

**Metamora Council met in regular session Monday, March 20, 2017 at 8:00 p.m.**

**Council members present:** Council president Karon Lane, John Hudik, Richard Sauerlender, Suzie Stough and John Pupos. Justin Kreischer absent.

**Other officials present:** Mayor Ken Wysong, Street Superintendent Chip Vance and Deputy Clerk Angie Smith.

**Guest:** Nick Shrader of the EYA, Resident Jared Vance, Lee Rausch of Poggemeyer Design Group, Dennis Stallbaum and Bob Oliver of Aflac.

Mayor Wysong opened the meeting with the Pledge of Allegiance.

Lee Rausch of Poggemeyer Design Group has presented two estimates for Fulton Street and a CDBG application. There is currently \$300,000 available for grants every 2 years to be put toward 3 or 4 projects. One estimate for rehabilitation at \$41,335 with engineering costs of \$6,300 totaling \$47,635. The second estimate is for reconstruction at \$117,307 with engineering cost of \$14,700 totaling \$132,007. The Land & Buildings committee has reviewed the estimates and with some adjustments the total for reconstruction is about \$100,000 with engineering costs of approximately \$12,700. The village has budgeted for \$12,500 in 2017 for Fulton Street. The Land and Buildings committee is recommending we complete the CDBG application for the reconstruction of Fulton Street. Karon Lane expressed concern about the widening of the street as there are spots where she doubts if there is room enough to widen it. Lee Rausch stated it would be addressed with a survey of the street. The curbing of the street on the estimate will be removed and Chip will do the catch basins. Rich Sauerlender motioned to approve Poggemeyer completing the CDBG application for a grant of reconstruction of Fulton Street. Second of motion by John Pupos and approved by all council present. Motion passed.

Bob Oliver and Dennis Stallbaum of Aflac gave a short presentation on the supplemental insurance plans available from Aflac. If interested, the employees could purchase a policy and there would be no cost to the village. Aflac offers short term disability, life insurance, dental, cancer insurance, accident insurance, critical care, hospital, etc. The average cost of a plan runs \$6 to \$10 dollars a week. The premiums never go up. The employee owns the policy and it is portable. If the employee leaves the village they can keep the policy at the same rate. If the village were to offer Aflac to employees, the employee would save 42% with additional plans available. Aflac is designed to give you money to live on when you cannot work. There is no lifetime cap and no deductible. If at least 3 employees are interested and sign up for Aflac, the 42% discount applies. The Aflac representatives will return for a more in depth presentation if 3 or more employees are interested. Business cards and pamphlets were distributed.

Jared Vance, resident, spoke to council on the sewer project at his residence where the pool liner was punctured. The pool was taken down in order to repair the sewer line. It is Jared's

understanding that council wants to either put the pool back up or pay the owner for the damage. Jared expressed concern that the village was not keeping their word when the incident occurred. Jared indicated the mayor stated that the village would put the pool back up. The pool is a part of the property. There isn't a Land Contract filed with the county. Karon Lane stated that our dealings are with the owner of the property. The village solicitor is contacting the owner to determine how the owner would like to resolve the issue. Jared expressed the view that the issue was a result of the village negligence: Negligence when the sewer was put in and when the pool permit was issued which placed the pool over the sewer. The mayor indicated that we needed to do what the landowner wants done. Jared expressed that he should have been contacted and kept up to date on the proceedings. A resolution will be worked on and Jared will be contacted.

Nick Shrader of the Evergreen Youth Association (EYA) expressed his appreciation and the EYA appreciation for the support the Village of Metamora give the EYA every year. Nick requested the use of the park baseball fields in 2017. The EYA schedule is not yet complete, but the softball league starts on Friday, March 31<sup>st</sup> and will run through May 14<sup>th</sup>. There will be one game on Fridays and double headers on Sundays. The EYA regular season will start Week of May 15 and run thru July 4th weekend. The EYA is asking for permission to use the fields and ask if the village could have the fields prepared for Friday games as well as permission to use the village Gator to prep the fields for Sunday games. Nick and the EYA want to know where and how the EYA as an association can provide value back to the village. Karon Lane stated the village would like to see EYA pay for the prep of the baseball fields. We have a young man, Colton Pawlaczyk, who is going to prep the fields for \$10 a field. Nick agreed and the EYA will pay Colton directly. The village would also like the EYA to take down the batting cage net in the fall and put it back up in the spring. Nick agreed for the EYA to handle the net and the pitching shield needs to be taken down and/or repaired. Brian Hansel of the EYA will be handling the park concession stand. Nick will forward Brian's contact information to the village office. The village has a spring cleanup of the park before the Easter Egg Hunt which is scheduled for April 8<sup>th</sup>. Any help with park cleanup from the EYA would be appreciated. John Pupos motioned to allow the EYA to use the ball fields in 2017 at no charge on the condition that the EYA pay Colton Pawlaczyk \$10 per field prepped and assist with park cleanup before the Easter Egg Hunt. Second of motion by Karon Lane and approved by all council present. Motion passed. Nick stated the EYA would purchase the lime for the ball fields.

