

Council met in regular session Monday, January 23, 2019 at 8:00 p.m. at the Village Office's. Council present: Karon Lane, Brooke Smith, Richard Sauerlender, John Pupos, John Hudik with Justin Kreisler absent.

Other officials present: Mayor Ken Wysong, VFO Catherine Vorst, Deputy Clerk Susan Clendenin, Village Employees Steve Venia and Jamie VanAlstine.

Mayor Ken Wysong opened the meeting with the Pledge of Allegiance to the Flag.

Guests: Gary Loar and Kurt Peebles

Kurt Peebles spoke. He received a certified letter from the Village Zoning Inspector about the demolition of "Slim's" old building. Kurt was originally doing the demo himself, found he bit off more than he could chew. He subsequently decided to sell the property and a potential buyer requested he stop demolition. That buyer decided not to purchase the property. Kurt has since made arrangements with Matt Gleckler to complete the demo on the building with hopes of completing demo by March 1st. Kurt understands council had concerns about people having access to the building. Kurt has taken the ladder down, all doors are locked and the hole in the back of the building is covered as it was when he purchased the building. Kurt inquired what council's expectations are once the property is an empty lot. Does it need to be fenced off or can it just be an empty lot? Council agreed that a level lot, filled in, would be fine. After discussion John Pupos motioned to, with the approval of the zoning inspector, extend the demolition completion date to March 1, 2019. Second of motion by Brooke Smith. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes, Lane-yes.

Minutes – Rich Sauerlender moved to approve January 7, 2019 council minutes. Second of motion by John Hudik and approved by all council.

Personnel & Finance Report – Karon Lane elected 2019 Chairman. The village has a Certificate of Deposit maturing February 6 at the Metamora State Bank. The committee recommends not renewing this CD but rather transferring funds into Star Ohio for the better interest rate. The certificate was getting 1% and Star Ohio is 2.51%. John Pupos motioned to move CD funds (after maturity date) to Star Ohio. Second of motion by Karon Lane and approved by all council. P&F also recommend making a \$100,000 balloon payment towards the USDA sewer loan. Balloon payment would save the village over \$100,000 of interest over the life of the loan. P&F comfortable the village finances are healthy enough to make this extra payment. John Pupos moved to approve a balloon payment of \$100,000 to USDA to pay down the sewer loan, by transferring funds from Start Ohio. Second of motion by Richard Sauerlender and approved by all council. P&F recommend the village purchase an annual Plus Membership with Sam's Club at a cost of \$100 a year. They offer free delivery and cash back. Cathy has done some cost comparisons on office supplies and Jamie checked on steel shelves and tables for the Shelter B and both found considerable savings at Sam's Club. Karon Lane motioned to purchase a Sam's Club plus membership. Second of motion by John Pupos and approved by all council.

Fulton County EMA is asking someone to represent the village on their board; nominee must be an elected official. John Pupos volunteered.

The solicitor answered the Department of Labor question from the last council meeting in regards to employees doing village work off the clock. He found after reviewing the Fair Standards Act that village employees are not permitted to work off the clock without pay.

Recommend the fiscal officer attend the Government Official Conference in Columbus March 7 and 8th.

John Pupos moved to pay for the Fiscal Office to attend state training conference in Columbus, March 7 & 8, ^{not} to exceed \$900. Second of motion by Karon Lane and approved by all council.

The following 2019 Appropriation changes requested:

Increase A1-7-D-220 Clerk Meetings & Conventions by \$500, A1-7-E-239 L&B Misc. Contractual \$900, A1-7-E-243 L&B Maint. Supplies \$300, A1-7-X-232 Postage \$100, B1-6-C-235 Truck Repair \$1000, B1-6-C-240 Snow Supplies \$300, B1-6-C-240 Snow Supplies \$800; E2-5-C-243 Operating supplies \$200. John Pupos motioned to approve transfers. Second of motion by Karon Lane and approved by all council.

