

Metamora Village Council met in regular session on Monday, April 19, 2021 at 8:00 p.m.

Council members present: Karon Lane-pres., John Pupos, Cindi Pawlaczyk, Karen Noward and John Hudik. Cathy Mossing was absent.

Other officials present: Mayor Richard Sauerlender, VFO Susan Clendenin and Maintenance Employee Steve Venia.

**Guests:** Trevor Shindorf and Katie Pfaffenberger

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

**Minutes** – Corrections made from April 7, 2021 meeting to reflect from Ordinance #1051 to Ordinance #1052, regarding increasing the fiscal consultant’s hourly rate. John Pupos moved to approve April 5 and April 7, 2021 council minutes as written. Second by Karen Noward and approved by all council.

**Bills presented for payment-**

DATE	CHECK#	Payroll Payments	April 19, 2021	
4/13/2021	24697	Sue Clendenin	Wages 3/25 - 4/7/21	923.66
4/13/2021	24698	Steve Venia	Wages 3/25 - 4/7/21	1,629.08
4/13/2021	24699	Elizabeth Ryan	Wages 3/25 - 4/7/21	660.00
		<b>CHECKS:</b>		
4/20/2021	24700	Jones & Henry Labs	Sewer Sample	15.00
4/20/2021	24701	LOWE'S	Misc. L&B Supplies	383.32
4/20/2021	24702	Ohio Gas Co.	Heat	90.75
4/20/2021	24703	OUPS	Call-Out Charges	8.00
4/20/2021	24704	J.D. Financial	Grease & Oil	28.26
4/20/2021	24705	Perry-Pro Tech	Base Rate & Overage	39.28
4/20/2021	24706	Sam's Master Card	Sewer Tool, Fuel, Supplies	839.71
4/20/2021	24707	Century Link	Phone & Fax	273.79
4/20/2021	24708	Verizon	Employee Phone Fee	58.33
			<b>TOTAL</b>	<b>4,949.18</b>
		<b>CARE ACT ACCOUNT</b>		
4/20/2021	100030	Sam's Master Card	Monthly Zoom Fee	14.99
			<b>GRAND TOTAL</b>	<b>4,964.17</b>

Karen Noward moved to the pay bills presented. Second by Karon Lane and approved by all council.

**Personnel & Finance** –Heather Lumbrezer has accepted the position. She can begin work on April 26, 2021. Emergency measure will need to be done - Hire Ordinance #1053. Karon Lane motioned to suspend the rules for the hiring of Heather Lumbrezer. Second motion by John Pupos. Roll call vote: Hudik-yes, Pupos-yes, Pawlaczyk-yes, Noward-yes and Lane-yes.

Karon Lane made a motion to hire Heather Lumbrezer under Ordinance #1053 as the new Fiscal Officer at an hourly rate of \$16.00 per hour, 4 days a week with ½ hour unpaid lunch, hours 8 am to 4 pm. John Pupos 2<sup>nd</sup> the motion. Roll call vote: Hudik-yes, Pupos-yes, Pawlaczyk-yes, Noward-yes and Lane-yes.

Also would like to hire a second employee for position of Deputy Clerk. Several interviews conducted. Would like to offer the position to Brenna Lietzke, 2 days a week, 8am to 4pm at \$14.00 per hour, ½ hour unpaid lunch. Ordinance not needed at this time. Motion to offer Brenna Lietzke the position made by Karon Lane and seconded by John Pupos. All council in favor.

Concerning letter received regarding House Bill #157 – RITA – pertaining to monies that may need refunded by the village. Projected COVID monies that may be received may be able to be shifted to the budget to cover for that loss of income. Monies would be refunded to the individuals who paid it.

30% is on the high end, worst case scenario. Affects people who are working from home but live outside of the village.

**Lands & Buildings Report** – John Pupos turning over to first guest, Katie Pfaffenberger. She introduced herself being born and raised in Metamora, is a member of the Metamora Fire/EMS Department. She and her boyfriend Trevor would like to give back to the community by implementing flower beds and adding new mulch. She got 10 mulch price proposals today prior to the meeting. She would like to upgrade the flower beds around the Memorial Wall. Provided a sketch/drawing/estimates of her proposals. Current rose bushes were pruned and will be saved. Work has been done already by Katie and her mother by cleaning up the existing flower beds.

Second guest, Trevor Shindorf spoke regarding some of the minor updates/upkeeps to the park and TLC that needs done as well as thanked council for the purchases of some items already that he has used back at the park. Wants to re-paint some of the poles that are chipping and fencing that needs fixed. Appreciates the new drag – works amazing. John and Trevor talked about adding wheels to the drag in the future for easier use. Update on stone – did attempt to put the stone down after a rain but ground was too wet. Put on hold right now due to dump truck unavailable by Kent Peebles who is helping. Provided pictures of T-ball field before and after Trevor's work. Indicated it previously was a grass infield. Will be sending proposal for additional items such as new home plate, 2 pitcher's mounds, first bases, etc. Approximately \$1400 in cost. Luke Creque donated fertilizer and his time spreading it also. Also discussed painting the fences in the future rather than replacing them. Mayor asked Trevor to have "volunteers" make the Village aware of their donated time for future "thank you – recognition".

John Pupos – new zero turn mower has come in and been used. Mulch kit already attached. Drag has come in – contains all 3 components. Holiday tree – found a Baby Blue Spruce – not dwarf. Mature height of 15-20 feet. Largest one comes 6 feet tall for \$100.00. Will ship immediately once order is placed and should be planted in the fall. New trees thru the county will be coming in this month. We ordered 25 pounds of salt from the State. Shelter B – Trevor now has key. Bathrooms will be unlocked in the morning. Steve to lock up at night or if games going on, Trevor or John will lock up after games. Trees are down on fence row in park but need to decide on a plan to remove the stumps. Mike Anderzack offered to let us use his stump removal but it is too big. Therefore need to get prices for that. Need to talk to Marlo -First Elm tree on Sominski's and park land – need to remove tree or make fence posts to go around the tree. If tree needs to come down, it will need to be hired out due to its size. No one recommended yet for the recognition wall – different names and requests out for suggestions on that.

Chris Ruetz has inquired about an adult co-ed volleyball league on Wednesday nights at the park. Start the week after July 4<sup>th</sup> thru September. End of the year tournament. 8 teams – use both fields at the same time. Needs to be discussed – would we charge a fee? Who would provide the balls, make the lines, etc.? Liability insurance – who carries? Sue to check back with Chris. Make decision at May meeting.

Concession stand – last they heard Bryon Hansen's son would be running but no confirmation on that. Need to follow up.

**Old Business** - nothing at this time

**New Business** – new fiscal officer to be hired as of April 26, 2021.

**Fiscal Report** –

Possible \$113,000 additional COVID Relief funds for Metamora Village. To be used by December 31, 2024. Official guidelines are not yet released from US Treasury's Office.

Dynegy \$8,000 grant expected in July.

**Mayor's Report** -Read the Sheriff's report for March. Officers spent a total of 37.5 hours patrolling the village during the month. Of the total hours, 12.5 hours were spent on the morning shift (includes .5

hour of bicycle patrol), 16 hours on the afternoon shift, and 9 hours on the midnight shift. Offices handled 1 complaint and 1 accident.

**Adjournment-** John Pupos moved to adjourn at 8:43 p.m. Second by Karon Lane and approved by all council.

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**Mayor- Richard Sauerlender**

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**VFO – Susan Clendenin**