EYA has incorporated a sportsmanship code of conduct for our student athletes and for our parents; it is a zero tolerance policy as to communicating with umpires and players. The code gives the umpires the ability to remove players, parents and spectators that are not following new rules. We have been having issues with spectators sitting behind home plate calling balls and strikes, so to speak. EYA is willing to purchase and install an 8 foot long by 6 foot tall mesh screening that would be placed just behind home plate to deter spectators from being directly behind home plate. You can see through the screen but the visibility isn't as good. EYA is asking for permission to install and remove at the end of the year this screening. The EYA

would put the net up in the spring and remove it in the fall. Rich Sauerlender suggested that the EYA may want to put it up and take it down on a regular basis to avoid the potential for vandalism.

Karon Lane stated that years ago the EYA youth sold raffle tickets for the Paro-O-Rama and it was very helpful. Karon is requesting the EYA assist with selling tickets again. Nick agreed. Need to get a Port-A-Potty rented until the water is turned on in the park for bathroom use.

**Minutes** – Karon Lane moved to approve minutes from March 6, 2017 council meeting as written. Second of motion by Richard Sauerlender and approved by all council present.

**Bills-** Presented for payment:

<b>Bills Already Paid</b>		
SHOP Marketplace	Chip's Health Insurance	1,762.25
<b>Bills to be paid:</b>		
Angie Smith	Wages 3/2 - 3/15	815.58
Chip Vance	Wages 3/2 - 3/15	1,771.77
Sue Clendenin	March Salary	2,279.54
Jeff Pawlaczyk	March Salary	105.00
Justin Kreischer	March Salary	104.16
Suzie Stough	March Salary	104.16
Ken Wysong	March Salary	350.00
Sue Clendenin	Reimburse for Desk, Office Supplies & Easter candy & prizes	599.71
Sue Clendenin	1st Quarter Phone Reimbursement	30.00
Fulton County Commissioners	Water Service - Jan & Feb	39.28
Angie Smith	Reimburse for Paint & Ceiling fan for Zoning Office	173.06
Metamora State Bank	Annual safe Deposit Box Rent	50.00
Ohio Gas	Heat	126.40
Century Link	Village Phone & Fax	231.77
TMACOG	2017 Annual membership dues	125.00
Chip Vance	1st Quarter Phone Reimbursement	135.00
Habitec Security	Security Monitoring & Maintenance	284.55
Metamora Post Office	Postage for Post Cards	85.00
		9,172.23

Suzie Stough motioned to pay bills. Second of motion by John Pupos and approved by all council.

