

Metamora Village Council met in regular session Monday, June 5, 2017 at 7:00 p.m. at the Village Offices.

Council members present: Karon Lane-pres., John Pupos, Suzie Stough, John Hudik and Richard Sauerlender. Justin Kreischer absent. Other officials present: Mayor Wysong, Village Solicitor Alan Lehenbauer and Fiscal Officer Susan Clendenin.

**Guest** – Kurt Peebles, John Schwab, Jack Schwab

Mayor Wysong opened the meeting with the Pledge of Allegiance to the Flag.

Kurt Peebles addressed council. Gus & Gomers would like to have a birthday party in the parking lot behind the bar. They are going to ask the state to extend their patio for one night so a tent can be put up for the party. The Metamora State Bank has given their permission. Planning the party for August 19<sup>th</sup> and would like the council permission to have the party in the parking lot. Karon Lane asked if there were any liability issues with the uneven parking lot. The bank and Kurt are both aware of it. Kurt feels people navigate the parking lot as it is without issue. The bank is getting bids now to fix the parking lot & it is possible it will be fixed before August 19<sup>th</sup>. There may be a band or a DJ and it could run as late as 2:00 a.m. Rich Sauerlender motioned to waive the noise ordinance for Gus & Gomers on August 19<sup>th</sup> to 2:00 a.m. Second of motion by Suzie Stough and approved by all council present.

John Schwab of the Boy Scouts addressed the council. He introduced his son, Jack. Jack is working on his Communications Merit Badge and currently working on his listening and note taking skills. John thanked the council for waiving the park fee for picnic held a couple of weeks ago. John then requested that the village close Swanton Street on August 26<sup>th</sup>, from 9:00 a.m. to 5:00 p.m. for the Club Car Race. Neighbors will be notified by the troop. The actual race will begin about noon and should be completed around 2:00. The extra time is to set up and clean up. John then requested that the Park Committee consider putting in a track for the club car race in the village park. Rich Sauerlender is the chairperson for the Park Committee. Rich requested the specs of what is needed. Ken Wysong indicated we already have the specs: dimensions, height, length and grade. Ken will provide the specs to Rich. John indicated that at some point they would like to incorporate the Club Car Race into the Park-O-Rama and hopefully invite other packs to participate as well.

**Minutes** – Suzie Stough moved to accept May 15, 2017 council minutes as written. Second of motion by John Pupos and approved by all council.

**Reading of the bills** – VFO Sue Clendenin presented the bills.

<b>Bills Already Paid</b>		
Sue Clendenin	May Salary	2,279.54
Jeff Pawlaczyk	May Salary	105.00
Ken Wysong	May Salary	350.00

Justin Kreischer	May Salary	104.17
Suzie Stough	May Salary	104.17
Angie Smith	Wages 5/11 through 5/24	764.07
Chip Vance	Wages 5/11 through 5/24	1,794.90
Tyler Zylvitis	Wages 5/11 through 5/24	470.00
USDA	Semi-Annual payment on Loan 03	23,563.00
<b>Bills to be paid:</b>		
Advanced Sanitation	Bi-Annual Curbside Pick Up	2,000.00
Econo Signs	2-Speed Limit Signs for Park	48.06
Fresh Cut Lawn Service	Mosquito Spraying	154.65
Hometown Teamworks	Employee T-Shirts	84.00
WEX Bank	Fuel for Mowers & Trucks	239.89
Metamora Post Office	PO Box Rental	116.00
Toledo Edison	Village Electricity	1,467.35
Treasurer Fulton County	Police Protection for June	425.00
Treas. State of Ohio/EPA	NPDES Permit Issuance	525.00
OPWC/Ohio Treasurer	Semi-Annual Loan Payments for Water Plant, Parker Road, E. Main, Swanton St.	7,329.53
Ohio Treasurer	Annual Dam Safety Fee for Reservoir	219.55
Tri-County Fuels	Diesel Fuel	117.96
VISA	Welcome Basket, Screws, Funeral Flowers, Sewer Supplies	861.04
Bob Whalen	Zoning Consultant - May	258.75
		43,381.63

Suzie Stough moved to pay bills as presented. Second of motion by Karon Lane and approved by all council present.

