

Metamora Council met in regular session on Monday, October 5, 2020. Council present: Karon Lane, John Pupos, Karen Noward, Cindi Pawlaczyk, attending by Zoom was Cathy Mossing and John Hudik.

Others present: Mayor Richard Sauerlender and VFO Susan Clendenin

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Guests – none

Minutes – Karon Lane motioned to approve September 21, 2020 council minutes as written. Second of motion by John Pupos.

Reading of the Bills-

DATE	CHECK#	Payroll Payments	October 5, 2020	
9/29/2020	24429	Karen Noward	September-Council Pay	150.00
9/29/2020	24430	Sue Clendenin	Wages 9/10 to 9/23	815.00
9/29/2020	24431	Jeff Pawlaczyk	September-Council Pay	150.00
9/29/2020	24432	Steve Venia	Wages 9/10 to 9/23	1,600.00
9/29/2020	24433	Rick Meiring	September-Council Pay	550.00
9/29/2020	24434	Tiffany Venia	Wages 9/10 to 9/23	616.00
9/29/2020	24435	Richard Sauerlender	September Mayor Pay	350.00
9/29/2020	24436	Cathy Mossing	September-Council Pay	150.00
9/29/2020	24437	Cindi Pawlaczyk	September-Council Pay	150.00
		CHECKS:		
10/6/2020	24443	Advance Sanitation	Dumpster Fee	50.00
10/6/2020	24444	Luckey Farmers	Grass Seed & Fertilizer	371.54
10/6/2020	24445	Susan Clendenin	Mileage - Wauseon - Budget Hearing	26.91
10/6/2020	24446	CAMTECH Industrial	Video Main Interceptor Line	5,187.00
10/6/2020	24447	Eisel Construction	Sewer Repair - 375 W. Main	2,420.50
10/6/2020	24448	Fresh Cut Lawn Service	Mosquito Spraying	162.47
10/6/2020	24449	Jeff Simon	12 Bales of Straw	36.00
10/6/2020	24450	Matt Vaculik	Sauce for BBQ Chicken	100.00
10/6/2020	24451	Angela Smith	Financial Consultation	1,300.00
10/6/2020	24452	ProMedica	Urine Screening on New Employee	43.00
10/6/2020	24453	Ohio Rural Water Assoc	2021 System Membership	72.60
10/6/2020	24454	Perry ProTech	Copier Ink	84.16
10/6/2020	24455	St. Mary's Meat	600 Chicken Halves	900.00
10/6/2020	24456	Toledo Edison	Electricity	1,415.29
10/6/2020	24457	Treasurer of Fulton County	Police Protection	425.00
10/6/2020	24458	Trisha Gleckler	Office Cleaning	50.00

Karen Noward said check #24432 was for \$1,640 not \$1,600 and check #24453 was for \$72.50 not \$72.60 as indicated. With corrections noted John Pupos move to approve pay the bills with noted

corrections. Second of motion by Karen Noward. The VFO said the two checks in question were written correctly, minor errors occurred when transferring to the excel spreadsheet.

Solicitor's Report – nothing at this time

Old Business – To compare with the Polaris, Steve spoke to Ott's to get a quote on a John Deere HPX615E Utility Vehicle, one with a cargo dump bed. Also getting quote on a 25-gallon bed sprayer.

John Pupos gave a synopsis on the recent videoing of the sewer interceptor. Tree roots were found in some laterals and removed. Some inflow areas were noted. Found we need to replace a couple manholes on East Main. John said the findings was worth the money spent.

The Village of Lyons asked if they could use/rent the Village Leaf-Vac. After discussion, Karon Lane motioned to allow the Village of Lyons to borrow the leaf vac when not in use. We will not charge for its use but would like a written agreement Lyons will make necessary repairs in a timely manner if something breaks while in their possession. Second of motion by Cathy Mossing and approved by all council.

New Business – Sue reported the October 4th. Chicken Barbeque netted a profit of \$2,600. 576 chicken halves were sold in just over an hour. Kudos to Matt Vaculik and his volunteer crew for the tasty chicken. Karen Noward suggested sending thank-you cards to those involved. Mayor Sauerlender said Matt Vaculik is willing to do a couple barbeques for the village next summer. Health Department provided the special event permit and a good inspection report.

Employee Handbook – Karen Noward asked if council had any questions with the Handbook revisions, if not were ready to approve it. Karon Lane moved to approve the updated Employee Handbook, with a few clerical corrections. Second of motion by Cathy Mossing and approved by all council.

Karon Lane said she was very satisfied with the last Deputy Clerk applicant, said her interview went well. Discussion followed about pay rate. Karen Noward said we have yet to call the applicants references. Mayor Sauerlender said it appears there will be a delay in hiring until Personnel & Finance completes the reference checks and makes a recommendation on hourly compensation.

John Pupos moved to reimburse Sue Clendenin \$10 for one commercial griddle and one commercial grade 2-unit food warmer to be used in the village concession stand. Second of motion by Karon Lane and approved by all council.

John Pupos moved to accept a quote of \$610 from the Cabinet Shoppe to rejuvenate the front door of the Village Office. Second of motion by Karen Noward and approved by all council.

Berkey Country-Mark fertilized the new five acres in the park.

Fiscal Officer's Report – Motion required to Accept Undivided Local Government funds of \$19,303.21 and waive any budget hearing.

Karon Lane moved, seconded by Karen Noward that the village waive any hearing before the Fulton County Budget Commission regarding apportionment of Undivided Local Governments Fund pursuant to Ohio Revised Code Section 5757, and agree to the Fulton County Budget Commission alternate plan of apportionment of said Local Government Fund on the basis of need and prior years apportionment, and

further agree to accept \$19,303.21 for Undivided Local Government Fund as the Village share. Motion passed with 6 yeas and 0 nays.

Ordinance #1033 – Accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. John Pupos moved for the adoption of Ordinance #1033. Karen Noward seconded the Ordinance and the roll being called upon its adoption the vote resulted as follows: Lane-yes, Hudik-yes, Noward-yes, Pawlaczyk-yes, Pupos-yes and Mossing-yes. Adopted October 5, 2020.

The Village will receive another round of COVID Relief Funds, approximately \$22,000. Encumbrance deadline extended to November 20, 2020. At which time, unspent money is to be returned to the County Auditor. Committees need to look into additional legitimate COVID expenditures.

Renewal of the .5 mill Park Levy will be on Novembers' ballot. Passage of the levy would generate approximately \$7,900 a year for park improvements. Please vote for your park!

The Gleaners graciously donated \$300 to be used for Halloween treats to be passed out at the Village Office during Trick-or-Treating.

Park surveillance cameras have been repaired.

Village Office will be closed Thursday, October 22.

Mayor's Report –Nothing to report at this time.

Adjournment- Karen Noward moved to adjourn at 8:05 p.m. Second of motion by and approved by all council.

Mayor – Richard Sauerlender

VFO – Susan Clendenin