

Council met in regular session Monday, February 4, 2019 at 7:00 p.m. Council present: John Pupos-pres., Karon Lane, Richard Sauerlender, John Hudik and Justin Kreisler with Brooke Smith absent.

Other officials present: Mayor Ken Wysong, VFO Catherine Vorst and Village Administrator Jeff Pawlaczyk

Guests: Trevor Shindorf, Ziad Musallam, Deputy Pennington, Tim Muck and Rick Raab

The meeting was opened at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Deputy Travis Pennington of the Fulton County Sheriff's Department was given the floor. Reviewed the village's activity log from October 15, 2018 to Feb. 4, 2019. Metamora had a total of 24 calls during this time frame, including a robbery at the Metamora State Bank.

Trevor Shindorf was given the floor. Last summer he purchased a home in town at 211 West Main Street. During the recent cold spell his water line froze. Trevor spoke to Ziad with NEWS and asked who is responsible to make repairs and was told it's the homeowners' responsibility. Homeowner's responsibility from shut off valve to home Trevor doesn't feel he should be responsible, because the service line wasn't installed deep enough to avoid freezing and his pipe froze before the meter. Trevor said NEWS did not install the new remote meter in a pit by the road like others in town, instead they installed the new meter in his shallow crawl spaced. Line broke right in front of meter and water had to be shut off. Doesn't understand why the water department is not responsible for the line after the meter and out to the main. Ziad said NEWS water responsibility stops at the curb valve by the right-of-way. So any issue beyond that point is the customer's responsibility to fix. They didn't put a pit meter in because it would have been installed in the driveway and susceptible to damages from being constantly driven over. So it was decided to not put a meter pit in, as well as other locations in the area. Even if they would have put in a meter pit during the 2013 project, they wouldn't have replaced the service line (which is under the driveway) wasn't part of the project. No one at that time got new service lines. Would have continued to be an issue even if a meter pit was put in. So the shallow installation of service line or lack of cover would have continued to be an issue whether a meter pit was put in or not. Trevor still doesn't understand why he's responsible after their piece of equipment meaning the meter. Mayor Wysong said the water line service was put in many years ago and the homeowners is responsible out to the curb box. John Pupos said when he moved into the village in 1994 he put in a new water line and was responsible for maintenance from the tap to the house. This has been policy for a very long time; Pupos can't remember when it was ever different. Trevor said if the pipe from the shut off valve at the curb to the house is his then he is free to do whatever he wants to it. The mayor said he can dig it up and install it lower, just involve NEWS for specifications they may have. Ziad said he can do whatever he wants with the line but it's illegal to bypass the meter. It would be at Trevor's expense to move the water service line and to install a pit. Trevor may relocate line and have NEWS place the meter closer to the house to better protect from inclement weather.

Ziad Musallam Director/Sanitary Engineer, Fulton County Public Utilities– asking council’s permission to access the reservoir to connect a dry hydrant for water purposes. They have noticed a decrease in the water flow through the hydrant along SH 120 west of CR3. Based on hydrant flow and pressure test data, a hydraulic model of this section of the waterline indicated a scale buildup in the waterline which is due to a low water demand and the dead-end line. This situation created a low fire flow through these hydrants which requires corrective actions. It is necessary to clean and remove the scaling from the waterline and provide preventative measures to minimize future scale buildup. Further, it is important as well to address the fire flow. They are now waiting for a proposal from the company going to do the cleaning of the calcium deposit in the line. A long term fix would be to loop the line, a very expensive process; about a million dollars.

Looking into addressing the fire flow; given availability and close proximity of the reservoir, they are requesting approval from the village to connect a dry hydrant into the existing Metamora reservoir. This will greatly increase and improve fire flow as needed to serve the Anderson/Metamora Grain Elevator and other current and future development in the area. Once access is approved additional information showing the details of the materials, connections, installation and access to the water supply will be provided.

Providing a dry hydrant connection would reduce the interruption of Metamora’s water supply during fire events at the west end of the service area. The dry hydrant connection proposal/recommendation has been reviewed by and concurred with the Northeast Water System Advisory Board and Metamora/Amboy Fire Department. The village has discussed taking down the former water treatment plant, would this interfere with dry hydrant. No, just drawing water from a pipe underground to the reservoir, not connected to the building out there. Karon Lane asked if it would ever be detrimental to the reservoir if a lot of water is pumped from the reservoir. Refill from dam supplemented by Ten Mile Creek. The Village will not be asked to pay for the dry hydrant and its installation. Working with Soil & Water to cover costs, estimated between \$2,500 to \$5,000. Following discussion, Justin Kreischer moved to approve Northeast Water System access into the Water Treatment Plant and allow them to install a dry hydrant in the village reservoir. Second of motion by John Pupos and approved by all council. Village solicitor to draft an ordinance with language necessary to approve access, install dry hydrant and prepare necessary easement.

