

Village Council met in regular session Monday, May 20, 2019 at 8:00 p.m. in Village Office  
 Council present: Brooke Smith-President, Karon Lane, Karen Noward, John Pupos, Richard Sauerlender and John Hudik.

Other officials present: Mayor Ken Wysong, VFO Catherine Vorst, Deputy Clerk Susan Clendenin and Village Employees Steve Venia and Jamie VanAlstine.

Guests- None

Mayor Wysong opened the meeting with the Pledge of Allegiance.

**Minutes** – John Pupos moved to return April 1, 2019 council minutes to the VFO for edits suggested by P&F committee. P&F rather minutes are more condensed and not word-for-word verbatim. Approval of May 6, 2019 council minutes were postponed to the June 3<sup>rd</sup> council meeting, allowing additional time to review.

**Reading of Bills-**

DATE	CHECK#	Payroll Payments	5/21/2019	
05/14/19	23709	Sue Clendenin	Wages 04/25 - 05/08/19	640.00
05/14/19	23710	Steven Venia	Wages 04/25 - 05/08/19	1,600.00
05/14/19	23711	Catherine Vorst	Wages 04/25 - 05/08/19	795.00
05/14/19	23712	Jamie VanAlstine	Wages 04/25 - 05/08/19	791.00
		<b>Vendor Payments:</b>		
		<b>EFT Payments</b>		
05/14/19	23769	Lowe's	L&B Supplies, Tools, and Street Supplies	486.93
05/21/19	23720	USDA Rural Development	Loan # Sewer Improvement Pymt	19,707.71
		<b>CHECKS:</b>		
05/21/19	23765	Advanced Sanitation	Unlimited Pick Up May 11th	2,000.00
05/21/19	23766	Habitec Security	Security Monitoring	220.08
05/21/19	23767	John Pupos	Chain Saw Handle	208.87
05/21/19	23768	Lammon Brothers	Screenings	76.00
05/21/19	23770	Ohio Gas Company	Heat	57.08
05/21/19	23771	Sam's Club	Office Supplies	16.57
05/21/19	23772	Century Link	Village Phone and Fax	249.60
05/21/19	23773	Cintas Corp	Uniforms	50.76
05/21/19	23774	Village of Swanton	Street Cleaning	625.00
05/21/19	23775	Lewis Vargo	OPERS return on pymts	216.98
05/21/19		Found old Cks #23713-23749	Using these checks up	
05/21/19	23713	Bob Dick's Plumbing	Parts to repair Park drink fountain	297.12
05/21/19	23714	Beroske Farms	Flowers	53.40
05/21/19	23715	Craun-Liebing Co	Impeller/offsets/+	2,688.60
05/21/19	23716	Perry Protech	Copier Maintenance	40.42

05/21/19	23717	Verizon	Maint Cell Phone	49.49
05/21/19	23718	Stephen Sarnac	Tree trimming & grinding	5,450.00
05/21/19	23719	Metamora State Bank	Sewer Bond Pymt	16,800.46
05/21/19	23721	Metamora State Bank	Street Bond Pymt	20,092.50

Brooke Smith moved to pay bills as presented. Second of motion by Karen Noward and approved by all council.

**Personnel & Finance report** – Chairperson Karon Lane moved to waive the park shelter fee for the Metamora Faith Lutheran Church for their event June 2. Second of motion by Karen Noward and approved by council with Richard Sauerlender abstaining.

John Pupos motion to approve the following changes to the 2019 appropriations as requested:

**Increase E2-5-E-243 Sewer Supplies \$500      Decrease E2-5-X-250 Capital Outlay \$500**

Second of motion by Richard Sauerlender and approved by all council.

**R.I.T.A.** – Offering subpoena program this year. P&F recommends allowing RITA to send out delinquent notices to late filers. Council approved.

**Lands & Buildings report** – Chairperson John Pupos updated council on uniform buy-out being offered by CINTAS, allowing us out of the three (3) year contract that is expiring March of 2020. Cost of \$440 to buy out one complete set of uniforms: 6 short sleeve shirts, 6 long sleeve shirts and 11 pants. Cost of \$700 to stay in uniform contract till it expires and do not get to keep uniforms. Committee recommends the buyout. Karon Lane moved to purchase uniforms from CINTAS as mentioned above, if CINTAS doesn't agree to the purchase of one complete set of uniforms, and we have to pay for all 22 shirts it will still be less expensive than staying in the contract. Second of motion by Brooke Smith and approved by all council. Steve will be responsible to laundry uniforms.