Land & Buildings Report - John Pupos elected 2019 Chairman. Donna Sutherland requesting consideration of a sewer credit due to recent water loss of over 22,000 gallons due to cracked hot water heater. Water lost did not go through the sewer system but rather onto the ground under her home. Rich Sauerlender moved to approve a sewer credit of \$107.91 (amount above her average use) to Donna Sutherland. Second of motion by Karon Lane and approved by all council.

Brooke Smith said she was again asked to keep her water running in her home to keep the water line from freezing under the road. Rich Sauerlender said the Lutheran Church was also asked again to keep water their water dripping during the cold months; it appears these two are the only connections asked to leave water dripping. Brook Smith said she is charged minimum use during these months.

Committee recommends the purchase of \$653 worth of stainless steel cabinets and tables from Sam's club to replace cabinetry in Shelter B. John Pupos moved to increase appropriations to B5-3-A-242 Park Supplies & Materials by \$655. Second of motion by Rich Sauerlender and approved by all council.

Committee recommends renewing contract with Fresh Cut Lawn for mosquito control at \$157.74 per application a \$3.09 increase from last year. John Pupos moved to renew contract with Fresh Cut Lawn Service. Second of motion by Karon Lane and approved by all council.

Committee met earlier with Greg Simon with Jones & Henry Engineering Firm and would like them to refile a CDBG application for the resurfacing Fulton Street. Council approved.

Committee recommends the purchase of a two-year old sewer camera from Cam-Tech for \$4,800, contingent upon a successful demo of the camera and possible warranty. Camera has a 200 foot line. Camera was worth \$8,000 when purchased new. Brooke asked if a return policy was available. Village ownership of a sewer camera is bound to pay for itself. Council approved purchase contingent on Lands & Buildings getting satisfaction answer to warranty issues and successful demo of camera. Richard Sauerlender move to purchase the sewer camera up to \$4,800 contingent of warranty issues and positive inspection. Second of motion by John Hudik and approved by all council.

FYI – A representative from Ohio Rural Water Association will attend February 4th council meeting. Recommend Jaime maintain working 23 hours a week following review of her project list. Appears she has enough work to do for another month. Council will review her work schedule on a monthly basis.

Reading of Bills

Bills Already Paid		
Susan Clendenin	Wages 01/03-16/2019	640.00
Catherine Vorst	Wages 01/03-16/2019	980.00
Steven Venia	Wages 01/03-16/2019	1,617.80
Jamie VanAlstine	Wages 01/03-16/2019	672.00
Bills to be paid:		
EFT Vendor Pymts		
OPERS	Village Match	1,211.84
CHECKS		
Lowe's	LED Bulbs for Recycle, Shovel, Asphalt, Mortar	177.91
OH Rural Water Assoc.	2019 Membership	72.50
Habitec Security	Monitoring Services	90.00
Kuhlman Corp	Storm Grate and Lid	518.88
Lammon Brothers	5T Stone	95.00
OH Gas Co	Heat for Shop & Office	142.78
Perry Pro Tech	Copy Coverage	40.53
CenturyLink	Village phone & fax	233.48
Cintas	Uniforms	50.76
Cintas	Uniform EE portion	17.80
Verizon	EE Phone	49.69

Brooke Smith moved to pay bills. Second of motion by Karon Lane and approved by all council.

Old Business – Roger Goins at 210 Garnsey is asking for an extension to bring his yard into maintenance code compliance. Richard Sauerlender moved to give Mr. Goins an extension until February 19th. Second of motion by John Pupos and approved by all council. Steve Venia received repair proposals for East Main and Swanton Street pump stations. The mayor had approved the \$200 fee to have lift stations evaluated. Steve said both stations are in need of rehabilitations. The proposal provided a quote of \$7,640 to repair the Swanton Street pump station and \$10,875 to make repairs and updates to the East Main Street pump station. Additional costs; excavation, backfill, shoring, dewatering or gravel base and draining pumps. Transfer request: increase misc. contractual in the sewer fund by \$20,000 to cover both repairs. After discussion it was decided to follow through with repairs to both stations as soon as Steve can have work scheduled.

