

Council met in regular session Monday, December 3, 2018 at 7:00 p.m. in the Village Office.
 Council present: Karon Lane-pres., John Pupos, Richard Sauerlender, John Hudik and Brooke Smith.
 Justin Kreisler absent.
 Other's present: Mayor Ken Wysong, VFO Catherine Vorst, Village Solicitor Alan Lehenbauer and Village employee Jamie VanAlstine

The meeting was opened at 7:00 p.m. with the Pledge of Allegiance to the Flag.
 Guests- none

Minutes – Brooke Smith motioned to approve November 19, 2018 council minutes as written.
 Second of motion by Richard Sauerlender and approved by all council.

Reading of Bills-

Bills Already Paid		
Susan Clendenin	Wages 11/08-21/18	770.00
Catherine Vorst	Wages 11/08-21/18	755.00
Steven Venia	Wages 11/08-21/18	1,600.00
Jamie VanAlstine	Wages 11/08-21/18	826.00
Jeff Pawlaczyk	Nov Pay	105.00
Fredrick Meiring	Nov Pay	500.00
Justin Kreisler	Nov Pay	150.00
Ken Wysong	Nov Pay	350.00
Bills to be paid:		
EFT Vendor Pymts		
OPERS	Village Match	1,195.60
EFTPS	Village Match	150.88
CHECKS		
VISA	Funeral Stone, Phone Battery, Bulbs for Holiday Décor++	990.51
Village of Swanton	Wastewater Testing	272.00
Trisha Glecker	Office Cleaning	40.00
Govt Acting Solutions	W2's,1099's,W-3's,1096's	42.95
Toledo Edison	Electricity	1,144.12
Metamora State Bank	Holiday Gift Cards	520.00
John Pupos	Reimburse for Able Master Rooter @ 235 Garnsey	200.00
Advanced Sanitation	Trash Pickup	50.00
Mike's Repair	Battery	104.00
Metamora Post Office	Stamps for mailings	300.00
WEX/Marathon	Fuel	195.71
Jones & Henry Lab	Testing	15.00
Petty Cash	Replenish Petty Cash	69.34
Pettrey Enterprises, LLC	IT Services	400.00
OH Bureau of Workers' Comp	2019 Premium	1,157.00

John Pupos motioned to pay bills as presented. Second of motion by Brooke Smith and approved by all council.

Solicitor's report – nothing as this time

Old Business – No additional information has been submitted by the United Methodist Church in regards to sewer specifications for the new church building. The Fulton County Sanitary Engineer suggested including verbiage in the Annexation Sewer Tie-In Agreement as follows; at any time public sewer becomes available, they (non-resident) will participate in the cost. Fulton County charges a \$1,000 Privilege Fee for the right of a non-resident to tap into the city's sewer system, a \$150 Application Fee plus the Inspection Fee as billed. Karon Lane said she has some concern not

hearing back from the church, she has noticed walls are being erected for the new church. John Pupos said maybe they decided to put in their own septic/sewer system. The solicitor asked if the village tap fees were passed by ordinance. Even so, the ordinance wouldn't have addressed out of village-limit taps. The solicitor suggested updating the "Village Tap Ordinance" not only for in-village taps both residential and commercial, but for out of village limits taps too. Eliminate water-tap verbiage in updated ordinance due to the village being out of the water business. Mayor Wysong asked Jamie to look into fees charged to last home built inside the village limits. John Pupos said those fees are irrelevant to this case because the church is outside village limits. Need to review Tap Ordinance, if one exists. The solicitor said the village can include specific verbiage in the church agreement to address tap fee, inspection fee and an application fee.

John Pupos said the sewer issue at 235 Garnsey has been resolved. Sewer line plugged again, both John and Jamie snaked the line several times before unplugging. Sewer coming up in the basement out of washing machine drain which is lower than the outside cleanout. Sidewalk to center of road is a clay tile. Had Swanton jet blast drain. Ran camera-snake, found sump-pump line tied into the sewer line. Homeowner concerned line will back up again and wants the village to dig up the sewer line out to the tie-in under the road and replace all clay tile with plastic. John Pupos told the homeowner he has to raise the washing machine drain and unhook his sump-pump from the sewer line. John P. said the camera showed the clay tile to be in very good condition and he doesn't feel it's necessary to replace it. Lands & Buildings will discuss installing backflow valves when sewer repairs are made. Rich S. said another thought is for the village to purchase their own sewer camera; one used on this project cost the contractor \$12,000. Karon Lane said for as infrequently as we need a camera it might make more sense to rent or hire Swanton on a case by case basis. John P. said we need to dye test what appears to be a large inflow coming in under or near the Garnsey Street Bridge.