#### **Solicitor's Report – Alan Lehenbauer**

- Ordinance #669 on the village sewer system has been reviewed. Alan believes it covers most things but is inquired if there are any modifications that council would like to make to the ordinance. Ken Wysong stated the ordinance covered it. Any object that is not meant to go into a sanitary sewer system should not be put in it. John Pupos indicated that the Land & Buildings Committee discussed the ordinance. We have sent out in the village newsletter the Do's and Don'ts on what is acceptable to put into the sewer system. We will send it out again in the newsletter. Ken suggested putting a letter in with the next NEWS water bill which goes to the property owner. If sent with the water bill, the landowner will receive it even if it is a rental property and it will be received sooner than our next newsletter. Swan Creek does the billing. See if Swan Creek would put in a letter and at what cost. See if it is less expensive than the village doing a separate mailing or waiting until the fall newsletter.
- Alan will review the park property tax bill for 5 acres purchased last year. Sue stated the other two were legitimate. One states the property as commercial and it shouldn't be

commercial anymore. It would be less expensive if reclassified. Alan will look into it and get back to the village.

### **Lands & Buildings Meeting Update – John Pupos reporting**

- I&I – Smoker: John Pupos has called Archbold and Wauseon. No return call. He will call again.
- Sewer Separation Letter – Letter to 358 W. Main during the sewer separation was reviewed. It appears that the septic tank there was never crushed. Discussion on how to resolve. It is now the village responsibility to resolve. We need to pump out the tank first, then crush the top of it and fill it with stone. Decided to see if Eisel Construction can crush it and fill it with the #8 stones that the village already has on hand.
- Sewer Replacement on Oak Street: It will cost about \$3,000 in material and about \$3,000 in labor. If we rent a backhoe it will be much less expensive. Eisel Construction Quotes were reviewed. The quote for 273 Maple Street was a total of \$1,750. John Pupos motioned to approve the sewer repair at 273 Maple Street not to exceed \$1,750 with Eisel Construction doing the work. Second of motion by Suzie Stough. Rich Sauerlender sustained from voting. Motion passed.
- The other is a general quote for equipment & labor at \$90 per hour. With the various sewers that need fixing, the committee decided to request \$15,000 be allocated for sewer repairs: \$3,000 for supplies and \$12,000 for contractual work. The concern is that without sufficient money allocated for sewer supplies and repairs, we have to wait for council approval before encumbering funds for repairs.
- Park Committee – Rich is still collecting input and will schedule a meeting for this month.
- Park Signs – Reviewed the recommendations from the Personnel & Finance Committee. There were slight wording changes. There are existing signs in the park. Sue is going to check on the cost of 2 signs so an evaluation can be done to see if it is really worth putting up new signs.
- Shelter Ceiling Quote – John asked if the \$3,000 for the ceiling was approved previously. It was discussed but not approved. The quote does not include the electrical work or labor. John recommends a more detailed quote. Recommend we get a detailed quote on the material, hire out the electrical work and have Chip do the rest of the work.
- Branch Pick up – In the 2017 Spring Newsletter we stated: “Single branches no longer than 4” in diameter & 7’ in length”. Chip and the committee agreed that this was acceptable.
- Cigarette Butt Receptacle – Catalog receptacles were reviewed for in front of the office as butts are not being properly disposed of. The committee agreed to purchase a floor standing cigarette port at a cost of \$98.85 plus shipping and handling. Ken suggesting checking Lowe’s or Menards.
- Park To-Do List – Chip presented the committee with a list of things that need done in the park.
- Angle Parking on Maple Street – The committee discussed and decided that the angle parking would not leave a safe amount of space for the large vehicles on the state route. There is the parking lot on Maple that can be used.
- Amboy Township will be providing the village the cost to restripe county Road 2. A quote has presented to the office for \$4,723 that includes fog sealing, (chip and tar). The village has not budgeted for chipping and tarring, only for striping. The road is in pretty good shape. After discussion it was decided tell Amboy Township that we want the restriping only.
- Nexus Grant – Jeff Simon informed the office that Nexus is giving out grants for various things. One example was a salt shed. John Pupos will check into these grants.

- The crossroad stripes need to be repainted. As some are on a state route, Chip will check with Rich at ODOT to see if they will paint those crossroads. If we do it, we should paint all the crossroads.
- Cheryl Geer has requested we fill dirt in where the ground has settled over the sewer line on Shawnee. It is 8 to 10 inches deep and about 400 feet long. The fire department may have dirt from their parking lot project that we could use. Chip will check with them. If they have dirt we can have Chip perform the labor. We would also plant grass seed. There are other similar places in town that need the same things done.
- Reservoir – Christmas trees from stick pile were thrown into the reservoir. Chip has removed. How to handle the brush pile was discussed. John Pupos will request permission from the EPA to burn the pile.