**Minutes** – John Pupos moved to approve minutes as written for January 23, 2019 council meeting. Second of motion by Justin Kreischer and approved by all council.

**Bills-** presented for payment

<b>Bills Already Paid</b>		
Susan Clendenin	Wages 01/17-30/2019	870.00
Catherine Vorst	Wages 01/17-30/2019	335.00

Steven Venia	Wages 01/17-30/2019	1,760.00
Jamie VanAlstine	Wages 01/17-30/2019	675.50
Jeff Pawlaczyk	Salary for January 2019	105.00
Fredrick Meiring	Salary for January 2019	500.00
Ken Wysong	Salary for January 2019 & 12 extra Meetings in 2018	650.00
Justin Kreischer	Salary for January 2019	150.00
<b>Bills to be paid:</b>		
<b>EFT Vendor Pymts</b>		
OPERS	Village Contribution	1,624.28
EFTPS	Village Match	104.77
VISA	Ethernet Cable CAT6	8.99
<b>CHECKS</b>		
Trish Glecker	Cleaning	40.00
Government Accounting Sol	Annual Report FY 2018	500.00
Toledo Edison	Electricity	1,277.67
Mike's Repair	Repair equipment	716.00
Angela Smith	Consulting	400.00
Fulton Co Engineer	Salt & Delivery	1,970.24
Fulton Co Health Dept.	License	402.00
Eisel Construction	Plumbing Work 235 N Garnsey	425.00
Sue Clendenin	Mileage CDBG Meeting	26.10
Storm Ridge Enterprise	East Lift Station	198.10
Advanced Sanitation	Refuse	50.00

Justin moved to pay the bills as presented. Second of motion by Richard Sauerlender and approved by all council.

**Solicitor's report** – Solicitor Lehenbauer asked if council passed the Annexation Agreement between the Village and the Metamora United Methodist Church. Mayor Wysong said council approved the agreement at January 23 council meeting. Waiting on the church to provide a legal description so it can be attached to the annexation before it's recorded with the county auditor. Fulton County Sanitary Engineer Ziad Musallam will perform the tap inspection for the village. Alan looked into sur-charge limits in the ORC, doesn't appear the code limits or caps or specifies the amount of sur-charge one can charge outside customers. So it's pretty much unlimited. Ohio legislatures were trying to limit surcharges to outside customers of utilities but the measure failed. In the future they may try again. The mayor said we can set create our own, which he thinks we should because of the extras that could ever happen. He feels a 24% sur-charge is fair. Personnel & Finance will further review surcharge rates and make a recommendation.

**Old Business** - John Pupos said tomorrow they (United Precast and Cam Tech) will meet to discuss the repairs to be performed on the Swanton Street Pump Station. Greg Carson with Cam-Tech also is bringing the camera along to demonstrate. John Pupos will be present for the demonstration. Steve Venia will be out of town February 17 - 25<sup>th</sup>; Jamie will be off Feb. 20 – 23. Jeff Pawlaczyk said he will help snow plow during vacations if needed.

Sue to call out for bids on fence replacement behind 216 West Main Street. Mayor Wysong said at some point we discussed planting trees instead of installing fence along the southern edge. Fulton Soil & Water selling 24 -30" arborvitaes 25/\$45. John Pupos said L&B discussed purchasing trees will revisit at their February 20<sup>th</sup> committee meeting. March 11 deadline to place tree order. John P. said L&B estimated it would cost \$600 to plant arborvitaes 4 feet apart all along three sides of the new acreage of the park. Jaime suggested planting 6 feet apart to not overcrowd. John Hudik said council had decided to replace the sections of fence removed by Mr. Sullivan. Mayor realizes that but planting a tree row is another option. Both John Pupos and John Hudik said we still want to replace the sections of fence removed, and plant trees on the north side of the fence. Justin said we still need fence quotes to recoup cost of fencing removed even if we decide to plant trees instead of installing the fence. This can be decided later. John Pupos said L&B will further discuss February 20.

**New Business-** nothing at this time

**Fiscal Officer's report** – VFO will be out of town February 7 through 25<sup>th</sup>. Sue and Angie will keep regular office hours while she's away.

**Mayor's report** – nothing at this time

**Adjournment** – John Pupos moved to adjourn. Second of motion by John Hudik and approved by all council.

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**Mayor** – Ken Wysong

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**VFO** – Catherine Vorst

Respectfully submitted,

Susan Clendenin

Deputy Clerk