

Metamora Village Council met in regular session Monday, March 16, 2020. Council present: Karon Lane-Pres., John Hudik, Cathy Mossing, Karen Noward, Cindi Pawlaczyk, and John Pupos.

Other Officials present: Mayor Richard Sauerlender, Fiscal Officer Catherine Vorst and Deputy Clerk Susan Clendenin

Guests- Nick Schrader with EYA and Jeff Pawlaczyk

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Guest – Nick Shrader with EYA thanks everyone for allowing him to come on short notice. He wants to communicate with everyone where things are at because of the corona virus with the league. As of right now, they are on a no contact situation. No one is practicing or playing until April 6th. Thoughts are league may start middle of April, but it is a week to week deal. The league is asking permission for the use of the fields and gator. And thanks everyone for the use of these items last year. Hopefully we start playing April 11. Nick is asking for the use of the bathrooms which was an issue last season. Sometimes the porta-john is not enough for all the people. Nick would take responsibility of the use of the bathrooms on behalf of EYA since he lives in town. Nick and his wife would retain/maintain the key for the bathroom. Council suggested giving the key for the other shelter which is closer to the ball fields and not attached to a concession stand. John Pupos asked is Nick knew anyone wanting to run the concession stand. Council has not been able to find someone who wants to run it. Karen Lane brought up the raffle tickets for Park-O-Rama. Nick acknowledges this did not go over well. This was not a success. Nick said it is getting more and more difficult to find volunteers Cathy Mossing thinks the season ending so early now. You are done playing ball a month before Park-O-Rama. John Pupos said he would look for help with Park-O-Rama from EYA not necessarily money. Nick said he runs into a lot of people going on vacation since this is the last weekend before school starts. Nick would like to see something that would bring in more community – town to be able to contribute back to Metamora. Karon Lane made a motion to allow EYA use of the fields, gator and restrooms. Second of motion by Karen Noward and approved by all council. Will work out key with Nick. John Pupos said water will be on in the park at the end of the month.

Minutes – Cathy Mossing motioned to approve March 02, 2020 council minutes as written. Second of motion by Karen Noward and approved by all council.

Personnel and Finance – Karen Noward would like to recommend the addition of the “Malicious Acts” coverage to the village policy. Covers cost of injury to any village employee. Cost of this coverage included in the \$9,355 quote. John Pupos moved to approve insurance renewal with Stapleton Insurance Group and add Malicious Act coverage, with the cost being \$168 and already included in the quote. Second of motion by Karen Noward and approved by all council.

Village Fiscal Officer Catherine Vorst submitted her letter of resignation effective July 3, 2020. Need to advertise position and put in newsletter.

Lands and Buildings – Steve and John have been dye testing sewers and not finding storm sewer infiltrates into sanitary sewer, are finding infiltrate into our sanitary sewer but not coming from our storm sewers. Big one located by Rick Meiring’s near the Garnsey Street bridge. The sewer interceptor is running into the sewer line but also ground water running in beside the sewer line flowing into manhole and flowing into the sewer system. Looking to find a company with a crawler camera to video the sewer

main line. Looking into the benefit of purchasing a flow meter, but they are expensive - approximately \$7,000. So we will try other options first.

Tractor Pulls – Bucky said people in Berkey want them back, but said they didn’t make much money off them. People were bringing in their own beer & food, even with a beer truck in the area. Berkey had full sized tractors in the past, then went to mini tractors. Berkey did not pay for their insurance, it was covered under Berkey’s event insurance.

CDBG Project (Fulton Street). Advertising will be done on March 12th and 17th. Rich and Sue will attend the bid opening on March 31 at 9 am in the County Commissioners Office.

Bills –

DATE	CHECK#	Payroll Payments	READING OF THE BILLS	
			3/16/2020	
03/17/20	24188	Susan Clendenin	Wages 02/27/2020 - 03/11/2020	810.00
03/17/20	24189	Steve Venia	Wages 02/27/2020 - 03/11/2020	1,600.00
03/17/20	24190	Catherine A. Vorst	Wages 02/27/2020 - 03/11/2020	785.00
		Vendor Payments		
		EFT Payments:		
03/19/20		Sam's Club MC	Easter Candy, paper products, ++	478.58
		CHECKS:		
03/17/20	24187	OH Dept of Agriculture	Pesticide License Fee	35.00
03/17/20	24191	AIM Media Midwest	Ad for PT Seasonal Worker	117.10
03/17/20	24192	Fulton Co Commis/NEWS	Water Service	42.96
03/17/20	24193	Habitec Security	Security Monitoring & Maint	165.36
03/17/20	24194	Jones & Henry	Sewer Sample Analysis	15.00
03/17/20	24195	Lowe's Home Centers	Supplies	67.78
03/17/20	24196	Metamora State Bank	Annual Safety Dep Box Fee	50.00
03/17/20	24197	Ohio Gas Co	Heat	153.18
03/17/20	24198	OH Utilities Protection	Emergency Call Out	4.00
03/17/20	24199	Perry Protech	Copier Maintenance	76.34
03/17/20	24200	The Village Reporter	Ad for PT Seasonal Worker	52.50
03/17/20	24201	Sterling Mechanical	Clean Furnace @ Shop	216.00
03/17/20	24202	Century Link	Village Phone & Fax	261.79
03/17/20	24203	Verizon	Maintenance Cell Phone	59.94
				4,990.53

Karen Noward motioned to pay the bills presented. Second of motion by John Hudik and approved by all council.