Ordinance #987 Parking Restrictions – John Pupos motioned to approve the second reading of Ordinance 987. Second of motion by Richard Sauerlender and approved by all council.

New Business – December 12th mock Chemical Spill training in Fulton County at 9:00 a.m. Mayor asked if lighting at the recycling center can be improved. Rich S. suggested installing LED's. Someone broke off locks on both buildings near the recycling center last weekend. Discussed tearing down the sheds if not being constructively uses. It was suggested to tear down the metal shed and keep the wooden one. Lands & Buildings will further discuss.

Fiscal Officer's report- VFO requesting the following adjustments to the 2018 appropriations.

A1-1-C-231	Electricity	450.00
A1-7-E-243	L&B Supplies	100.00
A1-7-E-212	Maintenance EE Benefits	360.00
A1-8-A-212	Workers' Compensation	1100.00
A1-3-A-240	Recreation Supplies	152.00
A1-7-X-232	Postage	300.00
A1-7-D-212-1	Deputy Clerk Benefits	300.00
E2-5-C-212	Sewer EE Benefits	208.00
A1-7-X-239	Misc Contractual	800.00

John Pupos moved to suspend the rules on Ordinance 989, amending 2018 appropriations to include the VFO's requested adjustments, second of motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, and Smith-yes. John Pupos move to pass Ordinance

989 under emergency measure, second of motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes and Smith-yes. **Ord. 989 passed.**

A big thank you to all those helping on this year's Holiday Parade. It was a big success! Special thank you to Andy Curtis for Santa time, Justin Kreischer for organizing and running the parade, Sue Clendenin for purchasing and organizing refreshments and setting up the fire station for Santa's visit, Gary Loar for his assistance preparing the fire station, Karon Lane & Brooke Smith for serving refreshments, Rich Sauerlender for helping Justin with parade, village employees Steve Venia for taking time out of his day off to drive the village truck in the parade and Jaime VanAlstine for all her efforts before during and following the parade and to the Evergreen Community Library for entertaining the children at the fire station with a fun craft.

The Zoning Inspector was asked to contact the owner of two vehicles parked illegally near 135 W. Main Street. Both vehicles had been involved in a recent traffic accident. Give owner until December 14th to remove vehicles from side of road.

John Pupos said employees are unable to hang all the new holiday decorations due to a lack of electrical outlets on the poles. Steve was asked to get cost for electric installation on poles. Lands & Building will further discuss the issue.

VFO unable to make copies of the temporary appropriations because of a document jam in the copier today. She will email (read only) documents to council and mayor for review. Will discuss 2019 temporary appropriations at December 12th council meeting.

Mayor's report – Requested Personnel & Finance consider having Jamie clean the village office. Jamie said she could clean on Fridays when the office is closed to be out of the clerk's way. Read the Sherriff's report for October. Deputy's spent a total of 34.5 hours patrolling in October; 14.5 hours on the morning shift, 11.5 hours on the afternoon shift and 8.5 on the midnight shift. Handled six complaints, one accident and issued one citation. Gus-n-Gomers selling all properties in town. Concerned with safety issues with building in the middle of demo. Is the building hazardous as it now sits? For safety issues, council may want to consider setting a time frame for demo to be complete. Mayor will attend a mayor's meeting tomorrow to further discuss the feasibility of forming a Regional Water System. Office to send residents notice of snow ordinance regulations, brush no longer will be picked up until spring, last leaf pick up December 14.

Adjournment-

John Pupos moved to adjourn at 8:03 p.m. Second of motion by Brooke Smith and approved by all council

Mayor- Kenneth Wysong

VFO – Catherine Vorst

Respectfully submitted
Susan Clendenin