

Metamora Village council met in regular session Monday, December 2, 2019 at 7:00 p.m. Council present” Brooke Smith-pres., Richard Sauerlender, John Pupos, John Hudik and Karen Noward, with Karon Lane absent. Other officials present: Mayor Ken Wysong, VFO Catherine Vorst and Village Solicitor Alan Lehenbauer.

**Guests** - Lynda Arquette and Debbie Campbell, both present to observe meeting.

**Minutes** - Brooke Smith motioned to approve November 18, 2019 council minutes as written. Second of motion by Karen Noward and approved by all council.

**Bills –**

DATE	CHECK#	Payroll Payments	12/02/19	
11/26/19	24016	Karen Noward	Wages for November 2019	150.00
11/26/19	24017	Sue Clendenin	Wages 11/07-20/2019	860.00
11/26/19	24018	Jeff Pawlaczyk	Wages for November 2019	150.00
11/26/19	24019	Steve Venia	Wages 11/07-20/2019	1,720.00
11/26/19	24020	Catherine A. Vorst	Wages 11/07-20/2019	550.00
11/26/19	24021	Ken Wysong	Wages for November 2019	350.00
11/26/19	24022	Rick Meiring	Wages for November 2019	500.00
		<b>Vendor Payments:</b>		
		<b>EFT Payments</b>		
12/05/19		OPERS	Village Match for November	950.60
12/05/19		EFTPS	Village Contribution for November	125.25
		<b>CHECKS:</b>		
12/03/19	24023	Advanced Sanitation	Trash Pick Up	50.00
12/03/19	24024	Cash-Petty Cash	Reimbursement	75.87
12/03/19	24025	Metamora State Bank	Holiday Gift Cards	466.00
12/03/19	24026	Poggemeyer Design Group	Professional Services	929.50
12/03/19	24027	Toledo Edison	Electricity	1,123.62
12/03/19	24028	Treasurer Fulton County	Police Protection	425.00
12/03/19	24029	Treasurer of State-Audit	Audit of 2017 + 2018	943.00
12/03/19	24030	Trisha Gleckler	Office Cleaning	50.00
12/03/19	24031	Poorman's Heating & Cooling	Mill St Heat Resolution	70.00
12/03/19	24032	Cardinal Services Inc.	Temp Help	1,117.54
12/03/19	24033	Mack Industries	Pump Station Rehab	7,640.00
12/03/19	24034	Personnel Concepts	2020 Labor Law Poster	27.90
12/03/19	24035	Nicole Loeffler	Sewer Repair	361.50
12/03/19	24036	OH Bureau of W.Comp	Policy for 2020	1,087.00
12/03/19	24037	VISA	Security Software	96.47
<b>Total</b>				<b>19,819.25</b>

John Pupos explained invoices from Nicole Loeffler. Nicole recently bought a home on East Main Street and Tuesday before Thanksgiving she called the office to inform the village of sewer issues at her residence. Both John Pupos and Steve Venia tried snaking the line. Unfortunately, the clean out was put in under the deck on the back of the house. They had to access the sewer line from the basement. Only able to get snake out 30 or 40 feet. John told her to go ahead and call a company to snake out the line. Nicole called both Advanced Sewer to come out and snake her line and Black Swamp Equipment to deliver a porta-john. John said Advanced Sewer used a 1 ½ inch auger and was able to open her line. John said he and Steve were not successful using the village’s 3” auger. Nicole asked if the village would also reimburse her for porta-john rental of \$111.50; she was having people over that evening for thanksgiving dinner and wasn’t sure line would be cleared by then. John told her she would have to ask council about porta-john rental. John went on to say her sewer line comes

out about 30 then takes a 90 degree turn, goes across and underneath her paved driveway, then makes another 90 degree turn towards the sewer. Not sure why it was installed this way. John suggested re-routing the line in the spring by running it straight back to the interceptor in the creek. Council agreed to reimburse Nicole for the porta-john rental because of the Thanksgiving holiday and the village unable to repair it that day. John said the village sewer camera broke during the process.

**Solicitor's Report** – Due to lack of response and/or payment from the Sullivan's for the installation of the removed fence, Alan will pursue small claims.

