

Council met in regular session Monday, September 11, 2017. Council present: Karon Lane-pres., Justin Kreischer, Richard Sauerlender, John Pupos, Suzie Stough and John Hudik.

Other officials present; Mayor Ken Wysong, VFO Sue Clendenin and Deputy Clerk Angie Smith.

Lehenbauer

Guests present: Brooke Smith

Mayor Wysong opened the meeting with the Pledge of Allegiance.

**Minutes** – Suzie Stough moved to approve minutes from August 12, 2017 council meeting. Second of motion by Justin Kreischer and approved by all council. Rich Sauerlender moved to approve minutes from August 21, 2017 council meeting. Second of motion by Justin Kreischer and approved by all council.

**Bills read for payment:**

<b>Bills Already Paid</b>		
Angie Smith	Wages 8/17 to 8/30	824.16
Chip Vance	Wages 8/17 to 8/30	1,517.00
Jamie VanAlstine	Wages 8/17 to 8/30	768.00
Metamora Post Office	98 first class stamps for newsletter	98.00
EFTPS	Village share of Medicare and Social Security	166.07
OPERS	Village OPERS contribution	1,741.34
SHOP Marketplace	Chip's Insurance	2,079.52
<b>Bills to be paid:</b>		
Petty Cash	Office supplies, postage, park stools, table & gas for truck	84.48
Sue Clendenin	Med Reimbursement & mileage for County Auditor meeting.	124.40
Design Memorial	Memorial Garden Bronze name plates	300.00
Fastenal	Drill Set, Street paint & paint tools	140.12
Fresh Cut Lawn Services	Mosquito Spraying - 3 times	463.95
Fulton County Commissioners	Water Use for park, shop & office	197.76
Smith Law Office	Prosecutor Fees	238.70
The Key	Park-O-Rama Ad	120.00
Lowe's	Park Supplies, Land & Building Supplies & Street Supplies	90.36
WEX Bank/Marathon	Gas for trucks & mowers	109.35
NWOWEA	Two Day Lagoon Workshop	75.00
Premier Patching	Milling & Patching Streets	10,405.00
Toledo Edison	Village Electricity	1,388.03
Govt. Accounting Solutions	Software License Renewals & Support	2,600.00
Tri-County Fuels	Fuel	128.14
Trisha Gleckler	August fee for office cleaning	40.00
CINTAS	Uniforms	44.55
VISA	External hard drive, mouse, Park-O-Rama supplies and paint for the park	421.32
Bob Whalen	Zoning Consultant	300.00
		24,465.25

Justin Kreischer moved to pay the bills as presented. Second of motion by John Pupos and approved by all council.

**Solicitor's Report** – Not present

**Old Business** –

- The fog sealing has been completed on CR U.

**New Business** –

- There is a permanent change of voting location for Metamora and Amboy Township residents beginning November. Voting will now take place in the Community Room at the Evergreen Community Library. The Board of Elections is sending notification to all registered voters of the new voting location.
- Park-O-Rama financials were distributed to each council member. The next Park-O-Rama meeting is on September 27<sup>th</sup> in the village office at 7:00 p.m. We are checking into creating a separate committee for the Park-O-Rama. Some people have voiced interest in being on the committee. The committee would still report back to council with the village responsible for the financials. A thank you will be put in the Community News. Park-O-Rama proceeds were \$7,726.00 this year.
- Berkey provided their ordinance pertaining to sludge application in the village and a response letter from the EPA addressing sludge complaints received from Berkey residents. There are some farm lands within the Metamora Village limits. We would like to get some rulings on our books proactively. Next Monday is the Amboy Township meeting which the mayor plans to attend to get their views on the sludge applications. Sludge application smell outside the village limits can still impact village residents. Bob Whalen, the village zoning inspector, is a resident of Berkey. It was suggested that we request he attend the Amboy Township meeting to express his experience with the sludge in Berkey. If he is willing to attend, council approved Bob flexing his time to attend the Amboy Township meeting. Justin Kreischer motioned to suspend the rules for **Ordinance #959**, restricting the use of municipal waste-water sewage sludge within village limits. Second of motion by Rich Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Stough-yes and Kreischer-yes. Justin Kreischer motioned to approve **Ordinance #959**, restricting the use of municipal waste-water or sludge within the village limits. Second of motion by Karon Lane. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Stough-yes and Kreischer-yes. **Ordinance #959 passed.**
- The village received an email letter from residents at 279 Maple Street. The email stated there were sewer repairs done 2 to 3 years ago and the yard damage from sewer repairs were not completed to their satisfaction. They are inquiring on when the situation can be resolved. John Hudik voiced that if the village employee cannot get to the yard repairs then the village should hire someone to do the repairs. The mayor stated he had it on a list for the employee to perform the yard repairs the Tuesday after Labor Day. It had rained Monday night leaving the ground wet. The employee asked the mayor on Tuesday what the mayor wanted him to do. The mayor replied to not make the matter worse but to please get started on it this week. Karon Lane stated that if he hasn't done the work when requested to do it then he needs another write up. The list of properties, provided by the employee, to have lawn repairs was reviewed. The mayor voiced that council members have as much power as the

mayor when it comes to instructing employees. John Hudik said the employee doesn't listen to council members.