Old Business- Small claims case set for April 1 at 9:45 a.m. regarding fence issue against Tom and Tina Sullivan. Mayor Sauerlender plans to attend. Received an email from the village solicitor informing the Sullivan’s did obtain an attorney. They are offering payment of \$300 to resolve the claim against them. They are taking issue whether the fence was on their property and the depreciation in value of the fence that was there. Alan said it’s better to resolve this, but village can make a counteroffer. The cost of the

fence replacement was \$1,565. The Lands & Building committee recommends continuing with the small claims hearing April 1. John Pupos moved to pursue reimbursement of full value of fence replacement, a cost of \$1565. The \$1,565 is only the cost of the fence. This amount does not include the resurvey, time for Jamie (former employee) to take pictures and file the police report, and everything else involved. \$300 offer is unacceptable. Second of motion by Karen Noward and approved by all council.

Both Ray Kelble, Fire Chief, and Alan Lehenbauer, Village Solicitor, will be at the April 6th council meeting to further discuss the agreement being offered by Amboy Township regarding Fire Prevention Officer Services. John Pupos said the village does have a Fire Code Ordinance on the books, which follows Ohio Revised Code. Concerned with the power this agreement would provide the Prevention Officer, which in turn could be troublesome for local businesses. Cathy Mossing has been looking at the Ohio revised Code relating to the Fire Prevention position. John Pupos said he was told this agreement would help with the fire insurance rating. Karon Lane stated we already have a good rating and this agreement would not have much of an effect on the rating. Karen Lane said insurance companies inspect the buildings and make recommendations. Cathy Mossing suggests we cancel this meeting and forget the whole thing. Sue Clendenin thought the preplanning would be beneficial. John Pupos said that can be done now. Karen Noward moved to **not** enter to an agreement with Amboy Township regarding Fire Preventions Officer Services and cancel the meeting with Ray and Alan on April 6th and not enter into the agreement. Second of motion by Cathy Mossing and approved by all council.

Mark Vanderbush plans on attending the POR meeting on Monday, March 23 at 7 pm. Mayor asked if we wanted to make decision on tractor pull. Karon Lane feels we need more information from him.

New Business – P&F Committee wants a sign on the door letting the public know the office will be locked. People can still call or email the office and get a response. Also want this added to the Spring Newsletter. In addition: add VFO wanted, arrange events in date order, remove Events at a Glance, change spacing on mayor and council picture, and under Recycle closing - add due to corona virus. Added to the Spring Newsletter is a picture of the Mayor and Council, info on Fulton Street Project, and info on ODOT Project. Mayor added Covid-19 box, Part Time Seasonal wanted box, general information in Park-O-Rama box, need names for Memorial Recognition wall, Easter Egg Hunt delayed, dog box and Recycle Center closing box. It was suggested, we move the Easter Egg Hunt and add it to the activities of Park-O-Rama. The Mayor said there is a possibility Easter Services may be moved back due to the virus. We could do the Easter Egg Hunt then. Under this activity add the word Postponed. Mayor thought the only problem with Easter Egg Hunt in August is the heat. John suggested additional wording in the dog box. The Spring Newsletter will be ready to go out no later than Thursday, March 19.

Recycle Center Closing till unknown date – Tri-Angular Processing not picking up after Wednesday night/Thursday morning – picking up trailer for cardboard. Steve is making a sign and barricading the road. Doors to the recycling center will be locked. This is due to the virus.

Fiscal Officer's Report – Motion to change 2020 Appropriations: Increase A1-7-F-230 Election Expenses from \$150 to \$250; Increase B1-6-C-240 Snow-Supplies from \$1,500 to \$1,800; Increase A1-7-X-271-2 Transfers to D01-Fulton Street Project from \$0 to \$20,000 and Increase A1-7-X-239 Miscellaneous Contractual by \$350; Increase A1-7-E-232 Maintenance Cell Phone by \$70. Motion made by Karen Noward to accept change to 2020 appropriations. Second of motion by Karon Lane and approved by all council.

Resolution #1020 – Declaring it necessary to levy tax renewal in excess of the ten-mill limitation. Emergency Measure. John Pupos asked if this resolution is a renewal. It is. John Pupos moved to Pass Resolution #1020. Second of motion by Karen Noward and approved by all council. John Pupos made motion to pass under Emergency Measure. John Hudik seconded with all council voting yeas. Resolution #1020 passed.

Verizon not billing us at \$7.70 government rate. They are charging us \$10. Microsoft is not showing us as tax-exempt. Trying to get that money back. Back up is being done on Monday. Currently, backups are in fireproof cabinet in the office. Sue and John know where the backup is located. USDA report is due March 31st. Sue has been working on the Easter Egg Hunt.

Mayor's report – The Mayor has a call into Alan, Village Solicitor, regarding a gun raffle. Mayor said a source told him gun raffles are on the decline at this time.

Kim Smallman, Metamora State Bank, has accepted the two-year CIC position. The Mayor appointed Kim.

Sheriff's Report received for February: Total of 24.5 hours spent in the Village. Total Hours: 7.5 hours were in the morning, 13 hours in the afternoon and 4 hours on the midnight shift. Officers handled 1 complaint.

The Mayor wanted to talk about Village operations. With the virus, the Village will have to move forward with getting bills paid. The VFO can pay bills up to \$1,000 and the Mayor up to \$3,000. If meetings are canceled, he would like to move forward with getting bills paid. Council did not object to this idea. If you think you are sick, do not come to a meeting.

John Pupos said the Village ordered extra trees and are due to come in the second week of April, the Boy Scouts offered to plant them. Cathy Mossing reported a couple sidewalk issues, one being on East Main Street in front of Pfaffenerger's and a large lip in the sidewalk in front of Butson's.

Adjournment: John Pupos made a motion to adjourn at 8:48 pm. Second of motion by Karon Lane and approved by all council.

Mayor – Richard O. Sauerlender

VFO – Catherine Vorst

Respectfully submitted,

Susan Clendenin
Deputy Clerk