

Metamora Village Council met in regular session Monday, November 18, 2019 at 8:00 p.m. at the Village Office. Council present: Richard Sauerlender, John Pupos, John Hudik, Karon Lane and Karen Noward with Brooke Smith absent. Other officials present: Mayor Ken Wysong, VFO Catherine Vorst, Deputy Clerk Susan Clendenin and Village Employee Steve Venia

Guests: Fulton County Deputy Buehrer and Debbie Campbell

Mayor Wysong opened the meeting with the Pledge of Allegiance.

Deputy Buehrer was recognized. He is the liaison between the Sherriff's Department and the Village. Was present to answer any problems, questions or concerns the village may have. Sue requested assistance with traffic control during the upcoming Holiday Parade on Sunday, December 1st. Parade begins at 5:30 with 5:00 p.m. line-up. Deputy Buehrer was asked about the department's drone program. The department now has three drones in use. Used successfully during a recent manhunt. The department recently added the third canine, having one for each shift.

Minutes – John Pupos moved to accept November 4th council minutes as written. Second of motion by Karen Noward.

Bills –

DATE	CHECK#	Payroll Payments	11/18/2019	
11/12/19	23997	Sue Clendenin	Wages 10/24 - 11/06/19	380.00
11/12/19	23998	Steven Venia	Wages 10/24 - 11/06/19	1,615.00
11/12/19	23999	Catherine Vorst	Wages 10/24 - 11/06/19	865.00
		Vendor Payments		
		EFT Payments:		
		CHECKS:		
11/19/19	24000	Fulton Co Commissioners	2019 Siren Inspection	450.00
11/19/19	24001	John Deere Financial	Repair to Grass Tractor	975.93
11/19/19	24002	Sam's Club/SYNCB	Halloween, Smoke Test + Office Supplies++	836.52
11/19/19	24003	Verizon	Maint Cell Phone	50.18
11/19/19	24004	Susan Clendenin	Holiday Parade Exp	11.17
11/19/19	24005	Fulton Co Commissioners	NEWS Water Service	108.11
11/19/19	24006	Smith Law Office	Prosecutor - Nov 19	210.00
11/19/19	24007	Habitec Security	Security Monitoring	220.08
11/19/19	24008	Lowe's Home Centers	Supplies & Small Tools	300.18
11/19/19	24009	WEX Bank/Marathon	Gasoline + Late Fee	239.06
11/19/19	24010	Ohio Gas Company	Heat	39.05
11/19/19	24011	Perry Protech	Copier Maintenance	48.95
11/19/19	24012	Century Link	Village Phone Fax & Internet	265.69

11/19/19	24013	Village of Swanton	Sewer Testing	136.00
11/19/19	24014	Metamora State Bank	Street & Sewer Payments	36,690.46
11/19/19	24015	Cardinal Services	Temp Labor	147.52
				43,588.90

Karen Lane moved to pay the bills as presented. Second of motion by Richard Sauerlender and approved by a council

Personnel & Finance – Karon Lane, chairperson requested the following appropriation adjustments as suggested by the Fiscal Officer: Increase A1-1-D-231 Defense Siren by \$450, Increase A1-3-A-230 Recreation Contractual by \$100 and increase A1-7-E-232 Land & Bldgs. Phones by \$100. John Pupos moved to approve requested changes to the 2019 Appropriations. Second of motion by Richard Sauerlender and approved by all council. In addition, the committee recommends giving employees a Holiday gift card in the same amount as last year, which was \$50. Also, recommend a \$300 gift card for Tom Carr for the numerous hours spent mowing the park. John Pupos motioned to approve holiday gift cards. Second of motion by Karen Noward and approved by all council.

Lands & Buildings - Steve Venia requesting additional work hours for the temp employee to help get caught up with leaf pickup. Suggesting an additional 8 hours per week. John Pupos motioned to increase temporary staffing through Cardinal to 24 hours per week, up from 16, for no more than 3 weeks. Second of motion by Richard Sauerlender and approved by all council.

Advanced Sanitation prefers we keep unlimited in May and September. Toledo Edison performing high tension wire checks by helicopter this week. Recommend a \$50 a monthly raise for Rick Meiring, sewer employee beginning January 1, 2020, taking stipend to \$550 monthly. John Pupos moved to increase Rick Meiring’s monthly salary from \$500 to \$550 per month effective January 1, 2020 upon the condition he appears quarterly to report to council. Second of motion by Richard Sauerlender and approved by all council. Recommend the purchase of a mulch kit for the Exmark mower to mulch leaves in the park. John Pupos moved to purchase a mulch kit, not to exceed \$450. Second of motion by Richard Sauerlender and approved by all council. Upon review of financials for the sewer fund, a sewer increase for 2020 is not recommended at this time. The county is holding nearly \$24,000 in Motor Vehicle Tax belonging to the village. Recommend, requesting release of these funds in 2020 to use as village share of the CDBG project that will resurface Fulton Street. All agreed. The L&B committee is near completion of 2020 budget list.

Old Business- Council moved to approve hiring attorney Yvonne Trevino as village prosecutor, effective January 1, 2020, replacing Gary Smith who is retiring at the end of 2019.

New Business- the Village Holiday Parade is scheduled for Sunday, December 1st, at 5:30 p.m. Complimentary hot chocolate and cookies will be served in front of the Metamora State Bank. Santa will visit the children at the fire station following the parade and hand out free treats to all good boys and girls.

Metamora/Amboy Feather Party is scheduled for Tuesday, November 26 at 7:00 p.m. Come out and support your local Fire Department!

Fiscal Report – Final audit report was distributed to the mayor and council for review. Working on 2020 appropriations. Would like to have permanent appropriations ready by the year-end meeting December 23rd. Need final wish list from the Lands & Building committee. Employee evaluations will be passed out Wednesday. 2020 Holiday closings and council meeting dates will be emailed to council for review and acceptance by year’s end.

Mayors’ report – Sheriff’s report for October was read. Officers spent a total of 31.75 hours patrolling the village during October. Of the total, 9 hours were spent on the morning shift, 13.75 hours on the afternoon shift and 9 hours on the midnight shift. Officer’s handled 11 complaints. Both the mayor and incoming mayor Richard Sauerlender attended the recent mayor’s meeting will meet again in December. Mayor asked if the village has a credit card policy on file. Yes, we have one approved by the state auditor.

Adjourn – John Pupos moved to adjourn at 8:30p.m. Second of motion by Karen Noward and approved by al council.

Mayor – Ken Wysong

VFO – Catherine Vorst

Respectfully Submitted,

Susan Clendenin

Deputy Clerk