the last page, paring should be parking. Minutes approved with correction.

Bills- Presented for payment:

Bills Already Paid		
Sue Clendenin	February Salary	2,279.54
Jeff Pawlaczyk	February Salary	105.00
Angie Smith	Wages 2/2 - 2/15	686.80
Chip Vance	Wages 2/2 - 2/15	1,794.90
Ken Wysong	February Salary	350.00
Justin Kreisler	February Salary	104.16
Suzie Stough	February Salary	104.16
Bills to be paid:		
JD Financial/Fred Ott	Oil, grease, air filters, seat, seal kits, oil filters, cotter pin, JKH4-Gaurd	643.31
Rich Sauerlender	Mileage to & from CDBG hearing in Wauseon	24.34
Treasurer Fulton County	February Police Protection	425.00
Trish Gleckler	Office cleaning for Feb. & replacement check from 6/2016	80.00
Fulton County Emergency Mgmt.	2017 EMA Assessment	313.50
Bob Whalen	Zoning Consultant - Jan 25 thru Feb 22	240.00
Metamora Post Office	Postage	98.00
Fulton County Engineer	17.51 tons of salt	771.67
Habitec Security	Security Monitoring & Maintenance	211.41
Toledo Edison	Village Electric Use	1,689.62
United Telephone Company	Income Tax Refund	36.00
VISA	Office supplies, Harbor Freight small tools for park mower	195.04
		<u>10,152.45</u>

Justin Kreischer motioned to pay bills. Second of motion by Karon Lane and approved by all council.

Personnel & Finance Report – Justin Kreischer reporting.

- The EYA is meeting at the Fire Hall on Sunday, March 19th at 7:00 p.m. Requesting Mayor Ken Wysong and a council member attend and discuss the preparing of ball fields. Sue will confirm the date. Karon Lane and Justin Kreischer are both will to attend. Colton Pawlaczyk agreed to prep the ball diamonds at \$10.00 per field, if the EYA doesn't.
- Our minutes from June of 2016 state that the new 5 acres in the park will be harvested in July 2017 so there should be nothing on the 5 acres to prevent its use after the harvest.
- CINTAs asking village to renew uniform contract. There will be a \$3.84 weekly increase that will be offset by a 10% per invoice discount offered over the 3-year contract. Justin Kreischer motioned to go into a 3 year contract with CINTAs with no increase for the 3 years. Second of motion by John Pupos and approved by all council.
- We would like to purchase a new desk and bookshelf for the office from Sauder's. The price should be less than \$400. Purchased approved.
- Road Funds – We found out that the county has \$14,385 in road funds that we may use for road projects. To get the funds an engineer needs to draw up and submit the project plans to the county engineer for approval. If the project is approved by the county engineer he will request the commissioner release the road funds to the village to complete the project.
- CDBG to repave Fulton Street - Poggemeyer Engineers did the initial engineering for Fulton Street when we were going to go for Issue 2. We could have them tweak and update it to put in the CDBG application. John Pupos motioned to contact Poggemeyer to update the engineering on Fulton Street. Second of motion by Justin Kreischer and approved by all council. Council agreed to move forward with the Fulton Street project even if we do not get CDBG funding.
- Chip approved 8-hours of straight pay to attend a memorial service for his recently deceased sister-in-law.
- Holiday decorations – The committee likes the 6 foot LEDs without the dazzles. \$4000 budgeted for the decorations. These would cost about \$3800 with shipping of about \$400. John Pupos motioned to order the 12 pole decorations. Second of motion by Karon Lane and approved by all council.

Lands & Buildings Committee Report – John Pupos reporting.

- Rich Sauerlender has volunteered to head a Park Planning Committee.
- The committee discussed the curb side pick-up. Hoping we do not have the same issues as last fall. We want the zoning inspector to ensure residents are not hoarding trash for the curbside pick-up and encourage them to have weekly trash service with Advanced Sanitation.

- The OPWC Capital Improvement Report was reviewed and some things updated. John Pupos will talk to Karin Sauerlender about how she got some of the figures. Then we will come up with a 5 year plan. On the last 5 year plan we completed 8 of the 11 items on the list. Sue indicated the costs were obtained from engineers.
- We have received 8 CDBG surveys back. One resident will not be returning the survey. Also could add replacing clay tile. There is 24" clay tile in the flood plain and sewage is leaking out. It is estimated to cost about \$8,000 to replace from the flood plain to the creek and put in a man hole. It was indicated that CDBG is looking for larger projects and the affected area would need a confidential income survey performed, with results eligible for CDBG funding. We may need to pay for this on our own. Put on the Capital Improvement Report.
- The committee reviewed the project list for 2017. Most of the projects need to wait for warmer weather.
- D.J.L. Material & Supply – Chip has a quote from D.J.L. for their 2017 Crack Sealant Program. We purchase the crack sealant and they will provide the SuperShot 125DC (applicator) and a Melter w/Air Compressor with training at no charge. No daily rental fee and no minimum orders. They have been used by 185 other municipal agencies in Ohio and Michigan. The sealant is \$0.765 per pound, 2250 pounds per pallet, and 75 boxes per pallet. Chip will find out if we need to purchase a pallet and how far a pallet will go. It's a 3 person job. We would like references from other municipalities.
- Discussed the potential purchase of Red Ear Blue Gills to help handle a snail problem at the reservoir. Chip to get pricing.
- Nothing planned to be purchased for the Fulton SWCD Tree Sale until we have further park plans.
- Playground Equipment Repair – We have the supplies to repair. Waiting for warmer, dryer weather.

Street Superintendent Report – Not in attendance.

New Business – None.

Old Business – None.

Fiscal Officer's Report –

- Ordinance #951 - Third Reading – Approving 2017 Appropriations. John Pupos motioned to approve the third reading of Ordinance #951, approving 2017 permanent appropriations. Second of motion by Karon Lane. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes and Kreischer-yes. **Ordinance #951 passed.**
- Water Advisory minutes were provided to council. Village Admin. Jeff Pawlaczyk was in attendance.

- EMA (Emergency Management Agency) Agreement Addendum. Motion to approve the addendum by John Pupos. Second of motion by Justin Kreischer and approved by all council.
- Spring Newsletter adjusted and approved by council.
- Comprehensive Feasibility Study to determine the viability of a Joint Fire/EMS District – They were going to get revolving loans. Gary Loar indicated the Fire District Steering Committee has requested the County Commissioners release Revolving Loan funds to help defray cost of the study, which is expected to cost between \$12,00-\$14,000. If request is denied, the steering committee may ask entities involved to help defray cost to perform feasibility study.

Mayor's Report –

- Sheriff's Report for January was read. Deputies spent a total of 54.5 hours patrolling the village during the month. Officer's spent 18 hours in the morning, 21 hours in the afternoon and 15.5 hours on the midnight shift. Officers handled 3 complaints and 1 warning.
- The Fulton County Mayor's meeting is February 28th. Ken will speak to the mayor of Swanton about the camera.
- March 22nd is the CIC meeting. Mayor Wysong represents the village on this board.
- Ken spoke to our solicitor about the letter circulated around town by a resident. The solicitor indicated that as the letter was not presented to council, no response is required.

Adjournment – Justin Kreischer motioned to adjourn at 8:35 p.m. Second of motion by John Hudik and approved by all council.

Mayor – Ken Wysong

VFO – Susan Clendenin