

Metamora Council met in regular session Monday, June 15, 2020 at 8:05 p.m. This meeting was held in the Village Office along with Zoom.

Council present: Karon Lane-President, Karen Noward, & Cindi Pawlaczyk, with John Hudik, Cathy Mossing and John Pupos thru Zoom.

Other officials present: Mayor Richard Sauerlender, VFO Catherine Vorst, Village Employee Steve Venia and Deputy Clerk Susan Clendenin.

Guests: Irvin Witt, Jackson and James Kamm

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Irvin Witt was given the floor. Mr. Witt had sewer coming up in his basement shower drain during heavy rains in May. His neighbor also had sewer issues during this time. Mr. Witt was told there might be a problem with a pipe down in the creek. Mr. Witt said we might have two problems. Another one might be due to his driveway approach dropping 1 ½" at the street. He suspects a broken sewer line underneath. His neighbor had Rotor Rooter come out and run a camera down his sewer line. No blockage found and toilet is running fine. Both Mr. Witt and his neighbor are on the low end of the system. The Mayor said Mr. Witt's situation was discussed earlier during the Land & Building's committee meeting. They would like to find the cause and ways to remedy it. The Village Employee would like to run the camera down Mr. Witt's sewer line to see if it is clear. Mr. Witt's clean out will have to be located. Mr. Witt said his clean-out is in the basement. Also said his sewer line is low, it goes through the basement floor and not through the wall. The prior owner had a stand-up pipe in the basement shower drain because the septic tank was lower than the sewer line. The Mayor said we do have problems with infiltration into the sewer system when flooding occurs, which we had during the time frame of Mr. Witt's sewer issue. At that point, it fills up the sewer line and we do not know where the exact problem comes from. The Village smoke tested the system trying to pinpoint infiltration areas but have yet to identify major inflow areas.

Jackson Kamm is nearing the completion of his Eagle Scout project by marking pickle ball and tennis court lines on the courts in the Village Park. Jackson asked for council's permission to hold a youth tennis clinic July 16, from 10- to 11:30 a.m. Requesting tennis nets are put up. Council approved the tennis clinic and thanked Jackson for his work on painting the courts.

While painting the courts he had several complaints from some of the girls playing softball games on Saturdays about restrooms not being available. Council was not aware girls were having softball games on Saturdays. No one approached the Village about field use for these games.

Minutes -Karen Noward moved to approve minutes of June 1, 2020 as written. Second of motion by Cindi Pawlaczyk and approved by all council.

Personnel & Finance- Karen Noward committee chairman provided a brief synopsis of tonight's Personnel & Finance meeting. Plan to get back with a couple VFO applicants.

Recommend adopting Fulton County 2020 Hazard Mitigation Plan. If not adopted, the village would not be eligible for Federal Mitigation Funding. Karen Noward moved to pass Ordinance 1027 accepting Fulton County 2020 All Hazard Mitigation Plan. Second of motion by John Pupos and approved by all council. **Ordinance 1027 passed.**

Recommend appointing Susan Clendenin as Village Fiscal Officer effective July 2, 2020, upon the resignation July 1, 2020 of the current VFO Catherine Vorst. Karen Noward made motion to suspend the rules on Ordinance 1028 appointing Susan Clendenin as Village Fiscal Officer effective July 2, 2020. Second of motion by John Pupos. Roll call vote: Hudik-yes, Lane-yes, Noward-yes, Mossing, -yes, Pupos-yes, and Pawlaczyk-yes. Karen Noward moved to pass ordinance #1028 under emergency measure. Second of motion by Cindi Pawlaczyk. Roll call vote taken: Hudik-yes, Pupos-yes, Mossing-yes, Lane-yes, Noward-yes, and Pawlaczyk-yes. **Ordinance 1028 passed.**

Lands & Buildings – John Pupos committee chairman provided a brief synopsis of tonight’s Lands & Buildings committee meeting. Windows for the office mezzanine have been ordered and will be installed in a few weeks.

Country Charm and the new owners of the former Hair Hut asked John Pupos if the village would look into the office down spouts that are located outside the back door of the office. They suspect the downspouts may be draining into their basements. John P. will ask Ron Reckner to look into possibly rerouting downspouts if necessary.

Motor Permissive funds from the county have been received; funds will help cover costs of repaving Fulton Street. The Fulton Street project is expected to begin mid-July. Removed asphalt from the street project will be placed on the reservoir drive.

Upon further examination of the downtown curbs in need of repair, the footage was reduced from the original replacement footage of 123 feet down to 93 feet. An approximate cost of \$5,200 to replace curbs. The office notified ODOT of curbing footage to be included in the state resurfacing project scheduled for 2021.

ODOT scheduled the replacement of the bridge on West Main Street/SR 120 Bridge in 2024. Several engineering firms have called the office for additional information on the bridge. Started conversation with Habitec Security on possible purchase of new surveillance cameras.

