

Metamora Village Council met in regular session Monday, June 1, 2020. This meeting was held in the Village Office along with Zoom.

Council present: Karon Lane-Pres., Karen Noward, Cindi Pawlaczyk, John Pupos, with Cathy Mossing and John Hudik thru Zoom.

Other Officials present: Mayor Richard Sauerlender, VFO Catherine Vorst with Solicitor Alan Lehenbauer thru Zoom.

Guests: Tom Carr and Kory Herdman

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Mr. Herdman was given the floor. He is coaching an Evergreen 14U boys NWOAL baseball team and is requesting use of Metamora’s south ball field to host home games. They have seven home games: 6/8, 6/11, 6/15, 6/16, 6/17, 7/8, and 7/9. All games start at 6 p.m. Mr. Herdman understood council had some hesitancy allowing use of the park restrooms, therefore he obtained permission to use the Lutheran Church restrooms. He offered to clean the church restrooms before and after all games. Mr. Herdman will prep fields for all games. Cindi Pawlaczyk moved to allow Mr. Herdman’s team to use the south ball-field for home games. Second of motion by John Pupos and approved by all council. After discussion, not knowing of any COVID restrictions council agreed to allow restroom use. Mr. Herdman will be given a key to unlock and lock restrooms in Shelter B, he will also need a security code. Field-prep equipment is stored in the EYA storage in Shelter A. The EYA has a key and security code to get into their storage room, he will have to work this out with the EYA.

Tom Carr was given the floor. John Pupos is aware of some of Tom’s concerns and began to address them. John P. and Steve will remove the mulching kit from the park mower. Regular blades are being sharpened. Tonight council will discuss a prepaid gas card from T’Mart for Tom’s use to fill mower. Tom will be given the card to keep on him, it will not be held at T’Mart. Tom said the blades are not cutting properly and the grass looks terrible. Village should have a spare set of blades to use while the other set is sharpened. Tom will need a key and security code to open park restrooms and garage. Tom said it is easier for him to get into the shop to pick up mower, he fills up the mower on his way to the park. Council said ok to store mower in the shop as long as Steve has room for it. Discussed dollar amount for prepaid card. John Pupos moved to purchase a \$300 prepaid gas card and another set of mower blades. Second of motion by Karen Noward and approved by all council.

Minutes - John Pupos moved to approve May 18th, 2020 Council minutes as written. Second of motion by John Hudik and approved by all council.

Bills -

		READING OF THE BILLS		
DATE	CHECK#	Payroll Payments	June 1, 2020	
5/26/2020	24273	Karen Noward	May 2020 Wages	150.00
5/26/2020	24274	Sue Clendenin	Wages 05/07-20/2020	710.00
5/26/2020	24275	Jeff Pawlaczyk	May 2020 Wages	150.00
5/26/2020	24276	Steve Venia	Wages 05/07-20/2020	1,600.00
5/26/2020	24277	Rick Meiring	May 2020 Wages	550.00

5/26/2020	24278	Catherine A. Vorst	Wages 05/07-20/2020	600.00
5/26/2020	24279	Tiffany Venia	Wages 05/07-20/2020	616.00
5/26/2020	24280	Richard Sauerlender	May 2020 Wages	350.00
5/26/2020	24281	Cathy Mossing	May 2020 Wages	150.00
5/26/2020	24282	Cindi Pawlaczyk	May 2020 Wages	150.00
		Vendor Payments:		
		EFT Payments		
6/1/2020		EFTPS	May 2020 PR Match	137.97
6/1/2020		OPERS	May 2020 PR Match	1,073.24
6/1/2020		USDA	Annual Sewer Pymt Loan #3	15,692.03
		CHECKS:		
6/1/2020	24283	Advanced Sanitation	Trash Pickup	50.00
6/1/2020	24284	Comp Management	Enrollment Fee for YR 2021	100.00
6/1/2020	24285	Habitec	Communicator Device & Monitoring	527.90
6/1/2020	24286	Jones & Henry	Sewer Sample Analysis	32.00
6/1/2020	24287	Metamora State Bank	Semi Annual Pymt Bond Loans	36,487.96
6/1/2020	24288	Toledo Edison	Electricity	1,293.28
6/1/2020	24289	Tri-County Fuels	Diesel Fuel	32.90
			TOTAL	60,453.28

Karen Noward moved to pay bills as amended. Second of motion by John Pupos and approved by all council.

Solicitor's Report – Hearing is set for June 18 at 9:30 a.m. on the Sullivan case; suggested trying to come up with resolution prior. The mayor moved to enter into executive session at 7:26 p.m. Exited executive session at 7:32 p.m. Council agreed to a settlement range.

Lands & Buildings Report - John Pupos said the County Commissioners awarded the Fulton Street repaving project to the lowest bidder being Anderzack-Pitzen Construction.

COVID restrictions have cancelled Pesticide exams. We are still under Jeff Simons license at this time. Steve will take the exam as soon as provided.

Century Link did not do what they said they would do but did remove branch growing into the power line, making it safer for John to remove. John will take down both dead trees per his agreement with the property owner. The property owner was informed he would have to take care of brush removal.

