

Council met in regular session Monday, April 22, 2019 at 8:05 p.m.

Members present: Brook Smith-pres., Karon Lane, Karen Noward, John Pupos, and Richard Sauerlender. John Hudik was absent

Others officials present: Mayor Ken Wysong, Fiscal Officer Catherine Vorst, Village Employees Steve Venia and Jamie VanAlstine.

The meeting was opened with the Pledge of Allegiance.

**Minutes** – Minutes tabled to give everyone to time to review the minutes. The minutes will be reviewed at the May 6<sup>th</sup> meeting. Brooke Smith has some changes to the P&F minutes; she will email changes.

**Personnel & Finance –**

Motion by Karen Lane, seconded by Brooke Smith, waive shelter rental and deposit for an event held by Cub Scout Pack 239 on May 18, 2019. 5 years.

Motion by Karen Lane, seconded by Richard Sauerlender, for the First Reading on **Ordinance #997**, amending Ordinance #965 to include rates for sewer service outside the Village Limits. 5 years.

Motion by Karen Lane, seconded by John Pupos, to suspend the rules for **Ordinance #998** - under Emergency Measure - enter into a contract with Rodney Parker and Liberty Beach Band to play at Park-O-Rama 2019 for \$800. 5 years.

Motion by Karon Lane, seconded by Richard Sauerlender, to pass Ordinance #998. 5 years.

**Lands & Building –**

John Pupos states they do not have written permission from Scott Lumbrezer to take trees down for the fence along the south side of the park and the pin has not been relocated yet by the Surveyor. Mayor Wysong is getting a hold of the surveyor. Mayor Wysong said he will do it on Wednesday. John Pups said they have verbal permission from Scott but they want it in writing or an email.

There are two (2) quotes for the water fountain at the park. The one is to replace it as it is existing and that was close to \$800. The other one is to modify it the way he modified it over in Swanton which is much cheaper. Not sure if the labor cost is in it; about ½ the price. However, we are not sure it is ADA compliant.

John Pupos reported we missed the State deadline to order road salt from the State. The State contacted us on Thursday saying they needed the order Friday. With a one day notice, we could not

order. So we are looking at 20 tons. We will probably stay with the county contract. We would like to go on the State contract because it was \$30 a ton cheaper last year but the state did not give us time.

John Pupos reported CDBG did get in. The public hearing is scheduled in June.

John Pupos reported Amboy Township will be striping CR 2 and U this year. Our share will be approximately \$400.

John Pupos stated we are having some serious issues with our pump stations, especially east of town here. One thing – the pump is not keeping up because we have so much infiltration. We do have the ability to increase the pump capacity at a cost less than finding and fixing all the infiltrations. Eventually we are going to have to find and fix all the infiltrations. This is hard to do with all the rain. Steve Venia calling to schedule smoke testing in late July or early August with the hope the creek level is down. This will be a free service thru Ohio Rural Water. Steve Venia will need to purchase 5 gallons of liquid smoke. What we want to do with the pump station on the east side of town: increase the size of the impellers on two (2) pumps, purchase two (2) offset risers on them (which will bring the pumps up off the bottom) and replace the four (4) stainless steel rails they run up and down on. One rail is broken now. This will increase the amount of flow the pump can push and help with not getting clogged as often. The rails can be replaced when we rebuild and replaced then. The rails will be replaced when we rebuild them. It is cheaper to order parts directly from the supplier - Craun Liebing. United Precast gets the parts from Craun Liebing and then add their surcharge. To get those updates to the pumps as well as have an electrician install them; total cost is \$3,038 before the electrician. We are requesting \$5,000 to improve the pumps at the pump station on the east side. We do have a written quote. We have one (1) pump that was rebuilt which reduces the quote by \$738. John Pupos has that in case anyone wanted to see it. John said we could skip buying the stainless steel rails. Without the rails, the cost would go to \$2,338.60. John notes the cost of stainless steel is not going down. That is what we need.

Steve Venia said he has two old style pumps – one new (still in the box) and one used. They said they would take them on a trade in. Steve Venia said the guy thought we could get \$850 for the newer one and they may give us some back on the old pump. Karon Lane asked if there is an advantage to have it on hand. Steve said it is a different style of pump so it is not a direct drop in. You would have to have the pump redone to use it. John said it is of no use to us. We have five (5) pumps of the style that are in the station right now. We would have one (1) spare pump. Karon Lane asked about the electrician. The additional request gives us \$2,000 to play with to have an electrician put it in. John Pupos said he hopes it would not be that expensive. Karon Lane asked what electrician would do the work. John Pupos said he did not really know of any good electricians. Most have retired.

