

Metamora Village Council met in regular session Monday, July 6, 2020 at 7:00 p.m. The meeting was held at the Village Office along with Zoom.

Council present: Karon Lane-president, Cindi Pawlaczyk, John Pupos, Karen Noward with John Hudik and Cathy Mossing thru Zoom.

Other officials present: Mayor Richard Sauerlender and VFO Susan Clendenin

Guest: Rebecca Miller with the Village Reporter.

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

**Minutes** – of June 15 and June 22, 2020 council meetings were reviewed. Cathy Mossing noted the incorrect Ordinance number was used for the adoption of the Hazard Mitigation Plan. Ordinance number corrected to #1027. John Pupos moved to accept minutes from June 15 and June 22 with the noted correction. Second of Karen Noward and approved by all council.

**Bills -**

DATE	CHECK#	Payroll Payments	July 6, 2020	
06/23/20	24310	Karen Noward	June 2020 Wages	150.00
05/26/20	24311	Sue Clendenin	Wages 06/04-6/23	750.00
05/26/20	24312	Jeff Pawlaczyk	June 2020 Wages	150.00
05/26/20	24313	Steve Venia	Wages 06/04-6/23	1,600.00
05/26/20	24314	Rick Meiring	June 2020 Wages	550.00
05/26/20	24315	Catherine A. Vorst	Wages 06/04-6/23	770.00
05/26/20	24316	Tiffany Venia	Wages 06/04-6/23	528.00
05/26/20	24317	Richard Sauerlender	June 2020 Wages	350.00
05/26/20	24318	Cathy Mossing	June 2020 Wages	150.00
05/26/20	24319	Cindi Pawlaczyk	June 2020 Wages	150.00
7/7/2020	24323	Sue Clendenin	Wages 06/24-7/1	580.00
7/7/2020	24324	Catherine A. Vorst	Wages 06/24-7/1	840.00
7/7/2020	24325	Steve Venia	Wages 06/24-7/1	1,257.87
7/7/2020	24326	Tiffany Venia	Wages 06/24-7/1	398.00
		<b>Vendor Payments:</b>		
		<b>EFT Payments</b>		
7/1/2020		EFTPS	June 2020 PR Match	146.21
7/1/2020		OPERS	June 2020 PR Match	1,152.73
		<b>CHECKS:</b>		
7/7/2020	24320	VOID		
7/7/2020	24321	Treasurer State of OH	Dam Safety Annual Fee	283.28
7/7/2020	24327	Advanced Sanitation	Dumpster Fee	50.00
7/7/2020	24328	Susan Clendenin	Reimburse for C. Vorst Retirement Gift	100.00
7/7/2020	24329	Craun - Liebing	Lift Station Handle & Key	36.95
7/7/2020	24330	Habitec	Security Monitoring & Maint	308.88
7/7/2020	24331	Kuhlman Corp	Sewer & Storm Drain Supplies	540.75
7/7/2020	24332	Angela Smith	Financial Consultation	390.00
7/7/2020	24333	Metamora Post Office	Postage Stamps	110.00
7/7/2020	24334	Toledo Edison	Electricity	1,341.13
7/7/2020	24335	Treasurer of Fulton County	July Police Protection	425.00
7/7/2020	24336	Tri-County Fuels	Diesel Fuel	112.11
7/7/2020	24337	Verizon	Maintenance Cell Phone	59.79

**TOTAL** 13,280.70

Karen Noward made correction to the payment due Tri-County. John Pupos moved to pay the bills. Second of motion by Karon Lane and approved by all council.

**Solicitors report** - \$1,000 restitution received on civil litigation.

**Old Business** – nothing at this time

**New Business** – Lisa Morrison advisor with NW Ohio Jr. Bassmaster Club sent an email to the office offering their group to perform a service project at the reservoir. She offered their assistance with filling in potholes in the driveway leading to the reservoirs where their group fishes regularly, if the village supplied the stone, wheelbarrows and shovels. John Pupos explained the contractor agreed to take removed asphalt grindings from the street project to the reservoir to fill in the potholes. Sue to respond to Lisa informing her of the drive repairs to be made by the contractor. Her group could do grounds improvements around the former water plant building, such as picking up trash, weed whacking, trimming, painting trash barrels, etc. if they want to.

