

Metamora Village Council met in regular session Monday, April 20, 2020. Council present: Karon Lane-Pres., John Hudik, Cathy Mossing, Karen Noward, Cindi Pawlaczyk, and John Pupos. This meeting was conducted using Zoom.

Other Officials present: Mayor Richard Sauerlender, Fiscal Officer Catherine Vorst, Deputy Clerk Susan Clendenin and Steve Venia

Guests- Gary Loar and Cheryl Geer

Mayor Sauerlender opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes – Karen Noward motioned to approve April 06, 2020 council minutes as written. Second of motion by John Hudik and approved by all council. Original draft sent out with April 4 meeting date – this was corrected.

Personnel and Finance – Tiffany Venia has applied for the part-time position. Committee members requested a job list compiled for the part-time position to justify the need to hire. John Pupos suggested an April 27th start date, also suggested starting pay for the position be set at \$12 per hour. Personnel & Finance will interview Ms. Venia, after which they will make a recommendation to council. Drug testing will also apply to this position, as it has in the past.

The semi-annual OPWC loan payment is due July 1st. The Village has been given the opportunity to defer payment and adding the July payment on at the end of the loan without penalty and interest or make the payment as scheduled. After discussion, payment will be made as scheduled.

Karen Noward talked about the USDA loan payment due June 1st. P&F Committee talked about paying this loan off early. Doing this could lower the sewer repairs to the Village. The payoff is \$185,330 by May 4th. Village accounts in the Metamora State Bank and in Star Ohio have a combined total balance of \$734,000, some of which is encumbered for 2020 budget items. Or we can make continue making annual loan payments. Decision was to consider making an additional lump sum payment down the road to reduce the time of the loan. The June payment will be made as scheduled.

No applications have been received for the VFO position. Will expand job posting.

COVID 19 Impact on Income Tax Collection – information provided shows a delay of income \$98,602 and a loss of income \$24,688. These numbers are based on 2019 collections.

Lands and Buildings – A work permit is being requested by United Telephone Co. of Ohio, dba CenturyLINK to make installation and/or work along or across streets inside village limits. Work estimated to begin mid-May. CenturyLink agreed to remove branches on two trees that are in the power lines to allow for safe removal of the dead trees. John Pupos read permit – The project involves overlashing new cable to existing aerial cable along west side of Swanton Street from Maple Street to Main Street, will then continue overlashing on Main Street approximately 240 feet to the west and then directional bore approximately 1,200 feet to the Village Limits. Project to supply ethernet to the Andersons at 3822 SR 120. Cathy Mossing made a motion to allow the mayor to sign the permit requested by CenturyLINK. Second of motion by John Hudik and approved by all council.

Habitec Security are doing away with 3G cellular service over the next 2 years. Our remote sites – the water plant and the park are on a 3G cellular service. There will be a fee to update our equipment. Two

options offered: pay a \$299 one-time payment. But they will need to upgrade again when they do away with 4G. Or they can charge us an additional \$8 a month which includes all future updates. L&B Recommendation is pay the \$299 fee and be done with it. John P. will try to get more information on this for the next Council meeting held on May 4th. The Mayor asked John P. to check with Habitec on the security camera system – it is grossly out of date.

L&B Committee worked on trimming down 2020 budget requests. John P. will give a copy to everyone and bring up next meeting.

Bills –

		READING OF THE BILLS		
DATE	CHECK#	Payroll Payments	4/20/2020	
04/14/20	24225	Susan Clendenin	Wages 03/26/2020 - 04/08/2020	710.00
04/14/20	24226	Steve Venia	Wages 03/26/2020 - 04/08/2020	1,607.50
04/14/20	24227	Catherine A. Vorst	Wages 03/26/2020 - 04/08/2020	765.00
		Vendor Payments		
		EFT Payments:		
04/20/20	24231	Lowe's	Supplies	253.64
		CHECKS:		
04/21/20	24228	AIM Media Midwest	Public Notice 2019 Annual Report	20.37
04/21/20	24229	Eisel Construction	Sewer work at 230 W. Main St	1,542.42
04/21/20	24230	Habitec Security	Security Monitoring	233.52
04/21/20	24232	Ohio Gas	Heat	92.05
04/21/20	24233	Perry Protech	Copies and Copier Maintenance	155.90
04/21/20	24234	Poggemeyer Design Group	Professional Services-Fulton St	651.45
04/21/20	24235	Sterling Mechanical	Reissue and Charge Reimburse	226.00
04/21/20	24236	CenturyLink	Phone & Internet	262.69
04/21/20	24237	Verizon	Maintenance Cell Phone	57.48
04/21/20	24238	Village of Swanton	Sewer Testing	136.00
04/21/20	24239	Sam's Club MC	Annual Office 365, Easter Candy, ++	780.76
				7,494.78

Karen Noward motioned to pay the bills presented. Second of motion by Cathy Mossing and approved by all council.

Old Business- Advance Sanitation has confirmed they will provide curbside pickup Saturday, May 9 as scheduled. VFO will post on Facebook again to let community know it is still happening.

Park-O-Rama (hereafter referred to as "POR") Meeting is still postponed until we receive further direction and guidelines from the Governor. No POR meetings are scheduled at this time. The Mayor said the POR Race is off and kids' games cancelled because of sanitary reasons and Josh Radel informed the office he will not be able to hold the 3vs3 soccer tournament. POR questionable this year. Karen

Noward thought maybe just offer drive through Chicken BBQ dinners. If we cannot do public gathering, then we could set up two locations to sell BBQ. Something to talk about at next meeting.

New Business – Town Garage Sales event will be looked at closer to June 13th. Governor is suggesting no Yard or Garage sales. Not a mandate yet.

Fiscal Officer's Report – VFO is asking for a motion to change 2020 Appropriations: Increase E2-5-X-239 Sewer Contractual by \$2,000. Due to the costs of sewer repairs this year. Karen Noward made a motion to amend 2020 appropriations by increasing the sewer account E2-5-X-239 by \$2,000. Second of motion by John Pupos and approved by all council.

Just a note regarding Verizon Hot Spot. Office was given incorrect information. Hotspot was quoted at \$7.70 per month - correct pricing is \$10 per month due to the feature not qualifying for a government discount.

Mayor's report –

The Mayor has had complaint about kids playing on the equipment. Considering the current pandemic situation, the Mayor asked the office to post on Facebook about this safety issue and ask parents to refrain from allowing their children to play on the playground equipment. Yellow tape was put up around the kid's playground equipment. Not stopping some. Steve Venia and John Pupos will talk about taking down basketball hoops if deemed necessary by council. The Mayor would like office to also add on the Village Facebook page that we still strongly encourage people to continue social distancing.

Adjournment: John Hudik made a motion to adjourn at 9:02 pm. Second of motion by John Pupos and approved by all council.

Mayor – Richard O. Sauerlender

VFO – Catherine Vorst

Respectfully submitted,

Susan Clendenin
Deputy Clerk