John Pupos, Richard Sauerlender seconded, is asking for a motion to spend up to \$5,000 to repair and update the east pump motor, rails and install it. 5 ayes.

Karon asked if this would come under sewer. John Pupos thinks we need to think about increasing sewer rates sooner than later. We are burning thru money on these sewers. Before we raised our sewer rates last time, we were about breakeven.

Catherine Vorst checked the appropriations for sewer – Account line item E02-5-J-235 has funds to encumber for this motion.

Brooke Smith asked if there was any way we could not increase the sewer rates. Mayor Wysong said this is something we are going to have to look at. John said the biggest complaint he gets is not the increase but we raise rates go up in December under emergency measure. We never have a public reading. Mayor Wysong would like to start looking at this in September and have readings in September and/or October/November. John Pupos said we need to look at our budget later in the year because we are burning thru sewer money. Karon Lane said our infrastructure is old. John Pupos said he feels it was not properly done. Mayor Wysong said by then we will have the smoke person/company done and get a better idea of the problem and the cost. We can use this as justification for the public meeting as to what needs to be done. John Pupos said this will help us know what needs to be done in the next five (5) years and be able to look for money outside of the taxpayers.

**At this time, the Reading of Bills –**

		<b>READING OF THE BILLS</b>		
<b>DATE</b>	<b>CHECK#</b>	<b>Payroll Payments</b>	<b>04/22/2019</b>	
04/16/19	23678	Sue Clendenin	Wages 03/28 - 04/10/19	235.00
04/16/19	23679	Steven Venia	Wages 03/28 - 04/10/19	1,600.00
04/16/19	23680	Catherine Vorst	Wages 03/28 - 04/10/19	845.00
04/16/19	23681	Jamie VanAlstine	Wages 03/28 - 04/10/19	686.00
		<b>Vendor Payments:</b>		
		<b>EFT Payments</b>		
04/15/19		OPERS	Village Match for March	1,152.43
04/10/19		EFTPS	March Village Contribution	143.32
04/09/19		VISA	Shelves in Shelter B, Wire cage, Sewer Tools, Office Supplies, OH Law Posters, ++	3,596.32
04/16/19		Lowe's	L&B Supplies, Tools, and Street Supplies	194.92
04/17/19		Century Link	Village Phone & Fax	267.79
		<b>CHECKS:</b>		

04/23/19	23682	Craun-Liebing Co	Sewer Pump Repair	2,630.00
04/23/19	23683	Eisel Construction	Sewer Line Repair at 423 E. Main	1,765.25
04/23/19	23684	Smith Law Office	Prosecutor	105.00
04/23/19	23685	Kuhlman Corp	Sewer & Storm Drain Parts	454.50
04/23/19	23686	Sam's Club MasterCard	Easter Egg Hunt Supplies/Office Supplies ++	167.86
04/23/19	23687	Taylor Plumbing	Two (2) backflow tests- park & shop	190.00
04/23/19	23688	Cintas Corp	Uniforms	50.76
04/23/19	23689	Village of Swanton	Wastewater Testing	136.00
04/23/19	23690	VOID		
04/23/19	23691	Cintas Corp	Withheld Payroll	17.80
04/23/19	23692	Co-Man	Porta-Pot for Park	75.00
04/23/19	23693	Habitec Security	Security Monitoring	90.00
04/23/19	23694	Ohio Gas Company	Heat	118.03
04/23/19	23695	VOID		
04/23/19	23696	Catherine Vorst	Mileage for Training & Sam's Club Supplies	50.97
04/23/19	23697	Angela Smith	Consulting - April	670.00
04/23/19	23698	John McAfee	Deposit on Liberty Beach Band	100.00
04/23/19	23699	Construction Accessories	Post/Grounding Rod Extractor & Shipping	476.61
04/23/19	23700	Verizon	Maintenance Cell Phone	49.69
				<b>15,868.25</b>

Motion by Karon Lane to pay bills. Second of motion by Brooke Smith. 5 yeas.

