

Council met in special session for the year-end meeting on Monday, December 23, 2019 at 8:00 p.m.
Council members present: Brooke Smith-pres., Karon Lane, Karen Noward, John Pupos, John Hudik and Richard Sauerlender.

Other officials present: Mayor Ken Wysong, VFO Catherine Vorst

Guest: Debbie Palmer and Rob Pettrey

Mayor Wysong opened the meeting with the Pledge of Allegiance.

Mr. Pettrey was given the floor. The VFO invited Mr. Pettrey to the meeting to answer questions council may have in regards to the purchase of new computers and safety measures relating to the village storing information in the cloud. Brooke Smith asked if the village could use a shared server that everyone can work on as opposed to using the cloud. What securities would be in place if we decide to activate the cloud; like different firewalls, different password controls, is it hosted by a third party that would have a Sac-One report that would cover risks or would the village be responsible to do additional security testing? Pettrey said it all depends on what type of equipment you're going to use; that's why he likes to use Microsoft equipment and recommends a Surface laptop for the office and a Surface Pro 7 for Steve. Have bio-metric verification in them. Using two methods of logging in every time, which should eliminate 99 % from wrong person logging in? Would we have to do an annual user access review, to be sure access wasn't given to someone who shouldn't have it. Pettrey said you could have someone monitor. Would be using Microsoft's cloud which he thinks is pretty secure. Brooke Smith asked if we can get the computers set-up and decide on using the cloud or shared server at a later date. Pettrey said "Sure, but why would you need a server? Brooke Smith said because it would be housed internally, and not in the cloud hosted externally. John Pupos said basically using a shared external drive would be fine. Brooke Smith agreed. Pettrey recommends storing information in the cloud and sharing it over the internet; information can be backed-up and local data you could share amongst yourselves. John Pupos asked if government entities can put information on the cloud. Pettrey said, "Sure." Depends on local rules and regulations. The VFO said she can ask Doug Zimmerman, our local state auditor rep. Karon Lane asked about the cost to use the cloud. Pettrey said you have to decide if you want a copy of Microsoft Office, you can purchase a bundled package including; Microsoft Office, Microsoft One-Drive (cloud based storage network) all for one monthly fee of \$15 per person or \$150/year per user or \$540/year for all three people. John Pupos said you can't buy Microsoft software anymore you have to rent it. Pettrey said you can buy it outright but it's not upgradeable; you get word and excel that's it, no support and it's difficult to manage. Brooke Smith said she's ok with the new office computers, the system update to Micro-Soft office, but in regards to the cloud she prefers using a shared drive in the future if need, she feels there are too many unknowns and doesn't recommend moving forward with the cloud. Richard Sauerlender asked which is less secure, shared drive or using the cloud. Pettrey said local, the cloud is more secure. Because that's all Microsoft does, they have never had a major breach. Brooke Smith said she feels the locals is safer, one would have to physically come in the office and log into one of the computers to hack in. Whereas with the cloud, one would only need internet service from anywhere in the world to hack into it. Pettrey said it is true anyone that has access to the internet could possibly connect to cloud data but they would have to be an employee, or know employees password and have their phone in your possession or look like them. The cost of

Micro-Soft is the same with or without the cloud. Pettrey said one can pick and choose what they put in the cloud; everything doesn't have to go into the cloud. Cloud storage would allow employees to work from home if they wanted to. Brooke Smith said the village doesn't want employees working from home or offsite. Brooke Smith moved to purchase computers, with agreed upon downgrade on Steve's laptop, and no new monitor for Steve, the update to Microsoft; and not to use the cloud unless we get clearance from the state and council decides to use it. It was agreed the VFO will be the administrator of the system.