John Pupos moved to **amend 2019 Appropriations and increase E2-5-X-239 Sewer Contractual \$20,000**. Second of motion by Richard Sauerlender and approved by all council. John Pupos moved to hire United Precast to repair the Swanton Street pump station for an approximate cost of \$7,640. Second of motion by Richard Sauerlender and approved by all council.

Steve provided the leaf pick up schedule performed this fall. No one was intentionally missed, as Adam Vance insinuated. When the leaves came down they came down almost all at once and the weather wasn't always co-operative. Next year he will keep track of the route and schedule followed. Sue found the receipt from Mr. Boroff for inside plumbing work completed by the village; it was not done for free as

Adam Vance had heard. No record found for the residence on Harvest Dr. Adam also heard the village performed inside plumbing work for free.

Steve gave an update on the recent snowfall and subsequent plowing schedule. Karon Lane said more snow is predicted this week and suggested contacting Jeff Pawlaczyk to see if he will be available to help plow. The mayor said Jeff also plows for Amboy Township. Steve said Jeff is still willing to help the village when needed.

United Methodist Church Sewer Tap – Mayor Wysong asked if council was ready to approve the agreement for the church to tie into the village sewer system. John Pupos said we have the capacity to take on the church, but would like to include the following language into the agreement, “That if any future time, public sewer service becomes available he/she/they will share in the cost of installation of said sewer system through an assessment based upon frontage abutting said system.” Council agreed to include this language. The Mayor said the church will be charged a \$1,200 tap fee; including inspection fee. Inspection fee will be based on costs charged by the county to perform the inspection. Karon asked about setting sur-charge for the church. Mayor Wysong said ORC has a cap as to what the village can charge those outside village limits. The clerks found that other neighboring entities charge various different rates and/or sur-charges to provide a utility to those outside village limits. The agreement will read: That he/she/they will pay the sewer rate established by the Village of Metamora and any sur-charge allowed by the Ohio Revised Code. Gary Loar said the church is aware and understands they will be charged a surcharge over and above inside village sewer rates. Changes approved by council. The solicitor will update agreement. John Pupos moved to allow the mayor to enter into an Annexation Agreement with the Metamora United Methodist Church thus allowing them to tie into the village sewer system, contingent on the solicitor adding the agreed upon changes made tonight into said agreement. Second of motion by Richard Sauerlender. All council voted approval.

New Business – Reviewed letter from the Mannik Smith Group “Private Pump Station Review” in regards to the sewer for the new Metamora United Methodist Church. L&B had reviewed the letter at their committee meeting earlier.

Regional Planning Rep: Jeff Pawlaczyk agreed to represent to Village in 2019.

Fiscal Officer’s Report –

Recommended changing September 16th meetings to September 23. Approved.

Mayor’s Report – Four County Career Center is celebrating February as Career and Technical Education month. Mayor read a Proclamation designating February as Career and Technical Education month. Sheriff’s report for December was read. Deputy’s spent a total of 33 hours patrolling the village in December. 11.5 hours on the morning shift, 14 hours on the afternoon shift, and 7.5 hours on the evening shift. Officers handled 7 complaints.

At a recent Mayor’s meeting, local mayor’s agreed to will meet with Fulton County area Fire Chiefs to discuss an issue with 911. Mayor’s informed when we call into 911, police and law enforcement take priority, over fire or EMS. No one knew this was the way it was structured. Local Mayor’s also to get on the commissioner’s March agenda to discuss this issue.

Water rates are increasing in March, 1, 2019 to \$ 10.74 per thousand up from \$10.50. Bulk water and hydrant rate to remain the same. In 2011, when we first started getting Toledo water we paid \$6.95 per thousand. Local Mayors are actively discussing Regional Water in Fulton County.

Ziad will address low water flow on West Main near CR 3 at the February 4th council meeting.

Adjournment – John Pupos moved to adjourn at 9:40 p.m. Second of motion by John Hudik and approved by all council.

Mayor – Ken Wysong

VFO – Catherine Vorst

Respectfully submitted,

Susan Clendenin
Deputy Clerk