**Old Business –**

Catherine Vorst called Fulton County since there were unanswered questions from the last meeting. This person can be a grandparent, a parent, or anyone who can oversee the kitchen; does not have to be an employee. This person needs to know the rules. It was suggested the first day we open and sell hot food, this person would train the people on what needs to be done. It would be helpful to have the same people work and trained. Then Tiffany, if that is the person, would need to stop by and check on the operation. Speaking with Katy at Fulton Co. Health Department, the Village should make a copy and display it in the shelter.

John Pupos will get with Nick Shrader for an update at the May 6 meeting. Karon Lane asked about the person prepping the fields at the park. They will need instruction with the gator. John will talk with Nick about this. He has not heard who it is.

### **New Business -**

Catherine made contact with Tim Ray at ORWA for the Energy Assessment. Time needs more information. He will then give us a date to come to do the assessment.

Mayor Wysong will call Ziad to get with him on the inspection (for the Church) and what we expect.

Regarding precinct changes, Mayor Wysong said they changed us from Metamora-Amboy to Amboy-Metamora. And striping at CR 2 and U will be about \$400.

Karon Lane asked Steve Venia about 124 E. Main Street, what is going on with that. Steve Venia said he did not get a call on this. Mayor Wysong said he got a call from the Fulton County Sheriff that night. That sump pump every so often blows out onto the sidewalk. It is clear sump pump water. It has been that way for ever. Sometimes it gets back logged, keeps pumping and then overflows. Mayor Wysong is waiting for Tim to find a different solution to pump that water so they do not think we have a main water break or a sewer main break. It is clear water. Karen Noward asked if it exit onto the sidewalk? Yes, usually; then to the street into a storm sewer.

Ohio Department of Transportation is estimating Metamora will receive as a result of the gas tax increase an additional \$15,082 in revenue for year 2020. This would be for road projects.

Lori Brodie, the NW Regional Liaison with the Ohio Auditor of State, stopped by the office today. Karen Noward got to meet her also since Lori stopped by the Library today. She will probably stop by another day to meet Sue.

### **Mayor's Report –**

Mayor Wysong asked Sue Clendenin if she wanted her name on the contract with Rodney Parker and the Liberty Beach Band. Sue said not really, she does not want to be responsible for this contract. She will call him and ask him to make it in the name of the Village. Sue asked the Mayor if he signed the "F" permit. He did.

Mayor Wysong wants to hold the dates as they are on the current Council Meeting Schedule. This way the residents know it is the 1<sup>st</sup> and 3<sup>rd</sup> Monday except when a holiday comes. Ricard Sauerlender agreed with him. John Pupos said as long as we have quorum. The Mayor agreed.

Mayor Wysong read the Sheriff's report. Sheriff Report spent a total of 32.50 hours patrolling during the month of March 2019. Of the Total Hours, 11.75 hours were morning shift, 13.75 hours were afternoon shift and 7 hours were midnight shift. Sheriff's office handled 10 complaints.

This Thursday is the Fulton County Economic Development Dinner at Sauder Village. My wife and I will attend that. I will network around since we have a vacant lot here in case anyone wants to come to Metamora. We will be staying Thursday night. Maybe talk with Matt Gilroy.

Catherine Vorst asked about annexation. Mayor Wysong said you need to get approval from the township. They lose revenue. Most townships have a tough time getting funding. We have a good relationship with Amboy. We actually do have an industrial park.

John Pupos asked about the Liquor License. Mayor Wysong said the bar has changed hands. The new name is BIGS Bar and Grill.

Mayor Wysong asked about Angie Smith. Why do we still have to use her? At what point do we stop. Angie Smith has been used as a vacation filler. Angie Smith said she would be a filler. Brooke Smith asked what is the limit of hours worked and said we can talk about this in P&F. Angie Smith has been a filler three (3) times this year. We have OPERS savings when we use her and she does a fine job.

Mayor Wysong asked what the Office hours are. Catherine Vorst responded the office is open M-R 8 am thru 4 pm. Mayor Wysong asked if we work weekends. Mayor Wysong wondered about overtime rates. The rate is straight time and Sue Clendenin and I do not flex office hours. Mayor Wysong was concerned about violating DOL rules. Catherine Vorst said she is watching the amount she earns this year. She does not want to overly exceed the SS earning amount for the year.

**Adjournment** - Motion by John Pupos, seconded by Richard Sauerlender to adjourn at 8:45 p.m. 5 yeas.

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Mayor Ken Wysong

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VFO – Catherine A. Vorst