

Council met in regular session Monday, May 6, 2019 at 7:00 p.m. at Village Office.

Council members present: Brooke Smith-pres., John Hudik, Karon Lane, Richard Sauerlender, Karen Noward and John Pupos.

Others present Catherine Vorst VFO, Village Solicitor Alan Lehenbauer and Village Employee Jamie VanAlstine. Mayor Wysong - absent

Guest - Gary Truckor

Acting Mayor, Brooke Smith, opened the meeting with the Pledge of Allegiance to the Flag.

T'Mart owner Mr. Truckor was given the floor. He plans on repaving T'Mart's parking lot. Sidewalks at the road are higher than his parking lot and holding water back towards his building subsequently shortening the life of his pavement. Would it be possible for the village to cut out or grind down sidewalk to allow water to drain to road. John Pupos will ask Jeff Pawlaczyk to assess the drainage situation. The sidewalk is most likely in the village right of way and our responsibility to maintain.

Minutes- Approval of minutes from April 1 & April 22, 2019 council meetings. John Pupos moved to approve minutes of April 22 as written. Second of motion by Richard Sauerlender and approved by all council present. John Pupos moved to extend approval on April 1st, 2019 minutes for two weeks until all have opportunity to edit. Second by Karon Lane and approved by all council.

Reading of Bills-Two fuel receipts missing from Marathon Gas bill. The fiscal officer asked T'Mart for copies, which they will provide. If continually asked to reproduce receipts the village will be charged. Employees asked to be more consciences about turning in receipts.

DATE	CHECK#	Payroll Payments	05/06/2019	
04/30/19	23701	Karen Noward	Wages 04/01-30/19	150.00
04/30/19	23702	Sue Clendenin	Wages 04/11-24/19	585.00
04/30/19	23703	Jeff Pawlaczyk	Wages 04/01-30/19	105.00
04/30/19	23704	Steve Venia	Wages 04/11-24/19	1,600.00
04/30/19	23705	Rick Meiring	Wages 04/01-30/19	500.00
04/30/19	23706	Catherine Vorst	Wages 04/11-24/19	865.00
04/30/19	23707	Ken Wysong	Wages 04/01-30/19	350.00
04/30/19	23708	Jamie VanAlstine	Wages 04/11-24/19	619.50
		Vendor Payments:		
		EFT Payments		
05/07/19		OPERS	Village Match for March	1,090.67
05/07/19		EFTPS	March Village Contribution	189.95
		CHECKS:		
05/07/19	23750	Cintas	Uniforms - EE Portion	17.80
05/07/19	23751	Advanced Sanitation	Trash Pick Up	50.00
05/07/19	23752	Sue Clendenin	Easter 2020 + Office Supplies	28.83
05/07/19	23753	Div. of Liquor Control	Filing Fee for "F" Permit	40.00

05/07/19	23754	John Deere/Ott	Repair Parts for equipment	174.72
05/07/19	23755	Perry Protech	Copier Maintenance	57.98
05/07/19	23756	Toledo Edison	Electricity	1,264.44
05/07/19	23757	Trisha Gleckler	Office Cleaning	50.00
05/07/19	23758	VISA	Harbor Freight, Credit Late Fees+ Interest	630.16
05/07/19	23759	Treasurer, Fulton Co	Police Protection	425.00
05/07/19	23760	Fulton County/NEWS	Water Service	89.44
05/07/19	23761	Smith Law Office	Prosecutor	210.00
05/07/19	23762	Sue Clendenin	Easter 2020 Supplies	23.70
05/07/19	23763	WEX/Marathon	Gasoline	220.87
05/07/19	23764	Tri-County Fuels	Diesel Fuel	132.01

John Pupos moved to pay bills. Second of motion by Karen Noward and approved by all council. John Pupos asked why so many checks were still being printed when the VFO was given approval to pay invoices electronically. The VFO said the local bank does not pay all ACH/ EFT payments electronically, they send paper checks. Thus delaying payments and at times causing late fees. To deter late penalties the village reverted back to mailing paper checks to a number of vendors.

Solicitor's report – nothing at this time

Old Business-Richard Sauerlender moved to approve the second reading of **Ordinance #997**, Establishing outside Sewer Rates. Second of motion by John Hudik and approved by all council. Ask the mayor if he spoke to Ziad about specifications to provide sewer inspection.

