

Council met in regular session Wednesday, February 20, 2019 at 8:00 p.m.

Members present: Brook Smith-pres., John Hudik, John Pupos, Karon Lane, Justin Kreischer with Richard Sauerlender absent.

Other officials present: Mayor Ken Wysong, Deputy Clerk Susan Clendenin and Village Employee Jamie VanAlstine

The meeting was opened with the pledge of Allegiance to the Flag.

**Guests-** none

**Minutes** – Justin Kreischer moved to approve February 4, 2019 council minutes as written. Second of motion by Karon Lane and approved by all council.

**Reading of Bills -**

<b>Bills Already Paid</b>		
Susan Clendenin	Wages 1/31 - 2/13	1,040.00
Catherine Vorst	Wages 1/31 - 2/13	475.00
Steven Venia	Wages 1/31 - 2/13	1,600.00
Jamie VanAlstine	Wages 1/31 - 2/13	661.50
Rick Meiring	February Wages	500.00
Ken Wysong	February Wages	350.00
Justin Kreischer	February Wages	150.00
Jeff Pawlaczyk	February Wages	105.00
<b>EFT Vendor Pymts</b>		
Marathon/Wex Bank	Fuel for Trucks	175.94
VISA	Office Supplies, Gear Belt, Lights, Waste (Alum Shed), Park Supplies, Land & Bldg Supplies, Street Supplies	496.69
<b>Bills to be paid:</b>		
<b>CHECKS</b>		
Cam-Tech Industrial	Used UEMSI Push Camera System	4,800.00
Smith Law Office	Prosecuting Fees	140.00
Lowe's	Land & Bldg Supplies, Street Supplies	103.59
OUPS	Annual Assessment & Manual Call-out	113.37
Habitec Security	Maint. Water Plant & Park	220.08
Ohio Gas	Heat for Office & Shop	178.39
Perry Corp	Copier Maint & Copy Charges	40.48
Cintas	Employee Uniform	69.69
Treas Fulton County	February Police Protection	425.00
Century Link	Village Phone & Fax	242.58
Verizon	Employee Phone Plan	49.69
Stephen Sarnac	Tree & Stump Removal	650.00
USDA	Loan 03 additional Principal Payment	100,000.00

Justin Kreischer moved to pay bills. Second of motion by John Pupos and approved by all council.

Council discussed the \$1,855 invoice from Cam-Tech and a \$2,720 change order from United Precast in regards to work performed or work they tried to perform on the Swanton Street lift station for the rehabilitation project. The Change Order from United Precast states the \$2,720 is a trip charge for cancelled installation due to rain event (two man crew plus boom truck and operator.) Due to rain event, water levels were unable to be maintained to execute planned work. Sue said \$2,720 is a 36% trip charge on the project's total cost of \$7,640. United Precast' proposal on the rehab project does include the following language: Detention time for trucks due to site inaccessibility or other conditions unrelated to UPI will be charged at a rate of \$85.00 per hour per truck. Jaime said she thought United guys should up at 8 a.m. and John thought they left by noon. Most likely also included travel time that most likely was 2 ½ hours each way. United Precast along with Cam-Tech met the day before to discuss the project. Someone should have checked the water height in the creek. Jamie said Steve warned Jim Jahn from United Precast the weather was calling for ice the next day. Jim Jahn from United Precast said no matter what they would be there in the morning to get the job done. Justin Kreischer said he wouldn't even advise paying the \$85 an hour when they were adamant they were going to come regardless of the weather. Steve told the mayor Cam-Tech couldn't keep up with the infiltration of the water. John Pupos said Cam-Tech pumped down the lift station and took it out to the lagoon to empty pumper, by the time they returned the lift station was full of water. John Pupos said he will discuss with Steve exactly what occurred that day after Steve returns from vacation. Pupos willing to call United Precast to get an explanation on the excessive change order. Change order not approved at this time, nor was the invoice from Cam-Tech.

**Personnel & Finance-** committee will meet March 4<sup>th</sup> at 6:00 p.m.

**Lands & Buildings** – Committee chairman John Pupos gave a brief synopsis of tonight's committee meeting. Brandon Felzer with the Ohio Rural Water Assoc. will be attending March 4<sup>th</sup> council meeting to introduce himself and let us know what ORWA can do for the village as a member of their organization. Following a conversation with Greg Simon with J&H Engineering Group, the committee decided it would be beneficial to ask Poggemeyer Design group to update and resubmit last year's CDBG application to resurface Fulton Street. Poggemeyer has agreed to do so.

