

Metamora Village Council met in regular session **Monday, July 15, 2019.**

Members present: Brooke Smith-pres., John Hudik, Richard Sauerlender, Karon Lane, Karen Noward with John Pupos absent.

Other officials present: Mayor Ken Wysong, VFO Catherine Vorst, Deputy Clerk Susan Clendenin and employees Steve Venia and Jamie VanAlstine.

Mayor Wysong opened the meeting with the pledge of Allegiance to the Flag.

Guests - None

Minutes-Brooke Smith moved to approve July 1, 2019 council minutes with two spelling corrections. Second of motion by Karen Noward and approved by all council.

Reading of the Bills -

DATE	CHECK#	Payroll Payments	7//15/2019	
07/09/19	23809	Sue Clendenin	Wages 06/20 - 07/03/19	780.00
07/09/19	23810	Steven Venia	Wages 06/20 - 07/03/19	1,600.00
07/09/19	23811	Catherine Vorst	Wages 06/20 - 07/03/19	600.00
07/09/19	23812	Jamie VanAlstine	Wages 06/20 - 07/03/19	609.00
		Vendor Payments:		
		EFT Payments		
07/15/19	20190715	VISA	Lights, Marking Paint & Flag, Toledo Blade Ad & Battery	229.39
		CHECKS:		
07/15/19	23813	Petty Cash	Mailing, Fuel, Easter, Camera Card, Oil++	88.19
07/15/19	23814	Instacopy Printing & Graphics	POR Raffle Tickets	106.00
07/15/19	23815	Fresh Cut Lawn Service	Mosquito Spray June 14+27	315.48
07/15/19	23816	NEWS - Fulton Co Commiss.	NEWS Water Service	71.97
07/15/19	23817	Habitec Security	Security Monitoring	90.00
07/15/19	23818	Jones & Henry Lab	Sewer Sample Analysis	32.00
07/15/19	23819	Lowe's Home Centers, Inc.	Padlock, Asphalt, Bolts, Flood Light ++	95.63
07/15/19	23820	Mike's Repair	Headlight & Mount Used Trailer Tires	37.50
07/15/19	23821	Ohio Gas Company	Heat	17.50
07/15/19	23822	Perry Corporation	Copier Maintenance	31.64
07/15/19	23823	Sam's Club MC/SYNCB	Paper Towels, Copier Paper, Toilet Paper,++	253.19
07/15/19	23824	Tri-County Fuels	Diesel Fuel	107.80
07/15/19	23825	Poorman's Heating & Cooling	Repair AC Unit-Blower & Circuit Board	770.00
07/15/19	23826	Century Link	Village Phone & Fax	253.46
07/15/19	23827	Village of Swanton	Sewer Testing	136.00
				6,224.75

Brooke Smith moved to pay the bills. Second of motion by Karon Lane and approved by al council.

Old Business- no old business

New Business-

Due to health concerns Tom Carr is unable to mow the park. Tom would like to continue mowing when able. Richard Sauerlender said the Lands & Buildings committee suggests increasing Jamie's hours to allow additional time to mow the park. Richard Sauerlender moved to increase Jamie's hours up to two extras days, up to forty hours per week. Hours to include zoning responsibilities. Jamie said she recently took on zoning responsibilities for Delta and offered to work four (8) hour

days including zoning. Sauerlender amended his original motion and moved to increase Jamie's time up to 32 hours a week, effective immediately. Second of motion by Brooke Smith and approved by all council.

Village basement experienced flooding over the past weekend, causing the crack in the floor to heave. Furnace/AC damaged along with some records. Insurance company said floor damage not covered under policy due to it being the foundation.

Complaint received regarding garbage and tall grass at a residence on East Main Street. Jamie checked into, it trash not picked up after Tuesday, the homeowner will be notified.

Lands & Buildings - Richard Sauerlender said the committee doesn't recommend pursuing an insurance claim for basement flooding. The village has a \$1000 deductible; the furnace repair was just under \$800. Sue to ask Angie about the necessary protocol on damaged records. The VFO said she is trying to get a quote from Serve-Pro to clean and disinfect the basement and a cost to dry papers. Richard said if process allows us to destroy records than not cost effective to dry. All damp/wet papers will need to be documented.