New Business- Reviewed tree proposals from Steve Sarnac Tree Service. **Proposal One:** \$1,000 Grind package of stumps in park, **Proposal Two:** \$1,250 to trim, prune, dead wood, trees in the park and in street right of ways on Garnsey Avenue and West Main Street, **Proposal Three:** \$700 to remove, take all debris and grind stump of one hazardous tree between the sidewalk and street at 248 Maple Street, **Proposal Four:** \$1500 to remove two dangerous Elm trees near walk path in park, grind stumps and take all debris. Four proposal total \$4,450. John Pupos said he took down one large hazardous tree behind Joe Schwind's near the walk path. John Pupos is comfortable taking down one of the two trees near the walkway. For clarification one of the two trees is an Elm and the other a Walnut. John Pupos will take down the walnut tree. Jamie said Steve Sarnac from the tree service is willing to adjust the proposals as the village sees fit. Council appropriated \$7,000 in 2019 appropriations for tree work. All four proposals approved, with adjustment to walnut removal.

County has a new County Mass Civic-Ready System. Clerks to pursue additional information.

John Hudik said John Pupos broke the handle on his chain saw while taking down a village tree for us. Will village reimburse? Richard Sauerlender motioned to reimburse John Pupos \$210 to replace the broken chain saw handle. Second of motion by John Hudik and approved by the rest of council; with John Pupos abstaining. John Pupos will bring in receipt for new handle.

Fiscal Officer's report – Received OPERS reimbursement on a former employee along with reimbursement of village contributions. Still need clarification from OPERS as to the reason for the refund. The former employee in question worked law enforcement for the village in 1985 and part of 1986. During a recent OPERS cleanup effort, funds that should have been refunded at the time of the employees retirement but were not. The Village, as the prior employer is asked to send the “refund of employee contributions” to the employee in question. In addition, the village was refunded \$356.13 as employer share of past contributions made for this employee. Clerks are making efforts to locate a current address on the prior employee to provide refund.

The office received written permission from Scott Lumbrezer to allow the village to remove trees in the rear of his property at 210 West Main that encroaches upon the installation of a chain link fence.

The Village received the “Energy Assessment Report” back from Ohio Rural Water. VFO tried to send report by email but council members didn't receive. File might be too large, will resend in smaller sections or zip file it.

The Fiscal Officer asked council if we are moving forward with the quote from Mika Construction to perform sewer work at 235 Garnsey Avenue on property owned by Adam Vance. She has yet to do the purchase order due to unclear direction. John Pupos said there has been one sewer back-up since the installation of the new section of sewer pipe. Pupos thinks it would be best to continue replacing the sewer lateral all the way to the main line under the street. Mika's quote for \$2,530 to dig up and replace sewer line from curb to main, cut-out road, compaction of fill, haul away dirt, equipment, labor, (pipe and fittings to be supplied by village) haul in 18 tons of #8 stone and 18 tons of #11 stone, excess stone to be hauled and dumped at the village stone bin. John Pupos said Steve snaked and ran the camera down the sewer line and found where the clay meets the plastic had shifted creating a gap that may continue to create problems. The sump pump at this residence appears to be tied into the sanitary sewer. This should be confirmed and if found to be connected into the sewer it must be removed. Steve would like to put dye into the sump pump to see where it exits but the owner has not scheduled a time during the day to let Steve in the basement to run the dye test. Council agreed with John P. to hold off on the sewer repair job until Steve is allowed in the basement (Monday – Friday during Steve's work day) to dye test sump pump. If found connected to the sewer, Adam must remove it before the village continues with additional sewer work. Send Adam Vance a letter informing of councils requests. Meanwhile, Steve is to get additional quotes to perform the sewer work.

Adam Vance is asking for a sewer credit due to a recent water break. We will review water bills after the leak is repaired and dye testing on sump pump has occurred and corrected if found to be tied into the sewer.

Fence – send a letter to Tom Sullivan, property owners at 216 W. Main Street, informing him of cost to reinstall fence and his responsibility to reimburse village for cost of fence and installation. Mayor to approve and sign both letters.

Inform the EYA the porta-pot in the park will be removed soon. Bathrooms are not a problem when concessions are open. Richard Sauerlender said park alarm went off Saturday night due to shelter "A" concession window being ajar. Jamie worked on fixing lock.

Microwave – can purchase a new commercial grade microwave from Burkett's for \$230. Karon Lane moved to approve the purchase of a new microwave for the park. Second of motion by Richard Sauerlender and approved by all council. The used micro purchased last year for \$50 is not working. Jamie said the refrigerator purchased last year is no longer working. Sue working on warranty provisions.

Requested the following appropriation amendments:

Decrease B1-6-B-230 Streets Contractual by \$300 and Increase B1-6-B-242 Street Maintenance & Supplies by \$300. John Pupos moved to approve requested appropriation changes. Second of motion by Karen Noward and approved by all council.

Mayor's report – not present

Adjournment- Richard Sauerlender moved to adjourn at 7:42 p.m. Second of motion by John Hudik and approved by all council.

Council Pres. – Brooke Smith

VFO – Catherine Vorst

Respectfully submitted,

Susan Clendenin

Deputy Clerk