We are almost out of road salt. What does remain is rock hard and packed against the sides of the salt bin. Decided to have Steve use the village truck and get five more tons of road salt from the county.

Suggested covering salt with a tarp to reduce moisture getting into it.

Discussed planting arborvitaes along new acreage in the park as a wind break and barrier. Fulton County Soil & Water are selling the trees at 25/\$45.00 and are 24-30" in height. Orders due March 11, with April 5 pick-up date. L&B will determine quantity.

Mayor asked Steve and/or Jamie to remove fallen tree in 10 mile Creek that is creating a jam.

**Old Business-** John Hudik asked if council had decided to clean all sidewalks in town. The mayor said we agreed to clean sidewalks in the business district. John said the village never cleaned the sidewalks around Well's apartments in the past, why start now. It's their business and they should be responsible to clear their own walks. John Hudik suggested clearing sidewalks for the elderly and handicapped.

Mayor said they are in the business district and it's either we do all or none, can't pick and choose. Hudik said Wells Apts. has always taken care of their sidewalks, as he should for his tenants. Jamie said as she finished clearing the sidewalks around the apartments the maintenance man for Wells Apartments showed up and thanked her for clearing the walks. He said every time he comes up to clear the snow off the sidewalks she has them already cleared. Mayor suggested doing those sidewalks last. John Hudik doesn't remember council deciding to be responsible for snow removal at the apartments. Karon Lane said it's technically the property owner's responsibility. Mayor said he thought the village had an Ordinance on the books addressing snow removal for sidewalks but none was found in the codified ordinances. Jamie said we do have an ordinance making property owners responsible for sidewalks but not one addressing snow removal and time frame in which walks have to be cleared. Karon Lane said most likely something under state law addressing property owners responsibility for their sidewalks. It would be nice gesture for the village to provide this service but council should agree on it and knowledgeable of what the village is doing. John Pupos made a motion to stop doing any sidewalks within the business district of Metamora. Motion failed.

**New Business-** nothing at this time

**Fiscal Officer's Report-**

Increase A1-7-I-234 State Auditor \$10,000 (2017/18 village audit)

Increase B1-6-C-240 Snow Supplies (salt) \$600

Increase B10-6-C-240 Snow Supplies (salt) \$300

Increase A1-7-X-271 Transfer to Debt Service (USDA principal payment) \$100,000

Increase E6-6-C-261 \$100,000 USDA principal payment

E2-5-X-271 Transfer to Debt Service Fund \$2,200

E6-I-191 Revenue Acct. Transfer-In Account for Debt Service \$102,200

Karon Lane moved to approve the requested transfers. Second of motion by Justin Kreisler and approved by all council.

Brandon Felzer with Ohio Rural Water Association will attend March 4 council meeting.

Richard Sauerlender unable to attend March 4<sup>th</sup> council meeting.

Josh Radel has agreed to run a 3V3 soccer tournament during Park-O-Rama this year.

**Mayor's Report** – Read Sherriff's report for January. Officer's spent a total of 29.75 hours patrolling the village during the month of January. Of the total hours, 7.5 hours spent on the morning shift, (8a.m. - 4p.m), 11.75 hours on the afternoon shift (4p.m. –midnight) and 105 hours on the midnight shift (midnight -8a.m.) During the month officers handled 7 complaints and 1 accident. Discussed next step to take on a noncompliant resident with an outstanding Maintenance Code Violation. Resident was given until January 30, 2019 to bring his property into compliance. A picture of the property taken by the Zoning Inspector after the January 30 deadline clearly show no improvements had been made to the yard; a tarp/screening had been installed on the inside of the chain link fence in residents rear yard. This does not constitute compliance. Council asked the zoning inspector to contact the village prosecutor to

begin legal action against the homeowner at 218 Garnsey Avenue for the infraction of noncompliance to an order issued by the Village Zoning Inspector.

John Pupos said the Lands & Building committee recommends replacing the section of fence removed by a homeowner on West Main Street abutting the park. The fence belonged to the village. It will cost \$1,565 to replace what was taken down by the homeowner. It was agreed to install the fence and bill the homeowner, if homeowner refuses to reimburse the village we will pursue putting the cost on the home owner's property taxes. Remind the surveyor to put back the survey pin to its correct location in the area of the fence row. The pin had been moved after the survey was performed.

**Adjournment-** John Pupos moved to adjourn at 8:45 p.m. Second of motion by John Hudik and approved by all council.

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Mayor- Ken Wysong

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Deputy Clerk- Susan Clendenin