APC asked if we have a place for them to unload 100 or so yards of dirt they will remove during the repaving project. The Village Maintenance employee does not want additional dirt in the park, he is still dealing with the pile left behind from walk path extension. Mayor Sauerlender suggested placing the dirt on the low spot behind the water plant building. Following discussion, it was agreed to allow APC to dump dirt at the reservoir behind the water plant building, if they level it. John Hudik said his daughter residing on Fulton Street could use some of the dirt to level low areas directly behind her home. She will have to discuss adding fill to this area with the Flood Plain Administrator, her property appears to be in the flood plain.

A preconstruction meeting was held at the village office to go over specifics on the Fulton Street Paving Project. Anderzack-Pitzen Construction was awarded the job. Work will begin Thursday, July 9 and take approximately two weeks to complete. Residents affected received letters informing when the project will begin and end, where they can park and instructions on trash and mail service throughout the project.

**Fiscal Officer's Report** – Sam's Club and Metamora Bank info has been changed from prior fiscal officer to the current VFO. A new checking account was set up for the COVID Relief Funds, to simplify the expected audits on these funds.

**Ordinance 1030** – John Pupos moved to suspend the rules on Ordinance 1030 Increasing the Estimated Revenues upon receiving the COVID Relief funds of \$25,599.96. Second of motion by Karon Lane. Roll call vote taken: Mossing-yes, Hudik-yes, Pupos-yes, Lane-yes, Pawlaczyk-yes and Noward-yes. John Pupos moved to pass Ordinance 1030 under emergency measures. Second of motion by Karen Noward. Roll call vote taken: Mossing-yes, Hudik-yes, Pupos-yes, Lane-yes, Pawlaczyk-yes and Noward-yes. **Ord. 1030 passed.**

The annual County Auction is scheduled for Saturday, September 26 at the Fulton County Highway Garage located at 9120 CR 14, Wauseon.

**A Park-O-Rama meeting was scheduled for Monday, July 13 at 7:00 p.m. at the Village Offices.**

Discussed the option of purchasing a subscription to Zoom, that allows for 24-hour meeting duration. Scheduling two free thirty-minute meetings has been working out so far. No paid subscription at this time. Will continue Zoom meetings until all council members are comfortable meeting face to face.

Angie Smith will be working Mondays and Wednesdays when she returns next week. Sue will fill in for her during her absence this week and return to working Tuesdays and Thursdays the following week. The hunt for a new fiscal officer continues.

Water Meter replacement request – The resident of 1081 Cornflower would like her outside meter returned. She said (Chip) a former village employee took her outside meter several years

ago, claiming second meters were not allowed anymore. She now has a garden and landscaping that warrants a second meter to save on her sewer bill. Sue could not find where the resident was returned her \$90 deposit fee on the returned meter. The meter book does indicate they had a second meter in use since 2008. Chip must have taken the meter following the October 2011 reading. In 2011, the Board of Public Affairs agreed the village would no longer give out second meters following the relinquishment of our water system to NEWS, but those that had them could keep them and get sewer credits. Letters were sent to those with second meters informing they could keep the meter and continue getting sewer credits or return the meter to get back their deposit returned. If the resident decided to keep the meter, they would own it and the village would not be responsible to repair or replace the meter. This resident was not sent a letter because they were no longer on the list of residents with second meters due to Chip taking it, thus removing them from the outside meter book. After discussion, it seemed only fair to replace her meter. Steve said we do not have any more second meters. Sue asked to order a new meter for them. John Pupos thought council agreed to no longer give sewer credits after this year. It was Sue's understanding those without second meters would no longer be given sewer credits to fill their pool. But those that have them were grandfathered in. Several residents, mostly in the subdivision have second meters inline. Due to the circumstances, Karon Lane moved to purchase this resident an outside meter. Second of motion by Karen Noward and approved by al council.

**Mayor's Report** – Read the Sheriff's report for May. Officer's spent a total of 24.75 hours patrolling the village in the month of May. Of the total hours, 11 hours were spent on the morning shift (8a.m.-4p.m.), 9.75 hour on the afternoon shift (4p.m. -midnight), and 4 hours on the midnight shift (midnight-8a.m.). During the month officers handled 9 complaints.

Karon Lane asked if any information was found on the bubbling puddle of water spotted near the walkway in the park. Steve and John will dig up the area tomorrow.

**Adjournment-** John Hudik moved to adjourn at 7:26 p.m. Second of motion by John Pupos and approved by all council.

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Mayor – Richard Sauerlender

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VFO – Susan Clendenin