

Metamora Village Council met in regular session Monday, November 4, 2019 at 7:00 p.m. at the Village Office. Members present: Brooke Smith-pres., Richard Sauerlender, John Pupos, John Hudik, Karen Noward with Karon Lane absent. Other officials present: Mayor Ken Wysong and VFO Catherine Vorst.

Mayor Wysong opened the meeting with the Pledge of Allegiance.

**Guests-** none

**Minutes-** John Pupos moved to approve minutes of October 21, 2019 council meeting as written, Second of motion by Richard Sauerlender and approved by council, with Brooke Smith abstaining.

**Bills-**

DATE	CHECK#	Payroll Payments	11/04/19	
10/29/19	23976	Karen Noward	Wages for October 2019	150.00
10/29/19	23977	Sue Clendenin	Wages 10/10-10/23/2019	910.00
10/29/19	23978	Jeff Pawlaczyk	Wages for October 2019	150.00
10/29/19	23979	Steve Venia	Wages 10/10-10/23/2019	1,600.00
10/29/19	23980	Rick Meiring	Wages for October 2019	500.00
10/29/19	23981	Catherine A. Vorst	Wages 10/10-10/23/2019	760.00
10/29/19	23982	Ken Wysong	Wages for October 2019	350.00
		<b>Vendor Payments:</b>		
		<b>EFT Payments</b>		
10/31/19		WEX - Marathon	Gas for mowers, trucks & equip+LF	191.63
10/09/19		OPERS	Village Match for October	1,007.30
10/09/19		EFTPS	Village Contribution for October	218.23
		<b>CHECKS:</b>		
11/5/2019	23983	Advanced Sanitation	Trash Pick Up	50.00
11/5/2019	23984	Lucky Farmer	Supplies	14.70
11/5/2019	23985	Country Charm	Sandwiches for Smoke Test Crew	59.50
11/5/2019	23986	Econo Signs	Traffic Signs/Posts/Freight	999.92
11/5/2019	23987	Govt Forms and Supplies	Proceedings Book, Stamp, S&H	142.00
11/5/2019	23988	Jones & Henry	Sewer Sample Analysis	32.00
11/5/2019	23989	Lammon Brothers	3 yds. topsoil	72.00
11/5/2019	23990	Mike's Repair	Repair to Silverado	638.75
11/5/2019	23991	Toledo Edison	Electricity	1,183.35
11/5/2019	23992	Treasurer of State-Audit	Audit 9/16-10/26/2019	8,528.00
11/5/2019	23993	Tri-County Fuels	Diesel Fuel	87.40
11/5/2019	23994	Trisha Gleckler	Office Cleaning	50.00
11/5/2019	23995	VISA	Field Training, Liquid Smoke,++	524.21
11/5/2019	23996	Treasurer Fulton County	Police Protection for November	425.00

Brooke Smith moved to pay bills as presented. Second of motion by Karen Noward and approved by all council.

**Solicitor's Report** – nothing at this time

**Old Business** – John Pupos reported on the recent sewer smoke testing and training that was completed yesterday as scheduled. The mayor thanked both Council members John Pupos and Richard Sauerlender for participating in the all smoke testing. It was well attended and plenty of information was obtained. Fortunately, we have fewer than ten cases of possible illicit discharge into our sanitary system; two possible sump pumps and a few downspouts. Nothing that would be difficult or expensive for residents to correct. The larger problem appears to be ours as a village. At this time, it appears none of the storm drains on Mill, Maple and Meadow Lane are separated from the sanitary. In the next two weeks, as scheduling allows, Steve and John will dye test identified problem areas to further isolate them. John Pupos will have a preliminary report available at the next council meeting. If residents provide feedback, please forward to Steve or John to address. Found a thirteen broken sewer caps, that he recommends are replaced at a higher level.

**New Business**- Homeowner of 1210 Wildflower is asking council to consider providing him a sewer credit on water used to fill his pool. He used 9,000 gallons; a sewer credit of \$49.86. Richard Sauerlender motioned to approve of \$49.86 sewer credit to Brandon Gleckler. Second of motion by Brooke Smith and approved by all council.

Mayor Wysong thanked all those who helped with the Halloween Party at the Fire Station. About 390 hotdogs, several gallons of cider and dozens of donuts were served. It was a cold, windy and rainy evening, probably accounting for a lower attendance than usual.

Temporary employee from Cardinal Staffing began working. She and Steve started with branch pick up and will follow with leaf pick-up. Steve keeping track of dates and where he starts and stops on the leaf pick up route for those who may question when their leaves will get picked up. Discussed reducing leaf pick up to a couple dates in November. Many villages don't offer leaf pick up; like Archbold.

**Fiscal Officer's Report**- Received a call from State Auditor, Ryan Seesholtz. Ryan said our audit is complete but not finalized on their end. The audit team will send their report to Columbus for review. At this time there will be three items in their report, Item #1- Park-O-Rama for year 2017, the audit will have a qualified opinion. –a report comment. For 2018, Park-O-Rama controls were improved. Item #2 under "Capital Assets" an entry was miscoded–should have been recorded to "Restricted Funds." Item #3- the sale of an asset was miscoded, a common problem per the auditor. Ryan sent the VFO the adjusted journal entry; the VFO will get entered this week.

Requesting an increase of \$700 in E2-5-E-243 Sewer Supplies. John Pupos motioned to approve the increase as requested by the VFO. Second of motion by Brooke Smith and approved by all council.

**Mayor's Report** – A reminder; tomorrow is Election Day, please take time and vote.

Karen Noward asked when the holiday lights will be put on the tree next to the bank. The tree needs to be cleaned up; several branches in the back of the tree are dead. Steve to call Sam Borck to schedule a time to put up the pole decorations and hang lights on the tree before Thanksgiving. Cathy said Sue has begun working on the parade.

**Adjournment-** John Pupos moved to adjourn at 7:27 p.m. Second of motion by Brooke Smith and approved by all council.

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Mayor – Ken Wysong

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VFO – Catherine Vorst

Respectfully submitted,

Susan Clendenin

Deputy Clerk