

Metamora Village Council met in regular session on Monday, May 17, 2021 at 8:00 p.m.

Council members present: Karon Lane-pres., John Pupos, Cindi Pawlaczyk, Karen Noward, John Hudik and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer and Maintenance Employee Steve Venia.

**Guests:** Kadie Pfaffenberger and Rebecca Miller via zoom.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

Guest Kadie Pfaffenberger spoke on behalf of herself and Trevor since he could not make the meeting with update on all the work that was performed this past weekend at the park planting flowers and spreading mulch. They had several volunteers from the Evergreen Football team help not only on Saturday but returned on Sunday. Players obtained “points” for their volunteer time. Had 6 ½ flats of perennials leftover. Council recommended planting the remaining flowers at the 3 village signs leading into town. Hose for watering and fertilizer to be provided by the village. Kadie also mentioned that Trevor was sworn in last night as the new EYA President for the ball leagues. Kadie has heard and seen lots of positive feedback from the community on their work at the park.

**Minutes** – Karon Lane motioned to approve the May 3, 2021 minutes as written. Seconded by John Hudik and approved by council. Cathy Mossing abstained.

**Personnel & Finance** – Received 2 applications for Deputy Clerk position. Currently going to call one applicant for interview.

Kate Fischer contacted village about receiving additional funds from the American Rescue Plan Act. Nothing the village needs to do at this time.

RITA sent the village a letter regarding collections. Couple of different options. Consists of a letter campaign or subpoena program. P&F would like to stay with just the letter campaign for this year. Cathy Mossing made a motion to have the FO complete the letter to RITA authorizing the Letter Campaign only. Also to obtain a list from RITA on delinquent accounts – how much money is due to the village. Seconded by Karon Lane. Approved by all council.

Uniforms for Steve – quotes to be obtained by Heather & Angie on pricing for new uniforms: 5 long sleeve & 5 short sleeve shirts.

**Lands & Buildings Report** – Hose for watering requested by Trevor/Kadie – to be donated by the Mayor.

Tree trimming for the entire village – broken into 4 sections. Heather reached out for quotes from 2 businesses. Pasternak’s were in town last week but no quote yet received. Quote from Batanian was \$25,845.00, includes 161 trees. E Main Street (46 trees); Garnsey (45 trees); W. Main Street (30 trees, including 3 big trees in front of Mayor’s house) and Swanton Street / Maple Street (37 trees). Appears at a quick look we only appropriated \$500 this year for trimming. Agreed to get all trees trimmed, adjust budget and come up with maintenance program for future years on trimming broken down by sections at a time. To be put on next meeting’s agenda to see if Pasternak’s quote comes in.

Sewer credits for pools – are we still giving credits on behalf of the village? Discussion on whether it's been phased out or if we are still giving credit?? Needs to be researched and followed up on. Put on next month's agenda for follow-up.

Tiffany Venia – would like to bump her up from 2 days a week to 3 days due to increased mowing and the landscaping of the sewer work that was done, etc. Motion by John Pupos to increase Tiffany working 3 days a week, no more than 24 hours per week. Seconded by Cindi Pawlaczyk. All council approved.

Chicken BBQ – Matt Vaculik talked to Pupos about the increasing price of chicken. Village will need to consider raising the price of the chicken dinners and Heather to watch sales for charcoal to purchase a total of 2 pallets. Council agreed on limiting the number of BBQ'S to 2 this year, not 3.

