

Metamora Village Council met in regular session Monday, April 3 at 7:00 p.m. at the Village Offices.

Council members present: Karon Lane-pres., John Pupos, Suzie Stough, John Hudik, Richard Sauerlender and Justin Kreischer. Other officials present: Mayor Wysong, Village Solicitor Alan Lehenbauer and Fiscal Officer Sue Clendenin

**Guest** –Jon Vance

Mayor Wysong opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Jon Vance was recognized – Vance would like to be considered when the village hires someone to work in the park. Personnel & Finance will discuss and schedule an interview.

**Minutes** – Justin Kreischer moved to accept March 20, 2017 council minutes as written. Second of motion by John Pupos and approved by all council.

<b>Bills to be paid:</b>		
Angie Smith	Wages 3/16 - 3/29	944.35
Chip Vance	Wages 3/16 - 3/29	1,517.00
Toledo Edison	Electricity	1,626.03
VISA	Holiday Décor Hardware, Drill, Mower Blades, Shelving	440.32
Fulton SWCD	8 Amur and 200 Redear Sun Fish	304.00
Stapleton Insurance	Insurance for Park, Land & Buildings & Sewer	7,938.00
Bob Whalen	20 hours zoning consultant	300.00
Treas. Fulton County	Police protection for March	425.00
Co-Man	1 month portable toilet rental	75.00
Ken Wysong	2 case toilet tissue	94.00
Sue Clendenin	Toys, candy for Egg Hunt prizes	20.13
WEX Bank/Marathon	Gas for truck. Propane for generator	71.14

Suzie Stough moved to pay bills as presented. Second of motion by Justin Kreischer and approved by all council.

**Solicitor’s report** – Alan was asked to review the “Franchise Agreement” between Metamora Village and Ohio Gas. Agreement has nothing to do with rates but is an operating agreement that describes how Ohio Gas will operate and maintain its pipelines in the village right of ways. Alan will respond back by the next Council meeting May 1<sup>st</sup>.

**Old Business** – None.

**New Business** –

County Commissioners asking the Village to enter into a new contract to provide Indigent Defense Services. We passed an ordinance to amend the agreement in December but we received a letter that the state does not want amended addendums to the agreement, they prefer a new contract. John Pupos motioned to suspend the rules for **Ordinance 953**, entering into an agreement with the Fulton County Commissioners for Indigent Defense Services. Second of the motion by Rich Sauerlender. Roll call vote taken: Karon Lane – Yes, John Pupos – Yes, Suzie Stough – Yes, John Hudik – Yes, Richard Sauerlender – Yes, Justin Kreischer – Yes. Motion passed. John Pupos motioned to approve Ordinance 953 under emergency measure. Second of motion by Rich Sauerlender. Roll call vote taken: Karon Lane – Yes, John Pupos – Yes, Suzie Stough – Yes, John Hudik – Yes, Richard Sauerlender – Yes, Justin Kreischer – Yes.

**Ordinance 953 passed.**

Ohio Gas renewal Agreement (Ordinance #954) - tabled

**Personnel & Finance Report** – Justin Kreischer reporting as new chairman.

Tom Bivens – We decided to have him come back to work and see if he can still perform the needed duties.

Requesting a transfer: \$1000 from A1-7-E-250 L&B Capital Outlay TO: A1-7-E-243 L&B Maintenance Supplies. Justin Kreischer motioned to approve the transfer. Second of motion by Rich Sauerlender and approved by all council.

Requesting to increase: A1-8-A-212 line appropriation by \$560 to cover Comp Management's annual enrollment fee. Justin Kreischer motioned to approve the transfer. Second of motion by Suzie Stough and approved by all council.

A Food Service License is needed for the park concession stand and for Park-O-Rama. The license for the entire year would be around \$400. The committee is recommending the village pay for the one day license for Park-O-Rama, which was \$40 last year. We will let the EYA know they need to get a Food Service License from the Health Dept. to operate the concession stand.

Fiscal Officer requesting an increase in the Sewer Fund of \$5,000 to cover sewer work, primarily to cover costs associated with sewer work intended for Oak Street (previously incorrectly stated as needed for Ash Street). Chip think's there is some separation that wasn't done and there is some very old clay piping allowing infiltration. A man hole is also needed. There was discussion on if we should contract out the work as it would require 2 people to do the job. We only have 1 man at this time. It isn't a job that needs to be done right away and could wait until we have another employee. Per Tom Bivens, he will not be able to jump in and out of holes or do any heavy physical labor due to health restrictions. Justin voiced that we need to get a list from Chip of 2 man jobs needing to be done and get those done in a timely manner with the new seasonal employee. The employee shouldn't be needed for the whole summer. Chip to provide a detailed description of the project and a list of parts needed to complete the needed sewer work on Oak Street, so a request for bids can be sent out. Council members are getting calls asking when the sticks will be picked up. If we contract out some of the projects needed it may cost more, but the project would be completed. Justin Kreischer motioned to increase sewer appropriations \$5,000 to cover sewer repairs. Second of motion by Karon Lane and approved by all council.