Richard Sauerlender motioned to enter into executive session at 7:30 p.m. to discuss personnel issues. Second of motion by Suzie Stough and approved by all council. Suzie Stough moved to exit executive session at 7:55 p.m. Second of motion by Justin Kreischer and approved by all council. Council agreed to have the mayor formally write up the employee for insubordination. Rich Sauerlender motioned to terminate employment of Norman "Chip" Vance on September 12, 2017, at 7:30 a.m. due to performance below expectations. Second of motion by Suzie Stough. Five council members voted in favor of terminating Norman "Chip" Vance from village employment effective September 12, 2017, with John Hudik opposing. Mayor Wysong and Council president will meet with Chip Tuesday morning at 7:30 a.m.

### **Fiscal Officer's Report-**

- Justin Simon brought in a quote of \$2,203.75 from Berkey Farm Center for the grass seed & fertilizer to plant 5 acres in the park. 26 bags @ \$72.50 a bag. 50 pounds in a bag. \$1,885 for the grass seed. Must be planted with the fertilizer. No dirt has been brought in for the low spots of the 5 acres. He will work with us on when it will be planted. John Pupos motioned to approve the purchase of the grass seed and fertilizer for \$2,203.75. Second of motion by Justin Kreischer and approved by all council. The southwest area that is low is small and grass can be replanted later. The west side of the property is full of sticks, chunks of wood, rocks and weeds. Should be cleaned up before the grass is planted. Recommend planting by the end of next week, 9/22/17, which should give time for the cleanup.
- This Saturday, September 15<sup>th</sup>, is the final curbside pickup. Residents were notified in the Fall Newsletter.
- We received notice with the water bill that there is a leak in the park. The drinking fountain is still leaking. We have fixed it multiple times. Do we want to shut off water to fountain for the rest of the year? When do we want the main water meter turned off in the park? No more shelter rentals are on the books for the season. After discussion it was decided to turn off the water to the fountain and leave the other water on for the rest of the park until painting in the park is completed. John Pupos volunteered to shut off water to the fountain.
- Requesting appropriation increase for:

A1-7-E-212	\$1,800	Street Superintendents benefits
E2-5-C-212	\$ 800	Sewer Employee benefits
B1-6-B-242	\$1,000	Street Maintenance
A1-7-E-239	\$ 500	L&B Misc. Contractual
A1-3-B-240	\$2,500	Park Supplies, seed, fertilizer, paint etc.

John Pupos motioned to approve the increase in appropriations. Second of motion by Suzie Stough and approved by all council.
- Justin Kreischer motioned to accept the Undivided Local Government Fund in the sum of \$19,945.00 from Fulton County Budget Commission as the Village of Metamora's share. Second of motion by John Pupos and approved by all council.
- Justin Kreischer motioned to suspend the rules for emergency measure on **Ordinance #958**, Accepting Amounts & Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Second of motion by John Pupos. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Stough-yes and Kreischer-yes. Justin Kreischer motioned to pass **Ordinance #958** under emergency measure, Accepting Amounts & Rates

as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Second of motion by John Pupos. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Stough-yes and Kreischer-yes. **Ordinance #958** passed.

- Leaf pick-up is scheduled for Mondays beginning October 30<sup>th</sup> through November 27<sup>th</sup>. We need to ensure the leaf box and leaf vac are in good working condition.
- NEWS is planning on flushing hydrants throughout the system in September.
- There is a dam inspection on September 19<sup>th</sup> at 3:30 p.m. Village can have representation during the inspection, but not necessary. John Pupos volunteered to be present.
- Justin Kreischer motioned, effective immediately Jamie VanAlstine is to work 5 days a week until a replacement for the street employee is hired. Second of motion by John Pupos and approved by all council.
- A potential buyer of 235 & 239 Maple Street would like to know if the village will pay for the reconnection of the water and installation of a new water meter at the Maple Street building. Council agreed the village is no longer handling the water utility. It will be up to the property owner to contact NEWS for water utility issues.

**Mayor's Report -**

- A business owner has requested council consider changing the noise ordinance in the business district to extend the hours from 11:00 p.m. to 1:00 a.m. on Friday and Saturday. The Planning Commission would need to decide on this request. A public hearing would also need to be held.

**Adjournment** – Justin Kreischer moved to adjourn at 8:22 p.m. Second of motion by John Pupos and approved by all council.

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**Mayor – Ken Wysong**

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**Fiscal Officer – Susan Clendenin**