**Ordinance #999**- John Pupos moved to suspend the rules on Ordinance 999 entering into a Salt Contract with the Fulton County Engineer's Office for 20 tons of Road salt for the 2019/20102 season. Second of motion by Brooke Smith. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward-yes. John Pupos moved to pass ordinance 999 under emergency measure. Second of motion by Karon Lane. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward yes. **Ord. 999 passed.**

Park Fence -Waiting for the ground to dry at the rear of 216 W. Main Street, property owners The Sullivan's, before having Marleau Hercules install. Trees and stumps that had grown into the fence row have been removed.

Both Sue and Lee Rauch with Poggemeyer Design Group will attend the second public hearing on the CDBG grant funding program held at the Fulton County Commissioners office May 21.

Follow up on request by Gary Truckor for T'Mart located at 109 E. Main Street to have the village look into grinding down the sidewalk in front of his business to help with the drainage issues in his parking lot. John Pupos consulted with Jeff Pawlaczyk and was told grinding down the sidewalk was not a good idea because it's used as an approach which requires the thickness to handle traffic driving over it. John Pupos suggested to Gary Truckor that the village would consider putting in a drain along the sidewalk (which is a galvanized metal drain 10 feet long) and connect it into an existing storm drain pipe that comes out of the storm sewer that's over there. Costing the village maybe \$100 for the drain plus a few hours of Steve's labor. Today Gary Truckor had Joe Eisel come in and install a catch basin several feet off the sidewalk and tied it into the storm drain. Gary Truckor asked Joe Eisel to do the work for him and he would turn the bill into the village. John Pupos said he did not convey to Mr. Truckor the village would put in a catch basin in T'Mart's parking lot. John Pupos said Gary Truckor told him the drain John proposed was an acceptable fix, now they went and did this. If the Truckor's ask for a reimbursement for the installation, L&B committee recommends offering them what it would have cost us to have Steve install a drain, and no more.

L&B recommend the purchase of a basic laptop for Steve and Jamie to share. Steve would like to put sewer pictures on it and Jamie needs it for zoning.

Sewer work to be done at the Adam Vance property at 235 Garnsey - a second bid from Helminiak was \$1,200 more than Mika's. Brooke Smith moved to approve the \$2,530 quote from Mika for sewer project at 235 Garnsey, to begin following Steve dye testing the sump pump at this residence and discharge from the sump is no longer entering the village sewer system. Second of motion by Karon Lane and approved by all council.

#### **Old Business –**

John Pupos moved to pass the third and final reading of Ordinance #997. Second of motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward-yes. **Ordinance #997 passed.** Letter will be sent to Pastor Kleeberger informing of sewer rates.

Energy Assessment Report- Edison given a copy and will respond. Hoping new sewer pump reduces electric use. Check into why the electric use is so high at the water plant just to service alarm system.

Level Two Food License- will cost \$200 to acquire the license. Tiffany Henricks from the Country Charm is willing to include the village on her license. Brooke Smith motioned to offer Tiffany Henricks \$100 towards licensure. Second of motion by Richard Sauerlender and approved by all council.

Mayor will call Ziad to go over specifications to perform sewer tap inspection at the new church.

Growing Minds Daycare in Berkey is asking permission to display kid's artwork in front of the office and Country Charm on August 2. Council approved.

Division of Liquor asking if the village would like a hearing in regards to the liquor license transfer from Kurt Peebles Enterprises, LLC to BIGS Bar & Grill, LLC. No hearing requested.

**Fiscal Officer's report** – Sign up for the Metamora 5K Run goes live tomorrow. Shirt order deadline July 15<sup>th</sup>. A big thank you goes out to Pastor Amanda Ghaffarian and Theresa Marvin for chairing this event; they both have put in a lot of effort already! Thanks Ladies!

Next meeting of Park-O-Rama is scheduled June 10 at 6:00 p.m. at the village office.

**Mayor's report** – John Hudik volunteered to replace Justin Kreischer on the Village Planning Commission.

April's sheriff's report was read: Deputy's spent a total of 32.5 hours patrolling the village during the month. Of the total hours, 11.75 hours were spent on the morning shift, 13.75 hours on the afternoon shift and 7 hours on the midnight shift. During the month officers handles 10 complaints.

**Adjournment-** John Pupos moved to adjourn at 8:55 p.m. Second of motion by Karen Lane and approved by all council.

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**Mayor – Ken Wysong**

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**VFO – Catherine Vorst**

Respectfully submitted,

Susan Clendenin  
Deputy Clerk