Reading of bills –

DATE	CHECK#	Payroll Payments	12/23/19	
12/19/19	24064	Karen Noward	Wages for December 2019	150.00
12/19/19	24065	Sue Clendenin	Wages 12/05-18/2019	880.00
12/19/19	24066	Jeff Pawlaczyk	Wages for December 2019	150.00
12/19/19	24067	John Pupos	Council Pay for 2019	1,800.00
12/19/19	24068	Brooke Smith	Council & President Pay for 2019	1,900.00
12/19/19	24069	Steve Venia	Wages 12/05-18/2019	1,600.00
12/19/19	24070	Rick Meiring	Wages for December 2019	500.00
12/19/19	24071	Catherine A. Vorst	Wages 12/05-18/2019	890.00
12/19/19	24072	Ken Wysong	Wages for Dec 2019 & Extra Mtgs	650.00
12/19/19	24073	John Hudik	Council Pay & Extra Mtgs 2019	1,625.00
12/19/19	24074	Richard Sauerlender	Council Pay for 2019	1,800.00
12/19/19	24075	Karon Lane	Council Pay & Extra Mtgs 2019	1,650.00
		Vendor Payments:		
		EFT Payments		
12/23/19		Wex/Marathon	Nov Charges & Late Fee	220.04
		CHECKS:		
12/24/2019	24076	Petty Cash	Card & Jaw Puller	26.30
12/24/2019	24077	Lowe's	Bolt Extractor & Blaster	47.44
12/24/2019	24078	McQuade & Assoc	Village Solicitor	1,099.00
12/24/2019	24079	Sam's Club MC	Harbor Freight & Auto Zone	523.52
12/24/2019	24080	Tenmile Creek Excavating	Patch Repair on Garnsey	500.00
12/24/2019	24081	Trisha Gleckler	Dec Cleaning	50.00
12/24/2019	24082	Verizon	Maint Cell Phone	50.18
			TOTAL	16,111.48

Fiscal Officer's Report –

Ordinance 1010 – John Pupos moved to approve the third and final reading of Ord. 1010, allowing the Village to participate in the State of Ohio Co-Operative Purchasing Program for 2020. Second of motion by Brooke Smith and approved by all council. **Ord. 1010 passed.**

Ordinance 1012 – John Pupos moved to suspend the rules on Ord. 1012, Amending 2019 Appropriations by approving the following changes: Increasing A1-7-E-211 Maintenance Wages by \$350 and decreasing A1-7-E-230-1- Village Consultant by \$350. Second of motion by Brooke Smith. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward-yes. John Pupos moved to pass Ordinance 1012 under emergency measures. Second of motion by Brooke Smith. Roll call vote Taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward-yes. **Ord. 1012 passed.**

Ordinance 1013 – John Pupos moved to suspend the rules on Ord. 1013 Establishing Village Employees compensation for 2020. Second on=f motion by Richard Sauerlender. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward-yes. John Pupos moved to pass Ord. 1013 under emergency measures. Second of motion by Brooke Smith. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward-yes. **Ord. 1013 passed.**

Ordinance 1014- John Pupos moved to suspend the rules on Ord. 1014, appointing Village Solicitor and Village Prosecutor and establishing 2020 compensation. Second of motion by Brooke Smith. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward yes. John Pupos moved to pass Ord. 1014 under emergency measures. Second of motion by Karon Lane. Roll call votes taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward-yes. **Ord. 1014 passed.**

Ordinance 1015 – John Pupos moved to suspend the rules on Ordinance 1015, approving 2020 temporary appropriations. Second of motion by Brooke Smith. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward-yes. John Pupos moved to approve Ord. 1015 under emergency measures. Second of motion by Karon Lane. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Lane-yes, Smith-yes and Noward-yes. **Ord. 1015 passed.**

2020 – The first meeting of council is scheduled for January 6, 2010 at 7:00 p.m. with the second one being January 23, at 8:00 p.m.

John Pupos said upon his request, the office received a quote from Ron Reckner to remove and replace two upstairs windows in the village office with sliders with low E glass, insulation, caulk trim exterior aluminum if needed at a cost of \$950. Get cost for tinted windows. A second quote is forthcoming. The VFO was also asked to get quotes for six new fire extinguishers, two 5's and four 10's. Snow's Fire Protection quoted \$477 for all six fire extinguishers. VFO asked to get an additional quote. Cost of fire extinguishers and new windows will be included in 2020 budget.

P&F began discussion on changing vacation and sick time to personal time for full time employees. More discussion at January 6th, 2020 council meeting.

Adjournment – John Pupos moved to adjourn at 8:45 p.m. Second of motion by Brooke Smith and approved by all council.

Mayor- Ken Wysong

VFO – Catherine Vorst

Respectfully submitted,

Susan Clendenin
Deputy Clerk