

Metamora Village Council held a public hearing to review a request by the County Auditor presented by Alice Siefker to review one Agricultural District Renewal for land located in the Village of Metamora followed by a regular session of council on Wednesday, February 19 ,2020 at 8:00 p.m.

Public Hearing-

Agriculture District 5-Year Renewal. Section 929.02 requires a landowner who desires to have land located in a municipality placed in agriculture district to file a copy of the application with the clerk of the legislative body of the municipality. Council reviewed the request made by Alice Siefker affecting parcel 02-003287-00.000 situated in the village of Metamora and found no reason to deny the request. Cathy Mossing moved to suspend the rules on Resolution 1018 approving the request made by Alice Siefker to renew Agriculture District Land within the Village of Metamora. Second of motion by Karon Lane. Roll call vote taken: Pupos=yes, Hudik=yes, Lane=yes, Mossing=yes and Pawlaczyk -yes, with Karen Noward abstaining. Cathy Mossing moved to pass Resolution 1018 under emergency measures. Second of motion by John Pupos. Roll call vote taken: Pupos=yes, Hudik=yes, Lane=yes, Mossing=yes and Pawlaczyk=yes, with Noward abstaining.

Regular session of Council-

Council members present: Karon Lane-pres., John Pupos, John Hudik, Karen Noward, Cindi Pawlaczyk and Cathy Mossing

Other officials present: Mayor Richard Sauerlender, Deputy Clerk Sue Clendenin and Village Employee Steve Venia.

Guest – Debbie Campbell with the Village Reporter

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Minutes – Cathy Mossing moved to approve February 3, 2020 minutes as written. Second of motion by John Hudik and approved by all council.

Personnel & Finance – Agreed it would be beneficial to purchase a hot spot for the maintenance employees’ phone at a monthly fee of \$7.70. Approved ad for part-time employee along with a March 16 deadline to submit applications. Karon Lane reported village insurance does allow those 18 and older to drive village vehicles.

Lands & Buildings – John Pupos reported no word back on CDBG approval from the state. Recommend keeping shelter rental fees the same this year. Received 2019 bridge inspection reports from DGL. Bridges appear to fall mid-to above range on reports. Requested a concrete leveling quote, no word back at this time. In process of piggy backing on another entity’s pesticide license. Karen Noward asked if Steve keeps an inventory on tools. Steve should update the tool list every time a tool is purchased. Time to update insurance information, renewal due April 1, 2020. Remove rowboat and 10 hp motor, add new chipper and trailer.

	READING OF THE BILLS	
--	-----------------------------	--

DATE	CHECK#	Payroll Payments	2/20/2020	
02/18/20	24151	Karen Noward	February Wages	150.00
02/18/20	24152	Susan Clendenin	Wages 01/20/2020 - 02/12/2020	1,120.00
02/18/20	24153	Jeff Pawlaczyk	February Wages	150.00
02/18/20	24154	Steve Venia	Wages 01/20/2020 - 02/12/2020	1,600.00
02/18/20	24155	Rick Meiring	February Wages	550.00
02/18/20	24156	Catherine A. Vorst	Wages 01/20/2020 - 02/12/2020	80.00
02/18/20	24157	Richard Sauerlender	February Wages	350.00
02/18/20	24158	Cathy Mossing	February Wages	150.00
02/18/20	24159	Cindi Pawlaczyk	February Wages	150.00
		Vendor Payments		
		EFT Payments:		
		CHECKS:		
02/20/20	24160	Eisel Construction	316 Garnsey	2,094.70
02/20/20	24161	FCHD	Food Service Oper License	421.00
02/20/20	24162	Lowe's	Supplies	343.68
02/20/20	24163	Ohio Gas Co	Heat	139.22
02/20/20	24164	OH Utilities Protection	Emergency Call Out	75.00
02/20/20	24165	Overheard Inc	Door Repair at Shop	184.00
02/20/20	24166	Tri-County Fuels	Diesel Fuel	63.84
02/20/20	24167	Century Link	Phone and Fax	256.06
02/20/20	24168	Verizon	Cell Phone	49.90
02/20/20	24169	Morton Building	Refund Fee - Pd 2x	20.00
02/20/20	24170	Sam's Club	Membership, Supplies	356.27
				8,303.67

Karen Lane moved to pay the bills as presented. Second of motion by Karen Noward and approved by all council.

Old Business – Small claims case set for April 1 at 9:45 a.m. vs Tom & Tina Sullivan. Mayor Sauerlender will attend the hearing.

New Business – Chris Head homeowner at 350 E. Main Street is asking for council' permission to temporarily store building materials on the south side of Meadow Lane, directly behind his home. John Pupos said Robert Huskins owns the property, the village has a 30 -foot utility easement on it. Pupos offered to talk to Mr. Huskins and would like written permission from Mr. Huskins allowing temporary storage to Mr. Head. Council agreed to give permission if approval is given by Huskins. Materials may be stored upon the easement up to eight weeks, be at least four feet from roads edge and property returned to prior condition if damage occurs.

Fiscal Officer's report – C.I.C Community Investment appointments. Appointees asked to attend quarterly meetings held in the morning or early afternoon. It's a two-year term. John Pupos moved to appoint Mayor Richard Sauerlender to represent the village on the CIC Board. Second of motion by

Karen Noward and approved by all council. The Mayor will ask Kim Smallman with the Metamora State Bank if she would be interested in the second appointment. Status on office back-up using Office 365. John Pupos questioned cost to install the new software and costs associated with setting up the internal backup. Already spent \$1,000 on IT work and approved another 16 hours to complete. Mayor asked if we could download 365 ourselves and save money. John Pupos thought 365 was already downloaded, and we were using a 30- day free trial that was extended an additional 30 days. John Pupos and the mayor will come into the office tomorrow to see what needs to be done.

Mayor's report – RITA asking for nominations to sit on their Regional Agency Council of Governments. Sue said historically the mayor is appointed delegate with the fiscal officer being the alternate. Mayor spoke to Mike Fischer CPA about setting up and filing 501©3 to run the Park-O-Rama. Not very complicated to complete paperwork to set up the 501c 3. More goes into setting up the group, by-laws and filing annual paperwork. Mike willing to help with paperwork. The mayor suggested an alternative; tighten up accounting requirements as the state auditor requested and not deal with setting up a 501c3, unless, we find a group of people, not just council members who are willing to do it. John Pupos said he thinks the village should get out of it all together, this would remove village accounting liability, especially where the state auditor is concerned. Let an outside entity (Park-O-Rama) committee form and file for the 501c3 and operate under the direction of council. The mayor said it is possible to tag onto another 501c3. Karen Noward said the Metamora Historical Society is a 501c3. Need to further discuss with the solicitor.

Read the Sheriff's report for January. Fulton County Sheriff's Office spent a total of 34 hours patrolling the village, of which 7 hours was spent patrolling on the morning shift, 19 hours on the afternoon shift and 8 hours on the midnight shift. Deputy's handled 6 complaints.

Adjournment – John Pupos moved to adjourn at 8:35 p.m. Second of motion by John Hudik and approved by all council.

Mayor – Richard O. Sauerlender

Deputy Clerk – Susan Clendenin