**Reading of the Bills-**

5/11/2021	24730	Karen Noward	May Council Wages	150.00
5/11/2021	24731	Sue Clendenin	Wages 4/22/21 - 5/5/21	162.40
5/11/2021	24732	Heather Lumbrezer	Wages 4/22/21 - 5/5/21	864.00
5/11/2021	24733	Jeff Pawlaczyk	Admin & Zoning wages May	150.00
5/11/2021	24734	Steve Venia	Wages 4/22/21 - 5/5/21	1,624.00
5/11/2021	24735	Rick Meiring	May Sewer Wages	550.00
5/11/2021	24736	Tiffany Venia	Wages 4/22/21 - 5/5/21	348.00
5/11/2021	24737	Rich Sauerlender	May Mayor Wages	350.00
5/11/2021	24738	Cathy Mossing	May Council Wages	150.00
5/11/2021	24739	Cindi Pawlaczyk	May Council Wages	150.00
5/4/2021	24729	John Pupos Sr.	Brick repair on office	150.00
5/13/2021	24740	Advanced Sanitation	Unlimited village pick-up 5/8/21	1,500.00
5/13/2021	24741	NEWS water service	Water service March-May	89.44
5/13/2021	24742	Lowe's	Supplies/tools	196.64
5/13/2021	24743	Metamora State Bank	Sewer/Street Loan Payment	36,082.96
5/13/2021	24744	Ohio Gas	Heat	45.47
5/13/2021	24745	John Deere Financial	Zero turn & mulcher	2,579.64
5/13/2021	24746	Lyndsey Peebles	May office cleaning	50.00
5/13/2021	24747	Perry Protech	copier maintenance	55.37
5/13/2021	24748	Sam's Club CC	Misc: fuel, tools, supplies, etc	1,200.02
5/13/2021	24749	Tri-County Fuels	diesel fuel	141.49
5/13/2021	24750	Parran's Greenhouse	Perennials/flowers	903.00
5/17/2021	24751	Verizon Wireless	Steve's monthly cell phone bill	58.33
5/10/2021		EFTPS	Village Match SS and Medicare	136.74
5/10/2021		OPERS	Village contribution	1,061.52
5/13/2021	100031	Sam's Club CC	Monthly Zoom subscription	14.99
			<b>GRAND TOTAL</b>	<b>48,764.01</b>

Karen Noward motioned to pay the bills as presented. Seconded by Cathy Mossing and approved by all council.

**Old Business** - Volleyball league to move forward. Village to prepare the court first time before the start of the league. Chris Ruetz will provide the volleyballs and collecting fees for a “donation” to the village. She is also preparing her own “waivers” to be signed by the players. Bathrooms will need to be opened also. Chris to provide schedule and time of the League.

Concession stand – Bryon Hansel will open the nights of 5/17, 5/24, 6/7, 6/9, 6/14 & 6/21. All items will be pre-packaged – no vendor’s license needed per Health Department. Also per Health Dept., the new drinking fountain installed at the park does NOT need to be taped off due to the pandemic order since restrictions are being lifted June 2<sup>nd</sup>.

**New Business** – Deputy Clerk position – advertising has been ongoing. 2 current applicants have applied. Ad being ran with the Expositor, Swanton Enterprise, Ohio Means Jobs and the Viking Newsletter.

**Fiscal Report** – Tall grass complaints follow-up. Mr. Jacobs has complied. Simon’s complied as of today in front of the duplex but not in front of the businesses owned next door. Appears they are currently working on as we speak.

Follow up on letter previously prepared by Al Lehenbauer on May 4, 2021 to Tim Jacobs regarding the condition of the property located at 124 E. Main Street. Council would like to proceed with letter. Heather to contact Al’s office.

Shelter House rental - John Schwab contacted the office asking to rent Shelter B w/ kitchen for annual cub scout picnic on 5/22. Asking to have fee to be waived as in previous years. Bathrooms will need opened. John and his cubs to do own cleanup. Motion waiving fee of shelter house made by Cathy Mossing, seconded by Karon Lane. All council approved. No one opposed.

**Mayor’s Report** -Read the Sheriff’s report for April. Officers spent a total of 40 hours patrolling the village during the month. Of the total hours, 15 hours were spent on the morning shift, 17.5 hours on the afternoon shift, and 7.5 hours on the midnight shift. Officers handled 5 complaints.

Call/complaint received by Mayor regarding Meadow Lane and the use of go-carts/4-wheelers. Also spoke to the person riding the carts, invited him to come to council meeting. Mayor did give him our village noise ordinance regulations and advised him to check to see “how loud” his cart is. Next step would be if we keep getting more complaints, we will need Sheriff’s Office to come out and the noise level checked/ collaborated to see what the noise level is and if he is in violation. Mayor asked if we want to pass something not allowing these items being drove on our easements? Pupos said he contacted Roy Miller of the Sheriff’s Office regarding this ongoing issue. Pupos also advised that the complainant has made a post on Facebook about this issue and put the Village’s phone number on this post appearing as if the Village is sponsoring 4-wheelers and such in town. Letter to be drafted to the complainant asking her to remove the post from Facebook as this is not approved or endorsed by the village. Heather to draft letter for Mayor’s signature and approval.

**Adjournment-** John Pupos moved to adjourn at 8:40 p.m. Second by Karon Lane and approved by all council.

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**Mayor- Richard Sauerlender**

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**VFO – Heather Lumbrezer**