Bills-

		READING OF THE BILLS		
DATE	CHECK#	Payroll Payments	6/15/2020	
06/09/20	24291	Susan Clendenin	Wages 05/21/2020 - 06/03/2020	740.00
06/09/20	24292	Steve Venia	Wages 05/21/2020 - 06/03/2020	1,600.00
06/09/20	24293	Catherine A. Vorst	Wages 05/21/2020 - 06/03/2020	675.00
06/09/20	24294	Tiffany Venia	Wages 05/21/2020 - 06/03/2020	420.75
		Vendor Payments		
		CHECKS:		
06/03/20	24290	T-Mart Marathon	Marathon Prepaid Gas Card	300.00
06/03/20	24295	Petty Cash	Office Supplies, Gas for Park, ++	77.27

06/03/20	24296	Eisel Construction	Sewer Line Work	5,120.00
06/03/20	24297	Fresh Cut Lawn Service	Mosquito Spray	162.47
06/03/20	24298	Government Forms	Ordinance Book and Forms	175.00
06/03/20	24299	Lowe's	Gas Cans, Safety Paint, Brushes, ++	172.30
06/03/20	24300	Metamora Post Office	Annual Box Rental	120.00
06/03/20	24301	Display Sales	Bow Wreath & Delivery	1,973.00
06/03/20	24302	Ohio Gas Company	Heat	33.89
06/03/20	24303	OH Utilities Protection	Emergency Calls	4.00
06/03/20	24304	Perry Protech	Copies and Copier Maintenance	52.02
06/03/20	24305	Poggemeyer Design Group	Professional Services-Fulton St	349.71
06/03/20	24306	Sam's Club MC	Gas, Office Supplies, safety Glasses+	369.28
06/03/20	24307	Treasurer of Fulton CO	Police Protection	425.00
06/03/20	24308	CenturyLink	Phone & Internet	258.32
06/03/20	24309	Village of Swanton	Street Cleaning	687.50
				13,715.51

Karen Noward moved to pay the bills. Second of motion by Karon Lane and approved by all council.

Old Business- Matt Vaculik is willing to barbeque chicken for us again this year. He will give us a better quote closer to the event the cost of the chicken halves. Matt did the barbequed chicken last year for Park-O-Rama and received many compliments. Last year, Matt charged the Village only his costs and offered to do the same this year. A discussion about the quantity came up. Taking into consideration the regular Park-O-Rama event will not occur, 750 halves was tentatively agreed upon. Karen Noward moved to have Matt Vaculik barbeque the chicken. Second of motion by Cindi Pawlaczyk and approved by all council. The Barbeque is scheduled for Saturday, August 8.

New Business- The office received another request to rent out a park shelter. After review of updated Responsible Restart Ohio restrictions it was decided to allow rental of shelter(s) and restrooms but no rental of kitchen facilities.

Public Golf Cart use has been questioned. Currently, Village Ordinance does not allow golf carts on Village streets. The Mayor said he is aware the Village of Swanton and Fayette allow use of golf carts on some of their streets, using state restrictions. Refer to Lands & Buildings for further review.

Received a complaint from a resident who has been observing off-road vehicles racing up and down the south side of Meadow Lane, on the village right of way. Cathy Mossing said the Village Traffic Code reads: The operation of snowmobiles, off highway motorcycles and all-purpose vehicles are not allowed on (a) any Village streets, (b) upon any property owned or leased by the village, (c) on any private property without permission of the property owner. The Mayor said it appears the property owner can grant permission if requested.

Sierah Joughin Memorial Ride is having a virtual fund raiser/scavenger hunt. They are asking permission to place a small banner near Sierah's Memorial Bench in the park. They would like to install banner next week and remove the day after the August 2, Memorial Ride. Council approved.

Fiscal Officer's Report –

Requested the following appropriation changes: Increase B2-6-B-255 Curbing \$5,200, Increase E2-5-X-271 Transfer to Water/Sewer Debt Service \$757.78, increase A1-7-E-230-1 Village Consultant \$4,200, and decrease A1-7-D-211-1 Deputy Clerk Salary by \$4,200. Karen Noward moved to approve requested transfers. Second of motion by Karon Lane an approved by all council.

Ordinance 1025 – John Pupos move to suspend the rules on Ordinance 1025 a Supplemental Appropriation Ordinance approving second quarter 2020 transfers. Second of motion by Karen Noward. Roll call vote taken: Hudik-yes, Mossing-yes, Pupos-yes, Lane-yes, Noward-yes, and Pawlaczyk-yes. John Pupos moved to pass Ordinance 1025 under emergency measures. Second of motion by Karen Noward. Roll call vote taken: Hudik-yes, Mossing-yes, Pupos-yes, Lane-yes, Noward-yes, and Pawlaczyk-yes. **Ord. 1025 passed.**

Resolution 1026 - John Pupos moved to enter into contract with Anderzack-Pitzen Construction and the Fulton County Commissioners for the resurface Fulton Street Project. Second of motion by Karon Lane. Roll call taken: Hudik-yes, Pupos-yes, Lane-yes, Noward-yes, Pawlaczyk-yes, and Mossing-yes. Passed.

Mayor's Report – nothing to report at this time.

Adjournment: Karen Noward moved to adjourn at 8:47 p.m. Second of motion by Cindi Pawlaczyk and approved by al council.

Mayor – Richard Sauerlender

VFO – Catherine Vorst

Respectfully submitted,

Susan Clendenin
Deputy Clerk