ODOT Resurfacing Project – John Pupos took measurements of the curbs needing to be replaced in the downtown business area. We are able to piggyback on the State resurfacing project due to occur in next year. Measured 125 linear feet of curbing to be replaced, if replaced from joint to joint that are 10' section. Could be less if just bad areas are cut out and replaced. State's projected cost is \$55 per linear feet, 125 linear feet would cost around \$6,875. Curb replacement cost is 100% village responsibility. John P. looked at the residential area and does not see anything to be repaired at this time. This figure along with a map indicating replacement locations has to be to ODOT no later than June 12. An invoice will be sent around August 17, 2020 and will have to be paid by September 25, 2020. John P. looked at

the curbing in residential sections and said it looked OK. Curb replacement and road resurfacing will happen together during the state project slated for 2021. John Pupos moved to appropriate \$7,000 to replace curbing within the business district. Second of motion by Karen Noward and approved by all council. Work to be done in 2021.

Waiting on Joe Eisel to take care of Nicole Loeffler and John Hudik's sewer problems. Briefly discussed these sewer issues. The solicitor said language in the original sewer easement is broad enough to cover laterals when relocated. If village is still concerned, you can always ask the homeowner for a work permit authorization, but most will be more than willing to let village onto their property to make sewer repairs. Cindy P. asked why so many sewer repairs. John P. said many issues are caused by procedures done during the sewer separation project. Ferncos were placed to connect pipes to sewer laterals when septic tanks were abandoned from the system, now many Ferncos are failing allowing the pipe that was placed across the septic tank to slip and drop, causing sewer to eventually backup when pipe gets full. Many laterals are clay and will cause problems until replaced with plastic. Replacing sewer laterals all the way to the main was not included in the separation project. John P. said if we pay off the USDA loan, some of the money saved could be escrowed to perform future sewer repairs. Sewer rates have not been increased since 2017.

Need to discuss what we are going to do about illicit sewer discharge. Letters went out in early 2005, informing those residents who had illicit drainage to fix them and come into compliance. Some were followed up on and taken care of, but some remain. John Pupos said not many residential issues were found while smoke testing of course if no one was home during the smoke testing, inside smoke went undetected.

Karon Lane said we agreed to give Mr. Herman access to ball fields, park key, use of gador, field drag, but council did not decide on who will clean the restrooms? John P. said Mr. Herdman said he would clean them; village would provide cleaning supplies. Cindi Pawlaczyk said Mr. Herdman was willing to clean the church bathrooms, so he would probably be ok with cleaning park restrooms. Karon Lane said when we give him the specifics about how to use the security system, we need to discuss him cleaning the restrooms. John P. will inform Mr. Herdman of this when he gives him the park key, will make a check list on use of the security system, along with what he has to do to clean restrooms. John P. said he will talk to Steve about cleaning supplies.

Old Business -

Village has requested the county release \$25,562.41 of Permissive Motor Vehicle Tax funds being held for the village to use on street projects. This along with \$45,800 of CDBG funds will greatly reduce village out of pocket cost to repave Fulton Street.

Office received free masks from BWC.

Fulton Street CDBG Paving Project contract was awarded and sent to Anderzack-Pitzen for their signature then back to village for us to sign.

New Business -

Futon County Commissioners agreed to waive late fees on delinquent water bills if requested by account holder. John Pupos moved to follow the County Commissioners decision to waive late fees if requested, due to COVID. Second of motion by Karon Lane and approved by all council.

Habitec Security was paid a one-time upgrade fee of \$299 to install 5G system at the Mill Street shop. It will be scheduled next week.

Matt & Judy Dowling asked permission to plant a small birch tree between the sidewalk and curb to replace a tree what was knocked down during a traffic accident a few years ago. Karen Noward motioned to allow Dowling's to plant a Birch tree in the right-of-way in their front yard. Second of motion by John Pupos and approved by all council. Zoning Inspector will ask the Dowling's to trim back arborvitaes encroaching onto Church Street.

Had complaint about driveway condition at the reservoir. APC will take grindings from the Fulton Street project to the reservoir driveway. Karen Noward said a couple pot-holes need filling; 409 and 420 Swanton Street. Received tall grass complaint at 133 West Main and tall weed complaint at the former Methodist Church. Letters will be sent.

Fiscal Officer's Report- Connie Jensen came in Monday to observe the Fiscal Officer at work. Later that evening Connie left a message saying she decided not to take the job. The second application was from Debbie Campbell who can only work nights. Personnel & Finance will further discuss options.

OPERS contribution will not change in 2021.

Gleaner's did a nice job planting flowers in village pots. Thank you!

Received "Release to Work "from Tom Carr's doctor, allowing Tom to mow at the park.

Hair Hut sold 3 weeks into the water/sewer billing cycle. Council agreed to prorate sewer bill to \$17.38. three weeks charge on the minimum use bill.

A resident in 10-Mile Subdivision is asking for a sewer credit on water used to fill pool. John Pupos said we have done it in the past so we should approve this request, but we need to let residents know this is the last year we will allow sewer credits to fill pools. John Pupos moved to approve the sewer request. Second of motion by Karon Lane and approved by all council. John Pupos made a motion that of January 1, 2021 the village will no longer give sewer credits for filling residential pools. Second of motion by Karen Noward and approved by all council.

Sewer and Street Bond payments were made. Per ordinance #745, \$20,000 was transferred from A1-7-X-271 General Fund to E6-I-191 Transfer in Sewer Fund account to assist with sewer debt payments.

OPWC will not accept July's loan payment. Can make July payment with the January 2021 payment. No penalty.

Mayor's report –

Read the sheriff's report for May. Deputy's spent a total of 18 hours patrolling the village. Of which, 10 hours was spent on the morning shift, 4 hours on the afternoon shift and 4 hours on the midnight shift. Deputy's handled 3 complaints.

Adjournment – John Pupos moved to adjourn at 8:23 p.m. Second of motion by Karen Noward and approved by all council.

Mayor – Richard Sauerlender

VFO – Catherine Vorst