

Metamora Village Council met in regular session Wednesday, September 21, 2020 at 8:00 p.m. at the Village Office's.

Council present: John Pupos, Karon Lane-pres., Karen Noward, Cindi Pawlaczyk with Cathy Mossing and John Hudik through Zoom.

Other officials present: Mayor Richard Sauerlender, VFO Susan Clendenin and Village Maintenance Employee Steve Venia.

Guests: none

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Minutes – Karen Noward moved to approve September 9, 2020 council minutes as written. Second by Karon Lane and approved by all council.

Bills –

DATE	CHECK#	Payroll Payments	September 21, 2020	
9/15/2020	24416	Sue Clendenin	Wages 8/27 - 9/9	1,260.00
9/15/2020	24417	Steve Venia	Wages 8/27 - 9/9	1,600.00
9/15/2020	24418	Tiffany Venia	Wages 8/27 - 9/9	434.50
		Vendor Payments:		
		EFT Payments		
9/15/2020	-	OPERS	Village Share OPERS	986.23
		CHECKS:		
9/22/2020	24419	Advanced Sanitation	Curbside Trash Pick Up	1,500.00
9/22/2020	24420	Susan Clendenin	Mileage Reimbursement	73.60
9/22/2020	24427	Norm Fuller	Return Deposit for 2nd meter	90.00
9/22/2020	24421	F.C. Commissioners	Water use	64.44
9/22/2020	24422	Habitec Security	Security Monitoring & Maintenance	308.88
9/22/2020	24423	Ohio Gas	Gas Utility	21.29
9/22/2020	24428	John Deere Financial	Mower parts	20.37
9/22/2020	24425	Century Link	Phone & Fax	248.47
9/22/2020	24424	Sam's Club Master Card	Supplies for Office, Park and BBQ. Street Signs, Hedge trimmer & Gas	2,484.26
9/22/2020	100001	Sam's Club Master Card	COVID Acct - Virus Supplies & Equipment & Zoom subscription.	970.26
9/22/2020	24426	Verizon	Maintenance Cell Phone	58.25
			TOTAL	10,120.55

Karen Noward moved to pay the bills. Second by John Pupos and approved by all council.

Personnel & Finance Report –Finished Employee Handbook updates. Copies will be emailed to council members for review.

Lands & Buildings Report – Received several furnace quotes to replace the furnace in the maintenance building that heats the office, upper storage area and tool room. Committee recommends the Sterling Mechanical quote of \$2,735.06 for a 40,000 BTU Trane 90% efficient furnace. Comes with a lifetime heat exchanger warranty, 10-year parts warranty. Cathy Mossing moved to accept Sterling Mechanical's furnace bid. Second of motion by Karen Noward. All council voted yes with Pupos abstaining.

Sewer repairs: There is enough money appropriated to repair the Bivens sewer at 124 E Main for \$2450. The Village has so far spent \$22,853 this year (\$2450 included) on sewer repairs. We are within the budget but would like to discuss an increase in sewer rates at the next council meeting. The sewer rates have not been increased since 2018.

Robert Paul on Maple Street is asking for a sewer credit. He had a water tank blow out using excessive water that did not go through the sewer system. He is requesting a credit of \$20. The credit was approved by council.

No one is lined up yet for sidewalk leveling. Getting additional quotes.

Edison has not yet addressed the tree on Maple Street. It was recommended to send a letter to the homeowner of 410 Swanton St. asking them to remove deteriorating trees in their front yard.

Would like to get the park grass fertilized before a freeze comes. \$242 from Luckey Farmers.

The Special Olympics have been notified to remove the donation receptacle. It is not yet been removed. Maintenance will start painting the dumpster fence. The new boards need to wait until spring to be painted.

Brush Policy was presented for approval. We are changing the 6-inch limb diameter limit to a 4-inch limb diameter. John Pupos moved to approve the Brush Policy. Second of motion by Cathy Mossing. Approved by all council.

Discussed expenditures of COVID relief funds. L&B recommend purchasing a 2021 Polaris Ranger XP 1000 at a cost of \$20,202.29. We would also order a sprayer to install in the bed of the ATV to allow employees to spray sanitizer where needed, playground, bleachers, picnic tables, doors etc. The Village of Lyons is making the same purchase, using COVIF funds. Ask Steve to look into comparable John Deere ATV's. Recommend adding a dump bed. Further discuss at the October 5, council meeting.

Recommend purchasing 20' sections of galvanized steel grate drains to improve drainage issues behind the Village Office. Adam Hudik will remove sidewalk and Gleckler's will repour, slanting the concrete away from the buildings. The bank agreed to pay Gleckler's for the concrete work. John Pupos moved to purchase driveway gutter drains, at a cost of \$215. Second of motion by Karon Lane and approved by all.

The Village of Lyons asked us to consider picking up leaves for them. Lyons offers their residents two or three different dates to pick up leaves, roughly taking 18 to 24 hours manhours. L&B agreed, doing so would put Steve behind on village projects. Steve does not have the time. L&B suggested allowing Lyons to use our old leaf vac. If they like it, they can purchase from us. If not, we will put in county auction. Agreed to let Lyons use our old leaf vac.

Mannik & Smith will visit the reservoir to make suggestions on the watershed project.
Approved the purchase of several mums to be planted in flower beds.

Fiscal Officer's Report-

Ordinance #1032 Increasing Estimated Revenues – B6-D-141, Coronavirus Relief by \$12,799.98 Increase A1-7-G-230, Auditor Fees \$122.48. John Pupos moved to suspend the rules on Ord. #1032. Second of motion by Karon Lane. Roll call vote taken: Pupos-yes, Lane-yes, Pawlaczyk-yes, Noward-yes, Mossing-yes and Hudik-yes. John Pupos moved to pass Ord. 1032 under emergency measure. Second of motion by Karen Noward. Roll call vote taken: Pupos-yes, Pawlaczyk-yes, Lane-yes, Noward-yes, Mossing-yes, and Hudik-yes. **Ord. #1032 passed.**

Requested the following transfer:

Transfer \$2,000 from A1-7-D-211, Deputy Clerk to A1-7E-230-1 Village Consultant.

And Increase A1—7-G 230 Auditor Fees by \$ 128.48. John Pupos moved to approve budget adjustments on 2020 appropriations as requested by the fiscal officer. Second of motion by Karon Lane and approved by all council.

FYI -Bergman to survey bridge on W. Main, abutting properties have been notified. ODOT has selected Bergman to engineer the bridge replacement scheduled for 2024.

Mayor's Report – Read the sheriff's report for August. Deputy's spent a total of 37.5 hours patrolling the village in the month of August. Of the total, 15.5 hours were spent on the morning shift (8a.m. -4p.m.) which included 3 hours of bicycle patrol, 13.5 hours on the afternoon shift, (4p.m. -midnight), and 8.5 hours on the midnight shift, (midnight -8a.m.). Officers handled 6 complaints. Received a couple complaints of suspicious persons in the park. Please be aware of your surroundings and do not hesitate to call the Sherriff to report your concerns. Both cases were reported to the sheriff.

Adjournment – John Pupos moved to adjourn at 8:35 p.m. Second by Karen Noward and approved by all council.

Mayor- Richard Sauerlender

VFO – Susan Clendenin