L&B committee also recommends donating the Ford Ranger to Penta County Auto class, if Penta' doesn't want it then the second option is to sell it at the County Auction. Transmission needs to be rebuilt. Committee discussing the purchase of a full size truck in 2020.

Council president received a complaint from a resident about off-road vehicles racing down Meadow Lane. The resident asked if speed bumps would be considered along with 15 mph street signs. Resident also stated it took two hours for a Sheriff to respond when notified. Richard Sauerlender said he was informed response time depends on where the unit is when called. Will take longer if they are at the far southwest corner of the county, they also need to finish up what they are doing. L&B recommend the posting of 15 mph signs, council agreed. Speed bumps not approved. Richard Sauerlender moved to allow Steve to purchase six 15mph new speed limit signs. Second of motion by Karon Lane and approved by all council. Steve to order new signs and posts. Council president will respond to the resident's email.

The Office received a certified request from Tom Sullivan asking for all physical backup to support location of the removed fence per village invoice. Village will send Tom pictures of the survey stakes and existing fence row. Unfortunately, we don't have a picture of the fence before Mr. Sullivan took it down. Also include Marleau-Hercules invoice.

Personnel & Finance- Ryan Towns, Compliance Officer for the BWC made an onsite visit. He thought all looked good except the need to update SDS sheets, and have readily available if needed. Anyone paid by the village does volunteer work for the village will need to sign a hold harmless form. Ask BWC for sample form. SDS sheets to be updated and completed.

Brooke Smith moved to enter executive session at 8:34 p.m., asking only council and mayor to remain. Second of motion by Karon Lane and approved by all council. Exited executive session 8:45 p.m. Brooke explained the committee wanted to clarify and to be sure employees, council and the mayor had the same understanding of how the recent change of structure works and how it is going. Jamie will be reporting to Steve, and ultimately Steve is responsible for everything in the village and park. Jamie's first responsibility is to the park; Steve is ultimately responsible to see things are completed. The fiscal officer asked if Steve instead of the mayor should sign Jaime's time sheets. Mayor will continue signing time sheets.

Karon Lane asked if Park-o-Rama signs could be fixed, banners are bowed.

Fiscal Officers' report – Catherine missed the recent Civic Training, due to AC issues. Rescheduled for August.

Park-O-Rama meeting Tuesday, July 16 at 7:00 p.m. in the park. Committee would like to draw up a map to indicate placement of events, etc.

Poggemeyer Design Group asking the village to enter into contract for engineering services to repave Fulton Street. This project will be partially funded with CDBG funds. Richard Sauerlender asked if part of their fee includes land survey costs, if one is necessary.

Liquor liability insurance has been written, will cost \$254-same cost as last year.

Dunk tank and Bounce Hose have been reserved for Park-O-Rama through our local Fun Zone Company. The Evergreen Community Library employees have graciously offered to man both.

The Auditor of State's office contacted the village requesting preliminary information to begin the Village's 2017/18 audit. Auditor's questionnaire also includes request for contact information on mayor and council. Ryan Seesholtz will be lead auditor and may be contacting officials individually for additional information.

VFO out of town July 26 through August 2. Schedules have been coordinated with Sue and Angie. Angie working one day and Sue the rest.

Mayor's report – Ohio Gas Company intends to file an application for an alternative rate plan with Public Utilities Commission of Ohio, to initiate a rider to amortize the costs associated with the implementation of a geographical information system. No charge will be assessed unless it is approved following a review by the commission. Based on the proposed application, customers will see a new monthly charge on their bills. The rider will be added for a period of up to 25, for a monthly charge of \$0.86.

Steve asked if we are still on track to get pump stations worked on in August, when it's dryer. Yes, money is budgeted.

The Fiscal officer said Brandon Felzer is no longer with the Ohio Rural Water Association. Shawn Dobson will be contacting Steve in the near future to discuss smoke testing the village sewer lines.

Adjournment- Richard Sauerlender moved to adjourn at 8:57 p.m. Second of motion by John Hudik and approved by all council.

Mayor – Ken Wysong

VFO – Catherine Vorst

Respectfully submitted,

Susan Clendenin

Deputy Clerk