**Old Business** – None.

**New Business** –

- Maumee Valley, administrator or CDBG, are reviewing Comprehensive Plans and are requesting a copy of our 2011 Comprehensive Plan. Need to pass an ordinance approving the 2011 plan. Rich Sauerlender motioned to pass the first reading of **Ordinance #955 approving the Metamora Comprehensive Plan Updates of 2011**. Second of motion by Suzie Stough. Roll Call: Karon Lane – Yes, John Pupos – Yes, Suzie Stough – Yes, John Hudik – Yes, Richard Sauerlender – Yes. Motion Passed.
- Alumni Tree – The class alumni would like to know what type of tree the village would prefer is donated to the park in memory of classmates. Council agreed to a Cleveland Select Pear tree should be recommended.
- Ethics Seminar – Suzie Stough, Sue Clendenin and Angie Smith attended the Ethics Seminar hosted by the Village of Swanton. It was found very informative including what gifts or prizes can be accepted by village employees/elected officials, purchases from them, etc. and to avoid any form of nepotism.
- Reschedule June 19th Council Meeting. Justin will be unable to attend a June meeting until the June 27<sup>th</sup> or later. Suzie Stough will be unable to attend on the 27<sup>th</sup>. It was agreed to meet next on Wednesday, the 28<sup>th</sup> of June at 8:00 p.m. if Justin's able to attend. Committee s to meet prior council at 7 p.m.
- An email was received from someone who just purchased a house in the village. He called the Fulton County Public Utilities about installing a second meter for irrigation purposes. They replied that they do not install second meters for irrigation purposes, but Metamora is in charge of the sewers and to contact us in regards to the sewer. He is inquiring about paying for sewer when the water drains to the ground. The village discontinued second meters when we stopped selling water.
- TMACOG came to the village office today. They discussed what they can do for villages: bike trails, training for census, etc. We asked about smokers for the sewer line. They suggested talking to RCAP or Ohio Rural Water. Ohio Rural Water came to Metamora

previously and did smoke testing as a training class with village only paying for the smoke used. We will see if they can come back out.

**Fiscal Officer's report –**

- Louie Iffland was already nominated and placed on the Recognition Wall. Other suggestions? Takes 6 weeks to have nameplates, need by August 12 dedication ceremony.
- Park-O-Rama: The Raffle Ticket was approved with the change of adding Live Music, Beer and more.
- Beroski's Greenhouse graciously agreed to donate flowers for the village signs.
- Tyler Zylvitis is requesting we waive the garage sale permit fee for his sister who is having the garage sale to benefit the Sierah Joughin college memorial fund. John Pupos volunteered to pay the \$10 permit fee.
- Kevin Shaw will cut the reservoir grass for hay. The grass at the reservoir is waist high. Ken would like paperwork to ensure the village has no liability. Alan will put together a waiver.
- The pool at 230 Shawnee – A zoning permit has been completed for putting the pool back up and is compliant with both zoning regulations and sewer easement setbacks. Village will reimburse the homeowner on the cost to fill the pool, if they fill using their own home water, Village will also credit their sewer account for water used. Council agreed not to reinstall pool deck.
- Recommend the Park-O-Rama committee schedule another meeting; the event is just 2 months away.
- Still pursuing additional information on Edison's LED Program.

**Mayor's report –**

- Read the Sheriff's report for April. Deputy's spent a total of 44 hours patrolling the village. During the month officers handles 7 complaints and participated in the Drug Take Back Event.
- Kistler Ford has a nice 2016, F650 Ford dump truck with just 200 miles on it. Asking \$58,000. Not enough money budgeted to buy truck; Council had agreed to put \$5,000 in budget per year until we have enough to purchase another truck. No decision made.

Karon Lane motioned to enter into executive session at 8:25 p.m. to discuss personnel issues. Second of motion by Richard Sauerlender and approved by all council. Karon Lane moved to exit executive session at 8:50 p.m. Second of motion by Suzie Stough and approved by all council. No action taken.

**Adjournment** – John Pupos motioned to adjourn at 8:50 p.m. Second of motion by Rich Sauerlender and approved by all council.

Respectfully submitted,  
Sue Clendenin, VFO

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**Mayor – Ken Wysong**

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**Fiscal Officer – Susan Clendenin**