

Metamora Village Council met in regular session Monday, March 15, 2021 at 8:00 p.m.

Council members present: Karon Lane-pres., John Pupos, Cindi Pawlaczyk and Karen Noward. John Hudik attended by Zoom and Cathy Mossing was absent.

Other officials present: Mayor Richard Sauerlender, VFO Susan Clendenin, Deputy Clerk Elizabeth Ryan and Maintenance Employee Steve Venia.

Guests: none

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Minutes – Karon Lane moved to approve March 1, 2021 council minutes as written. Second by John Pupos and approved by all council.

Bills presented for payment-

| DATE | CHECK# | Payroll Payments | March 15 2021 | |
|-------------|---------------|-------------------------|-------------------------------|-----------------|
| 3/16/2021 | 24643 | Sue Clendenin | Wages 2/25-3/10 | 664.82 |
| 3/16/2021 | 24644 | Steve Venia | Wages 2/25-3/10 | 1,624.00 |
| 3/16/2021 | 24645 | Elizabeth Ryan | Wages 2/25-3/10 | 690.00 |
| | | CHECKS: | | |
| 3/16/2021 | 24646 | Sedgwick | Annual fee 2022 | 105.00 |
| 3/16/2021 | 24647 | Northeast water system | Water Shop & Office | 42.96 |
| 3/16/2021 | 24648 | Habitec Security | Park Security | 193.45 |
| 3/16/2021 | 24649 | Lowes | Supplies & Tools | 309.99 |
| 3/16/2021 | 24650 | Marleau Hercules | Fence/Gate Repair | 1,384.00 |
| 3/16/2021 | 24651 | Metamora State Bank | Safety Box Rental | 50.00 |
| 3/16/2021 | 24652 | Mikes Repair | Oil& Mount Gador Tires | 28.00 |
| 3/16/2021 | 24653 | Ohio Gas | Heat for Shop & Office | 200.74 |
| 3/16/2021 | 24654 | PerryProTech | Copier Maint. | 122.61 |
| 3/16/2021 | 24655 | Thomas Equipment | Chains & OUPS Flags | 100.12 |
| 3/16/2021 | 24656 | Tri County Fuels | Fuel-diesel | 138.56 |
| 3/16/2021 | 24657 | Century Link | Village phone and fax | 280.15 |
| 3/16/2021 | 24660 | Sam's MC | Office, Maint., gas, etc. | 1895.51 |
| | | | TOTAL | 7,829.91 |
| | | ACH Payments | | |
| 3/16/2021 | | OPERS | Village Match | 998.14 |
| 3/16/2021 | | EFTPS | Village Match SS and Medicare | 128.11 |
| | | | TOTAL | 1,126.25 |
| | | CARE ACT ACCOUNT | | |
| 3/16/2021 | 100029 | Sam's MC | Zoom, Office PPE's | 455.56 |
| | | | TOTAL | 455.56 |
| | | | GRAND TOTAL | 9,411.72 |

Karen Noward moved to the pay bills presented. Second by Karon Lane and approved by all council.

Personnel & Finance –Upon review of the proposed insurance renewal report recently submitted by Stapleton Insurance Group, the following recommendations were made: Increase both Computer Fraud and Funds Transfer Fraud coverage from \$5,000 up to a limit of \$50,000 in order to do so we must increase Employee Dishonesty coverage from \$5,000 TO \$50,000 as well as all crime limits must be equal. To increase these items from \$5,000 up to \$50,000 will be an additional \$60 per year. John Pupos moved to approve “Computer Fraud, Funds Transfer Fraud, & Employee Dishonesty” coverage as presented by Personnel & Finance committee. Second of motion by Karen Noward and approve by all council. P&F also felt Cyber Liability of \$25,000 was a steep deductible and suggest reducing deductible to \$10,000 for up to \$500,000 of coverage, at a yearly premium of \$547. Discussion followed on the cost of Cyber Liability.

Suspending Park-O-Rama coverage for the 2021 season would save \$168.00 on the premium.

John Pupos moved to approve the insurance renewal with Stapleton Insurance Group with noted change to Cyber Liability Coverage by decreasing the deductible from \$25,000 to \$10,000 at an annual cost of \$351 and keeping the same limit of liability \$250,000. Also, increase coverage on Computer Fraud and Funds Transfer Fraud from \$5,000 up to \$50,000, at an additional cost of \$60 a year. Second of motion by Cindi Pawlaczyk. All council voted approval with Karon Lane abstaining. Estimated premium cost for the 2021/2022 year is \$9.338. Exact cost of premium will be forthcoming to include tonight’s changes.

Sue to find out what it will cost to turn on ball lights. Steve to turn on ball-field lights and find out how many are lighting.

Job description for parks and seasonal part-time was combined and approved by the committee.

Village Maintenance employee Steve Venia filed a Worker’s Comp claim for a burn he received while using a welder to repair the bridge decking on the Swanton Street bridge. He sought treatment at Urgent Care and has made follow-up appointments.

Lands & Buildings Report – Would like to order 25 arborvitae from Fulton County Soil and Water tree sale at a cost of \$45, to replace trees that died off over the winter in the park. Approved.

Will not pursue the purchase of additional road salt at this time.

Potential H2Ohio Stream Restoration Project along Tenmile Creek at the Metamora Reservoir. After reviewing the scope of the project, council did not see a significant positive impact the Watershed Project would provide the Village. Project description: Restore 500 feet of wooded riparian buffer, stabilize 475 feet of eroding streambank, restore/enhance 0.55 of riparian wetland and create 0.45 acre of upland prairie habitat, enhance in-stream habitat with root wad, half-drowned bushes and native plantings, increasing sinuosity and creating a wider floodplain, for the stream to meander will create more in-stream cover, wetland habitat, and flood storage capacity. Design conceptual cost estimate is \$287,188 and does not include project management costs. John Pupos said he did not see how the project would benefit the Village. Will not help with flooding inside village limits, may even make it worse. The village would have to hire a project manager, pay for all construction cost up front and wait for reimbursement from the ODNR. We would have to file mandatory construction progress reports monthly and financial reports quarterly. The village does not have the manpower to comply with

reporting requirements or necessary funding available in this year's budget. John Pupos motioned to not pursue H2Ohio funding for the proposed Watershed Project. Second of motion by Karen Noward and approved by all council.

Health Department said the EYA would not need a food license to sell items by donation only or if they were to sell all commercially sealed items.

John P. will follow up with Mike Anderzack about filling in the clear well at the water plant.

Old Business - nothing at this time

New Business - nothing at this time

Fiscal Report - nothing at this time

Mayor's Report -Read the Sheriff's report for February. Officers spent a total of 37.5 hours patrolling the village during the month. Of the total hours, 12.5 hours were spent on the morning shift, 15 hours on the afternoon shift, and 10 hours on the midnight shift. Offices handled 7 complaints. John Pupos suggested we ask the sheriff's office for additional patrol hours as spring and summer arrive. Some complaints on golf carts being driven on the streets and four-wheelers in the park. Most streets in town are state highways, that do not allow golf carts driven on. John Pupos said we could discuss the golf cart issue with the state patrol. The mayor suggested posted signage around town to inform residents golf carts are not permitted on state and village roadways. Ask Sherriff Deputy's to begin giving out warnings.

Adjournment- John Pupos moved to adjourn at 8:37 p.m. Second by Karen Noward and approved by all council.

Mayor- Richard Sauerlender

VFO – Susan Clendenin