**Old Business**- John Pupos provided information from a recent November 22, special council meeting where the purchase a wood chipper was discussed. The first quote council reviewed was from Bandit Industries on a used 2018 Bandit 65, 35 HP pull behind wood chipper, with 65 hours on it for \$16,995, or OBO, with a warranty on the engine good through 1/25/2020. Upon further discussion with dealer, John found out we can buy a brand new 2019 Bandit model 65XP-(6" brush style) 35 HP for \$17,541.60 delivered. Price includes 3-year /2,000 hour engine warranty. Will chip up to a 6" branch. John P. confident it will fit our needs. The VFO said Sue suggested tabling until we discuss joining the Ohio Co-Operative Purchasing Program and see what chippers they have to offer at state pricing. The mayor said drawback to that is you have to go with dealers that the state has contracted with. John P. said Bandit's price includes a 12% Sourcewell Discount, the Michigan equivalent to Ohio's Co-Operative Purchasing. Bandit's quote is good to the end of December. John P. said we have 7 trees that need to be taken down in the park, where the chipper could come into use. John Pupos moved to purchase the 2019 Bandit 65 XP Wood Chipper from Bandit Industries for \$17,541.60. Second of motion by Richard Sauerlender and approved by all council. John will ask Bandit if they accept credit card payment.

John P. suggested joining the Ohio Co-Operative Purchasing Program in 2020, in the event we purchase a truck next year.

**New Business** – The office received a call from Dianne Hahn asking council if anything can be done regarding large branches coming down on her property from a tree belonging to her neighbor. Unable to resolve issue with neighbor. Nothing council can do. She has the right to trim trees straight up from her property line.

**Ordinance 1009** – John Pupos moved to suspend the rules on Ordinance 1009, entering an annual agreement establishing a county wide Emergency Management Agency. Second of motion by Brooke Smith. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes and Noward-yes. John P. moved to pass Ord. 1009 under emergency measure. Second of motion by Brooke Smith. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes and Noward-yes. **Ordinance 1009 passed.**

**Ordinance 1010** - John Pupos moved to approve the first reading of Ordinance 1010, authorizing the Village of Metamora to participate in the State of Ohio Cooperative Purchasing Program. Second of motion by Karen Noward and approved by all council.

**Fiscal Officer's Report** – Cardinal Staffing Services gave credit for taxes charged on previous invoices. Cardinal had billed the village both a 1.5% Fulton tax and a 5.75% Ohio Sales Tax. Inadvertently, Ordinance #1006 was used twice. To correct the issue, Ordinance 1006 passed September 9, 2019 to Increase Estimated Revenue and Increase 2019 Appropriations will become Ordinance 1006A. Cardinal Staffing Service contract passed October 1, 2019 will become Ordinance 1006B.

VFO requested the following 2019 Appropriation changes:

Increase A1-1-C-231 Street Lights by \$700; Increase A1-3-A-230 Recreation-Contractual by \$1,200 and Decrease A1-3-A-240 Recreations Supplies by \$1,200. John Pupos moved to approve transfers as noted. Second of motion by Brooke Smith and approved by all council.

Estimated tax revenues have yet to be received from the county auditor. Full report to follow. Presented a loan worksheet for council review. John Pupos noted two of our smaller loans will be paid off in a couple years.

**Ordinance 1008** – Relates to the annual transfer of income tax revenue from the General Fund to the Sewer Fund as described in Ord. 745. John Pupos moved to suspend the rules on Ordinance 1008, Increasing Estimated Revenue and Increasing 2019 Appropriations. Second of motion by Karen Noward. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes and Noward-yes. John Pupos moved to pass Ordinance 1008 under emergency measure. Second of motion by Karen Noward. Roll call vote taken; Pupos-yes, Sauerlender-yes, Hudik-yes, Smith-yes and Noward-yes.

**Ordinance 1008 passed.**

**Mayors Report** – Mayor Wysong thanked everyone for helping with and participating in the Holiday Parade. Also, a gracious thank you to our parade sponsors: Pride Gage Associates, Anderzack-Pitzen Construction, Inc. and the Metamora State Bank. John Pupos said Mike Anderzack allowed the village to a lift to assist with placing lights on holiday tree next to the bank. To show our appreciation, Council approved a \$50 Country Charm gift card for Mike Anderzack.

John Pupos said Sam Borck's employees installed four new outlets on Main Street electric poles; they also hung decorations on the four poles. Unfortunately, Edison informed us they no longer allow additional connections, mainly because holiday decorations are not metered. So we have four decorations up that are not lit. John spoke with our Edison representative to see if anything could be done. John said if the village had to pay a yearly one-time \$60/70 fee to allow village to connect the four additional holiday decorations; we would be willing to do that. Decorations are all LED lights and can't be using much electricity and are only on 4 to 6 weeks.

John Hudik suggested raising the flasher at Main & Maple Street, appears to be sagging. He saw a semi-truck nearly snag it. Have Steve ask Sam's employees to raise it when they come back to take down holiday decorations in January.

**Adjournment-** John Pupos moved to adjourn at 7:34 p.m. Second of motion by Brooke Smith and approved by all council.

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Mayor – Ken Wysong

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VFO – Catherine Vorst

Respectfully submitted,

Susan Clendenin  
Deputy Clerk