

Metamora Village Council met in regular session Monday, March 2, 2020. Council present: Karon Lane-pres., Karen Noward, Cindi Pawlaczyk, John Hudik, John Pupos and Cathy Mossing.

Other Officials present: Mayor Richard Sauerlender, Fiscal Officer Catherine Vorst and Deputy Clerk Susan Clendenin

Guests- none

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

**Minutes** – Karen Noward motioned to approve February 22, 2020 council minutes as written. Second of motion by Cathy Mossing and approved by all council.

**Bills -**

			<b>READING OF THE BILLS</b>	
<b>DATE</b>	<b>CHECK#</b>	<b>Payroll Payments</b>	<b>March 3, 2020</b>	
3/3/2020	24171	Sue Clendenin	Wages 02/13-02/26/2020	520.00
3/3/2020	24172	Steve Venia	Wages 02/13-02/26/2020	1,600.00
3/3/2020	24173	Catherine A. Vorst	Wages 02/13-02/26/2020	825.00
		<b>Vendor Payments:</b>		
		<b>EFT Payments</b>		
02/28/20		EFTPS	Feb 2020 Match	174.18
02/28/20		OPERS	Feb 2020 Match	965.30
		<b>CHECKS:</b>		
3/3/2020	24174	Advanced Sanitation	Trash Pickup	50.00
3/3/2020	24175	Sue Clendenin	Mileage Reimbursement	20.70
3/3/2020	24176	InstaCopy Printing	Envelopes	132.00
3/3/2020	24177	Habitec	Security Monitoring	228.90
3/3/2020	24178	Angie Smith	42 hours	840.00
3/3/2020	24179	Mike's Repair	Lights for plow, oil change, ++	361.50
3/3/2020	24180	J.D. Financial	Snaprings & pins	23.44
3/3/2020	24181	Perry Protech	Copier Maintenance	60.56
3/3/2020	24182	Richard Sauerlender	Backup Drives	117.95
3/3/2020	24183	Toledo Edison	Electricity	1,255.82
3/3/2020	24184	Treasurer, Fulton Co.	March Police Protection	425.00
3/3/2020	24185	Trisha Gleckler	Office Cleaning March	50.00
3/3/2020	24186	Tri-County Fuels	Diesel Fuel	36.38
			<b>TOTAL</b>	<b>7,686.73</b>

Karen Noward motioned to pay the bills presented. Second of motion by Cathy Mossing and approved by all council.

**Solicitor's Report** – Not in attendance but submitted an updated Intergovernmental Agreement Regarding Fire Prevention Officer Services for council's review. Council reviewed draft and found language included that could be problematic and suggested inviting the fire chief to a council meeting

when the village solicitor is in attendance to further discuss the agreement. Meanwhile, we will review the Village's Fire Code.

Karon Lane received a phone call from a group that does antique tractor pulls and informed her of another group that does Mini Rod pulls. He felt the new 5 acres in the village park would work for both events. He also suggested we think about having Park-O-Rama during the town garage sales to increase attendance to both. The tractor pull event would need a commitment of \$600 from the village to cover their expenses; insurance, prizes and other misc. costs associated with the pull. Not sure of costs to host mini rods. Both groups are trying to get their events lined up for the year in order to get posters out and announcements. They would like to hear back as soon as a council decides. Some concern with damage to grass. Will they repair? Will tear up an area 300' by 20' area. Representatives were asked to attend the next Park-O-Rama meeting March 23 at 7:00 p.m. Talk to Berkey about their experience with pulls. Lyons had lawn mower pulls last year and pleased with response. Have yet to hear back from Josh Radel if he is going to run a soccer tourney this Park-o-Rama.

**Old Business-** Resident at 350 E. Main received landowner's permission to temporarily store building material on his property which the village has a 30' easement on. Village told Mr. Head material will have to be at least 4 -feet off the edge of the road, stored no longer than 8 weeks and property returned to its prior condition, if damage should occur.

**New Business-** Steve would like to know when council wants the water turned on in the park. Water must be on for the backflow testing that has to be done by March 31. Have water turned on the last week of March, a day or so before backflow testing. Do we know if the EYA will have a spring ball league this year? Sue to call Nick Shrader with the EYA and find out.

**Fiscal Officers Report** – We received the award letter for CDBG funding for the repaving of Fulton Street. Poggemeyer pacing ads and bidding out job March 12 and 17<sup>th</sup>. The bid opening date is March 31<sup>st</sup> starting at 9 a.m. at the Commissioner's Office. Metamora along with Poggemeyer will be given the opportunity to submit a contractor recommendation to the commissioners prior to awarding project.

**2020 Permanent Appropriations** – The fiscal officer presented permanent appropriations to council for review. Following discussion, John Pupos moved to suspend the rules on Ordinance 1019 approving 2020 permanent appropriations for current expenses and other expenditures of the village during the fiscal year ending December 31, 2020. Second of motion by John Hudik. Roll call vote take: Pupos-yes, Mossing-yes, Hudik-yes, Lane-yes, Pawlaczyk-yes Noward-yes. John Pupos moved to pass Ordinance 1019 under emergency measures. Second of motion by Karon Lane. Roll call vote taken: Pupos-yes, Mossing-yes, Hudik-yes, Lane-yes, Pawlaczyk-yes and Noward-yes. **Ord. 1019 passed.**

The Fiscal officer requested the transfer of \$7,500 from the General Fund to the Capital Improvement Fund, to cover engineering expenses incurred during the engineering phase of the Fulton Street repaving project. Karon Lane moved to approve the requested transfer. Second of motion by Karen Noward and approved by all council.

The 2019 Annual Report for the Village of Metamora is complete and available for review by calling the village office at 419-644-2051 and scheduling an appointment. It has been posted as required.

Sam's Card cash back credit was applied to the Sam's Club MasterCard.

Thank you to both the South Fairfield Arbor of the Gleaner Life Insurance along with the Thrivent Action Team for their generous donations to help offset the cost to hold the annual egg hunt.

It was suggested to include in the spring newsletter a reminder for dog owners to pick up after your dog when they do their duty. Per Village ordinance, animals are not permitted to run at large upon any public place, unenclosed lands or upon the premises of another. Please keep your pets on a leash when outside of your home or unenclosed yard. And we should include road improvement projects – Fulton Street in 2020 and ODOT in 2021.

**Mayor's report** – Will be out of town February 3- 10.

The mayor and John Pupos downloaded Office 365 on the office computers. They did the grandfather backup on drives purchased from Best Buy. These back-ups are being stored off site. The VFO did state that does not take care of the daily backup, email address change and Steve computer. Steve is not on Office 365 yet. VFO tried to get his hotspot. Verizon not calling back. And Steve is not getting backed up. Not worried yet since he does not have much on it yet. Mayor indicated Steve's laptop issues have been taken care of with Best Buy.

**Adjournment:** John Pupos moved to adjourn at 7:32 p.m. Second of motion by Karen Noward and approved by all council

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**Mayor – Richard O. Sauerlender**

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**VFO – Catherine Vorst**

Respectfully submitted,

Susan Clendenin

Deputy Clerk