Sierah Joughin's Memorial fund donated \$183 to the village, in memory of Sierah. Ken Wysong suggested the village plant a couple of trees with a plaque saying the trees were donated by the Sierah Joughin's Memorial fund. Justin Kreischer suggested the village purchase a plaque for the Park Memorial Wall. Ken indicated the Park-O-Rama fund would purchase the Memorial Wall plaque. Justin also suggested a park bench with a plaque along the walking path. We'll check with the family to see what they would like to be done with the donation.

**CDBG – Fulton Street.** It was questioned why the village decided to add and pay for storm drains. The original cost estimate was about \$117,000. We took off the curbs which brought it down to about \$100,000 and then added in the catch basins and piping, stating Chip would perform the work. The changes added up to \$24,900 project contribution for the village to pay. Previously, we agreed the village would pay for engineering costs only. Engineering fees were reduced to \$12,700 after removing curb work. With the addition of piping and (1) catch basin the village contribution increased to \$21,010. L&B committee discussed adding the catch basin with Poggemeyer/ Lee Rausch and agreed it would be beneficial to include in the project. Increasing the village commitment/share of the project will make the application more competitive. The application also states that Chip will be working on the project, but will not be paid out of the grant funds. The rate of pay was then

discussed. If wages are being paid for by the village, the pay is at his regular hourly rate. It was decided the application can be submitted as it is. Justin Kreischer motioned to approve submitting the Community Development Block Grant application for Fulton Street, with the village contribution of \$21,010. Second of motion by Rich Sauerlender. Sue has spoken to Frank Onweller of the County Commissioners. He indicated Fulton Street would be eligible for Auto Permissive Funds held by the county. There is \$14,360 available if needed. Roll call vote taken: Karon Lane – Yes, John Pupos – Yes, Suzie Stough – Yes, John Hudik – Yes, Richard Sauerlender – Yes, Justin Kreischer – Yes. Motion passed.

Part-Time Help ad will be put in the Key Shoppers News for summer help. Looking at help for 2 or 3 months. We really need a list of the 2-man jobs so they can be completed while we have additional help.

**Fiscal Officer's report –**

Sue called the insurance company today as suggested by Alan in regards to pool damage at 230 Shawnee Drive made during a sewer repair project performed by the village. Dianna with Stapleton Insurance said the village general liability coverage should cover the cost of the pool situation with no deductible. We need the details for the claim: when, how, etc. Mayor Wysong has spoken to the property owner, Darin Hayes. Mr. Hayes wants the pool repaired and put back up. The insurance may not pay the full cost of the repair/replacement. It was decided the village would pay for any potential remaining cost. Rich Sauerlender motioned we pay the expenses; new liner, re-install and water, and then submit a claim to the insurance company. Second of motion by John Pupos and approved by all council. Rich Sauerlender, John Pupos and Sue Clendenin will be attending Sunshine Law Training on Friday, April 7<sup>th</sup>.

**Mayor's Report –**

TMACOG will be coming to the village office on Monday, June 5<sup>th</sup> at 9:00 a.m. They will inform us on what they are doing and what they have to offer to the village.

Sheriff's Report for February was read. Deputies spent a total of 50 hours patrolling the village during the month. Officer's spent 16.5 hours in the morning, 17 hours in the afternoon and 16.5 on the midnight shift. During the month the officers handled 9 complaints and 1 accident. Ken has spoken to the Sheriff's Department about the complaints he has received of drivers not stopping at the stop sign in front of T-Mart. The next day there was a patrol car observing the traffic.

John Hudik has received complaints about 4-wheelers in town and in the park. Mayor Wysong recommended the sheriff's department is informed of 4-wheeler complaints.

Justin requested Chip be instructed to pick up sticks in town instead of working on the zoning office on Tuesday. Mayor Wysong said he would call Chip on Tuesday.

Sue has spoken to the EYA. Everything is ready for Colton to start working on the ball fields. Games scheduled for March 31<sup>st</sup> were cancelled.

Council approved asking Chip to not take any vacation the week before Park-O-Rama.

**Adjournment** – Justin Kreischer motioned to adjourn at 8:00 p.m. Second of motion by John Pupos and approved by all council.