

Council met in regular session Monday, January 22, 2018 at 8:00 p.m.

Council present: Karon Lane, Richard Sauerlender, John Pupos, John Hudik, Brooke Smith and Justin Kreischer absent.

Other officials present: Mayor Ken Wysong, VFO Angie Smith, Deputy Clerk Sue Clendenin, employees Steve Venia and Jamie VanAlstine.

**Guests present:** None

Mayor Wysong opened the meeting with the Pledge of Allegiance.

**Minutes** – John Pupos moved to approve council meeting minutes from January 3, 2018.

Second of motion by Karon Lane and approved by all council present.

**Bills read for payment:**

<b>Bills Already Paid</b>		
Sue Clendenin	Wages 1/2/18 - 1/3/18	150.00
Angie Smith	Wages 12/21/17 - 1/3/18	1,339.50
Steven Venia	Wages 12/21/17 - 1/3/18	2,047.80
Jamie VanAlstine	Wages 12/21/17 - 1/3/18	224.00
Metamora State Bank	Deposit Slips	70.74
<b>Bills to be paid:</b>		
Sue Clendenin	Wages 1/4/18 - 1/17/18	600.00
Jeff Pawlaczkyk	January Salary	123.75
Angie Smith	Wages 1/4/18 - 1/17/18	1,016.50
Steve Venia	Wages 1/4/18 - 1/17/18	1,600.00
Rick Meiring	January Salary	500.00
Ken Wysong	January Salary	350.00
Justin Kreischer	January Salary	150.00
Jamie VanAlstine	Wages 1/4/18 - 1/17/18	105.00
Luckey Farmers	Lime & Calcium Chloride	222.10
Storm Ridge	Put Up & Take Down Holiday Decorations	450.00
City of Sylvania	20.7 Ton of Salt & Delivery	824.50
InstaCopy Printing	Envelopes	127.00
Fulton County Commissioners	Water Utility	39.28
Habitec Security	Monitoring Service For the Park	85.26
Char Lee-Fulton Cnty Treas.	Property Taxes - Full Year - 2017	601.74
Mike's Repair	Tie Rod End, Drive Shaft Bearing, Alignment	382.00
Ohio Gas Company	Heat - Office & Shop	165.73
Ohio Municipal Clerks Assoc.	2018 Membership Fee	55.00
Ohio Utilities Protection Services	Manual Call Out	4.00
Thomas Equipment	Marking Flags	32.00
Treasurer of Fulton County	Police Protection	425.00

Trisha Gleckler	Office Cleaning	40.00
Century Link	Village Phone & Fax	231.07
Cintas	Employee Uniforms	67.93
Verizon	Maintenance Cell Phone - 2 Months & Case	136.28
		8,404.88

Rich Sauerlender moved to pay the bills as presented. Second of motion by John Pupos and approved by all council.

**Personnel & Finance Report** – Brooke Smith interim chairman until Justin returns for full committee decision. The agreed upon \$65,000 balloon payment on the USDA sewer loan will be taken out of village checking instead of STAR Ohio, that is currently getting a higher interest rate . Committee performed employee review.

**Land & Buildings Report** – Set village perimeters for snow removal; recommend employees salt and remove snow in front of village office to the east around corner to end of the bar, all bridge sidewalks, and parking lot sidewalks on Maple Street. Homeowners are responsible to keep sidewalks clear in front of their property, including ramp to streets. Recommend accepting quote from Fresh Cut Lawn for mosquito control. Richard Sauerlender move to accept Fresh Cut Lawn’s mosquito spray quote of \$154.65 per application (no increase from last year.) Second of motion by Karon Lane and approved by all council. Sue to send Fresh Cut a tentative spray schedule. To ask the EYA to obtain a Food License to operate the village concession stand. Recommend keeping a dumpster at the shop, for a \$50 monthly fee. The monthly fee also covers having a 3-yard dumpster at the park from April to October. Richard Sauerlender motioned to approve Advanced Sanitation quote of \$50 monthly for dumpsters. Second by John Pupos and approved by all council. Updated 2018 calendar of events, Sue to confirm date of 120 mile garage sales to be sure it coincides with town-wide sales.

**Maintenance Report** – Ordered and received 20 tons of salt from city if Sylvania, that should take us to end of season.

**New Business** –

- County Dinner on February 20<sup>th</sup>. The Fire Department will pay for elected official’s meals. RSVP
- The “Village Reporter” would like to schedule a time to take photographs of council members and mayor. Schedule for the first meeting in March.
- Ohio Municipal League – Newly Elected Council Training Programs provided.
- CDBG – First of 2 public hearings on Thursday, February 8<sup>th</sup> at 10:00 a.m. Mayor will attend.
- Unhitched trailer parked on Garnsey for several days. Vehicles not allowed remaining parked along village streets continuously for more than 48 hours. Send letter from zoning inspector requesting trailer is moved and ask sheriff if trailer is a traffic hazard.

**Old Business** –

- Village Administrator Position – Personnel & Finance will review Ohio Revised Code regulations pertaining to this position. Administrator position is necessary due to disbandment of the Board of Public Affairs.
- Case No. 17CR52 – Breaking and Entering at the Recycling Center; pretrial conference scheduled February 27.
- Solicitor Lehenbauer suggested council adopt Rules of Council, if not already in place. He provided rules adopted by the Village of Swanton as a sample to review.
- Mayor Wysong invited Mark Gross to attend tonight’s meeting to discuss correcting drainage issues in the park. Mr. Gross not in attendance. Mayor will call Mark tomorrow.

**Fiscal Officer’s Report –**

- Ordinance #971 – Supplemental Appropriations – Emergency Measure

Account #	Account Name	Amount
A1-7-X-271-4	Transfer to Debt Service	5,000.00
B10-6-X-271	Transfer to Debt Service	-5,000.00
A1-7-D-250	Clerk’s Office-Capital Outlay	1,000.00
A1-7-X-241	Office Supplies	1,000.00

- Ordinance #971- Supplemental Appropriation Ordinance. John Pupos motioned to suspend the rules on Ordinance #971, supplemental appropriation ordinance. Second of motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes and Smit-yes. John Pupos moved to pass Ordinance #971 under emergency measures. Second of motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes and Smith-yes. **Ordinance #971 passed**
- Ordinance #972 – To amend Chapter 181 of the Codified Ordinances regarding Municipal Income Tax (Per HB 49) – John Pupos moved to suspend the rules on Ordinance #972. Second of motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes and Smith-yes. Pupos moved to pass Ordinance #972 under emergency measures. Second of motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes and Smith-yes. **Ord. #972 passed.**

**Mayor’s Report –**

- Northeast Water System Water Advisory Board Meeting – January 29<sup>th</sup>, 9:00 am. Mayor will attend. Brooke Smith asked how many connections in the village have been asked to keep water running to prevent lines freezing. NEWS said lines are not deep enough under the road. Residents asked to keep water dripping for three months during the winter will not be charges more than their usually usage. Sauerlender said the Lutheran Church has been running water in the winter for the last three months, also to keep lines from freezing. Mayor will bring up the issue at the next Water Advisory Board meeting and find out how many residents are asked to let water drip during cold months.
- Mayor’s meeting to be scheduled for March.

**Adjournment** – John Pupos moved to adjourn at 7:50 p.m. Second of motion by Brooke Smith and approved by all council.

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**Mayor – Kenneth Wysong**

**VFO – Angela Smith**