**Personnel & Finance Report** – Did not meet tonight. Next meeting scheduled for 3/28/17.

**Lands & Buildings Report** – John Pupos reporting.

- CDBG Grant – We did qualify for LMI and as discussed earlier in the meeting, Poggemeyer will prepare the application for a grant for approximately \$100,000 for the reconstruction of Fulton Street. Deadline for the application is April 5<sup>th</sup>.
- I&I – Smoker. Chip would like the village to purchase a smoker which would help to find out who is hooked into the sewer and who isn't. The cost of the machine is about \$1000. The committee requested Chip find out if a smoker could be rented. Also find out the specs of a smoker to see if we could build a smoker ourselves.
- Playground Equipment Repair – On hold until the zoning office painting is completed.
- Park Committee Meeting – Rich Sauerlender, chairman. A meeting is not yet planned.
- Curbside Rubbish Pickup Post Card – The postcard wording was reviewed. The committee agreed to recommend the current reading with a couple of changes. Change “Rubbish” to “Bulk Item”. Add “Regular garbage will not be picked up during the Bulk Item Pickup. It will be picked up as usual on Tuesdays.” Angie indicated the printing of the postcards was time consuming and our printers often produced lower quality than desired. She requested authorization to order through Vistaprint at a cost of around \$50. Council agreed to have the postcards printed. Ken recommended checking the price from OfficeMax also.
- Marianne Gleckler would like permission to plant a memory tree in the park. John Pupos said he would call Marianne Gleckler to answer some questions. Where? What kind? When?
- Water Plant Generator – The Village of Fayette is interested in purchasing the generator at the Water Plant. Their employee will contact Chip to come see the generator. Fayette may then make an offer. The committee believes it is worth about \$4,000.
- Shelter Ceiling Quote – Estimated costs of the steel and wood for a ceiling in Shelter House B is \$3000 for the material. Looking at the funding available for it and permission from council to proceed with the ceiling. Ken expressed he would like to have the ceiling completed before ball games start. John Hudik indicated the electrical in the ceiling would have to be addressed during the project. John expressed if the electrical is contracted it could cost around \$1500. Rich Sauerlender motioned to approve the concept of doing the ceiling and find out the cost of doing the electrical work. Second of motion by John Pupos and approved by all council present. Chip asked if canned lights would be acceptable for the shelter. This was approved by council.
- Chip reported that the Solar Bee quit working in the middle cell. We have a maintenance agreement with Solar Bee. Chip has contacted them and they will be out in the spring or summer to perform maintenance.
- Sewer replacement for the portion of Ash Street in the flood plain – Cost of \$3,200 plus our time and any tie-ins. Ken suggested we move forward with the replacement. Rich Sauerlender stated the committee would like to do 1 or 2 Infiltration projects per year. John Pupos motioned to replace the sewer in the flood plain on Ash Street at a cost of approximately \$3,200 in material, not the exceed \$4,000. Karon inquired if we had the funds

allocated. Ken indicated we could move the funds into the sewer fund if needed. Second of motion by Rich Sauerlender and approved by all council present.

- Zoning Office – Chip is in the process of prepping the office for painting. The project should be completed in about another week.
- Would like to purchase 200 Redear Sun Fish at \$1 each and 8 Amurs at \$13 each from Fulton County Soil & Water for our reservoir. John Pupos motioned to purchase the said fish. Second of motion by Suzie Stough and approved by all council present.

#### **New Business –**

- Council reviewed Village Insurance Policy for 4/1/17 through 3/31/18 from Stapleton Insurance. The cost is \$7938 which is \$635 less than last year. The decrease is because we no longer need to insure the water plant. The Personnel & Finance will review the policy in detail at their meeting on Tuesday, 3/28/17. Rich Sauerlender motioned to pay the insurance policy premium of \$7938. Adjustment can still be made after payment. Second of motion by John Pupos and approved by all council present.
- FYI – Village has liability coverage for Fishing Derby if we were to sponsor a derby.
- The village zoning inspector met with a resident about concerns of the village operations. Notes from the meeting were sent to council members. The resident was directed to come to a council meeting to express the concerns. Karon Lane expressed she felt the zoning inspector handled the meeting very well. John Pupos requested a copy of the notes be sent to the village solicitor.
- Requesting council approve the curbside pickup post card. The text was previously sent to council. We will change “Rubbish” to “Bulk Item” and add “Regular garbage will not be picked up during the Bulk Item Pickup. It will be picked up as usual on Tuesdays.”
- ODOT has open house meetings on March 28 & April 6 to go over Statewide Transportation Improvement Program.
- We have a letter from the Department of Commerce stating it is Liquor License renewal time and asking if there are objections to the renewals. Council has no objections to the renewal of the existing Liquor Licenses.
- Mayor Ken Wysong should be the contact name listed on the CDBG/Fulton Street Application.

**Old Business –** None at this time

**Fiscal Officer’s Report –** VFO on vacation.

#### **Mayor’s Report –**

- CIC meeting is on 3/22/17, Wednesday, at 4:00. The mayor plans to attend.
- The next Park-O-Rama meeting is on Wednesday, 3/22/17, at 7:00 p.m. in the village office.

- The Fulton County Sheriffs put out a warning about break-ins and car thefts in the area. Follow basic safety precautions: Don't leave keys in the car, lock the car. Ken suggested council consider security cameras on the poles at the corner for traffic going in and out of town. John Pupos volunteered to check for grants for security cameras.
- Sewer Issue – Some residents are still putting prohibited items into the sewer system. We sent Do's & Don't with a Do Not Flush list in the newsletter in 2015. Requesting we pass an ordinance with a penalty to the landowner of the offending property. Ken thinks we already have an ordinance. We need to check to see if there is an existing ordinance or zoning on this issue. If there isn't, we will pass a new measure to address it going forward.

**Adjournment** – John Pupos motioned to adjourn at 9:30 p.m. Second of motion by Suzie Stough and approved by all council.

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Mayor – Ken Wysong

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Clerk – Angela Smith