

**Meeting: Year End Council**

**Date: December 27, 2018**

**Time: 7:00 p.m.**

**Location: Village Office's**

Council Present: Pres. Karon Lane, John Hudik, John Pupos, Richard Sauerlender, Brooke Smith and Justin Kreischer

Others present: Catherine Vorst VFO, Sue Clendenin Deputy Clerk and Jamie VanAlstine. Mayor Ken Wysong absent.

Guests: None

Council president Karon Lane opened the meeting with the Pledge of Allegiance to the Flag. After reviewing tonight's agenda council found some items they would like to defer till the January 7<sup>th</sup> council meeting. This meeting is mainly to focus on the temporary appropriations and necessary issues ordinances relating to operating issues.

**Minutes** – postponed approval to January 7<sup>th</sup> mtg.

<b>Reading of Bills</b>	<b>12/27/2018</b>	
<b>Bills Already Paid</b>		
Susan Clendenin	Wages 12/06-19/18	720.00
Catherine Vorst	Wages 12/06-19/18	785.00
Steven Venia	Wages 12/06-19/18	1,600.00
Jamie VanAlstine	Wages 12/06-19/18	854.00
Rick Meiring	December Wages	500.00
Ken Wysong	December Wages	350.00
Justin Kreischer	December Wages & 2 extra meetings in 2017	200.00
Jeff Pawlaczyk	December Wages	105.00
<b>Bills to be paid:</b>		
<b>EFT Vendor Pym's</b>		
Verizon	Maintenance Cell Phone	49.63
<b>CHECKS</b>		
Ohio Gas Co	Heat - Office & Shop	218.88
Rob Pettrey	IT Services	200.00
Trisha Glecker	Dec Cleaning	40.00
Snow's Fire Inspection	Inspect & Update Fire Extinguishers	224.50
Perry Corp	Copier Main	34.38
Angela Smith	Nov/Dec Services	180.00
Habitec	Monitoring - Water Treatment Plant	138.00
Careworks Comp	WC Group Rating	50.00
Storm Ridge Enterprises	Put up/take down decorations/Install Flashing Light	1,633.31
Luckey Farmers	Rock Salt	430.65
Advanced Sanitation	Dumpster Fee	50.00

VISA	Office Max, Meijer, Lights to Go, UPS	699.91
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John Pupos moved to pay bills as presented. Second of motion by Justin Kreisler and approved by all council.

**Fiscals Officer's Report** - Requesting the following appropriation change:

FROM:	TO:	AMT:
A1-7-D-211 Clerk Salary	A1-7-D-211-1 Deputy Clerk's Salary	\$1118.00

John Pupos moved to suspend the rules on Ordinance #990. Second of motion by Justin Kreisler. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes, and Kreisler-yes. John Pupos moved to pass Ordinance #990 under emergency measure. Second of motion by Justin Kreisler. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes, and Kreisler-yes. **Ordinance #990 passed.**

**Ordinance #991** - John Pupos moved to suspend the rules on Ordinance #991, Establishing 2019 Employee Compensation. Second of motion by Justin Kreisler. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes, and Kreisler-yes. John Pupos moved to pass Ordinance #991 under emergency measure. Second of motion by Justin Kreisler. Roll call vote taken: Pupos-yes, Hudik-yes, Sauerlender-yes, Smith-yes, Lane-yes and Kreisler-yes.

**Ordinance #991 passed.**

**Ordinance #992** – John Pupos moved to suspend the rules on Ordinance #992, Appointing Village Solicitor and Prosecutor and Establishing Hourly Compensation of \$70. Second of motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes, and Kreisler-yes. John Pupos moved to pass Ordinance 992 under emergency measure. Second of motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes, and Kreisler-yes.

**Ordinance #992 passed.**

**Ordinance #993** – After review. John Pupos moved to suspend the rules on Ordinance 993, approving 2019 Temporary Appropriations. Second of motion by Justin Kreisler. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes, and Sauerlender-yes. John Pupos moved to pass Ordinance #993 under emergency measure. Second of motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Smith-yes, Sauerlender-yes, Hudik-yes, and Smith-yes. **Ordinance #993 passed.**

Reviewed changes to Lands & Buildings wish list for 2019. \$4000 requested to purchase more holiday decorations should include costs to add additional electrical outlets on poles and possibly purchase a new over the street banner. \$8,000 to be appropriated for tree trimming in town. Reduced lands and buildings maintenance to \$3,000 due to last year's expenditures. \$4,000 appropriated for both small and regular tools. The auditor said not to encumber money annually for truck but suggest earmarking a certificate of deposit to purchase truck. CDBG village share also should not be committed until grant awarded. Also remove money for the village share of a park grant, no need to encumber until grant has been awarded, but allowed \$3,000 for painting, playground repairs and signage. \$1,000 appropriated for sewer small tools; will; consider increasing if Steve provides additional requests. Reduced allotment to purchase sewer camera down to \$6,000, due to info provided. All agreed to remove funds to purchase a

new mower for the park. Added \$2,000 for new and updated office computers, also up to \$1,000 appropriated for IT person to install or upgrade what we have.

**Park-O-Rama** – meeting scheduled for Wed, January 9<sup>th</sup> at 7:00 p.m. in the Village Office's. Put on village web-page.

Maumee Valley Planning – Year 2019 Community Block Grant (CDBG) applications are due April 8, 2019. Justin said he had asked Jamie earlier if she would be interested in taking over all the grants for the village. It seems like we miss deadlines and none of us have the time to dedicate to apply for grants. With her continuing her employment with the village he asked her to start looking into it now. She would get paid to go to related meetings representing the village. The fiscal officer said she already attended a grant opportunity meeting with Sandy Kessler from Maumee Valley Planning and currently in the process of completing the requirements necessary to finalize the application for the next round of CDBG grant funding. Rich Sauerlender said other grants are available; we are especially interested in park related grants. Sue said the village may be interested in applying for a grant to replace guide rails and piping inside lift stations, rough estimate to do so \$24,500 per pump station. Steve Venia provided cost estimate from Craun-Leibing. On another note, Steve recently found shop towels tied up in the sewer pump motor causing the motor to seize. Steve pulled motor and installed back up motor. Steve has yet to tear apart the seized motor to see if he can fix or if we have to have Craun-Liebing rebuild it. A new motor would cost about \$5,400, no cost estimate on rebuilding motor.

Shull Farm Lease – Council agreed not to renew the farming lease with Kevin Shull that will expire December 31, 2018. However, council will allow Kevin to maintain the acreage as he sees fit. Village Solicitor drawing up an agreement.

January council meetings scheduled for January 7<sup>th</sup> and January 23<sup>rd</sup>, 2019

**Adjournment** – Justin Kreischer moved to adjourn at 7:30 p.m. Second of motion by Brooke Smith and approved by all council.

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**Council Pres. - Karon Lane**

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**VFO – Catherine Vorst**

Respectfully submitted,

Sue Clendenin