

Metamora Village Council met in regular session on Monday, June 7, 2021 at 7:00 p.m. at the Village Office. Council present: Karon Lane-Pres., Karen Noward, Cindi Pawlaczyk, John Pupos, John Hudik and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer and Village Solicitor Alan Lehenbauer

Guests- Jacob Kessler with the Village Reporter.

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Minutes – Cathy Mossing motioned to approve the May 17, 2021 minutes as written. Seconded by Karen Noward and approved by all council.

Reading of the Bills – *corrections made on check #s 24752, 24753, 24754 & ACH payment to OPWC. Motion to approve bills made by Karen Noward and seconded by Cindi Pawlaczyk. All council approved.

READING OF THE BILLS - CORRECTED VERSION

DATE	CHECK#		June 7, 2021	
5/25/2021	24752	Heather Lumbrezer	Wages 5/6 - 5/19/2021	*802.94
5/25/2021	24753	Steve Venia	Wages 5/6 - 5/19/2021	*1271.32
5/25/2021	24754	Tiffany Venia	Wages 5/6 - 5/19/2021	*291.19
6/7/2021	24755	Econo Signs	Lot signs w/ hardware	159.44
6/7/2021	24756	Habitec Security	Park/St Rt 120 Maintenance	228.90
6/7/2021	24757	Kenn-Feld Group	Sod Cutter rental for Park	270.00
6/7/2021	24758	Angela Smith	Financial Consultation - May	1300.00
6/7/2021	24759	T-Mart	Prepaid gas card - Tom - park	300.00
6/7/2021	24760	Toledo Edison	Electricity	1511.86
6/7/2021	24761	Tri-County Fuels	Diesel Fuel - tractor/skid steer	182.13
6/8/2021	24762	Heather Lumbrezer	Wages 5/20 - 6/3/2021	611.93
6/8/2021	24763	Steven Venia	Wages 5/20 - 6/3/2021	1271.32
6/8/2021	24764	Tiffany Venia	Wages 5/20 - 6/3/2021	455.72
6/7/2021	24765	Fresh Cut Lawn Service	Mosquito spraying 5/27	165.72
6/7/2021	24766	Lammon Brothers	topsoil & mulch	1045.00
6/7/2021	24767	Metamora Post Office	annual box rental + 4 rolls stamps	342.00
6/7/2021	24768	John Deere Financial	Parts/oil	43.71
6/7/2021	24769	Treasurer State of Ohio	Dam annual safety fee	283.28
6/1/2021		USDA	annual sewer loan pmt	13903.66
6/1/2021		OPERS	Village Contribution	1001.90
6/3/2021		EFTPS	Village match for S.S. & Medicare	130.58
7/1/2021		OPWC	Semi-annual loan pmt (streets)	*7329.62
			GRAND TOTAL	32902.22

Solicitor’s Report – Dry hydrant Easement - John Pupos motioned to approve the perpetual easement on the reservoir site to allow the dry hydrant to run from the reservoir to across the street to the elevator. Granted to the Trustees of Amboy Township. Tax Parcel Nos. 01-002188-00.000 and 01-002196-00.000. Motion seconded by Karon Lane. Original document executed by Mayor.

Old Business- Tree trimming quotes discussed. Pasternak quote is at \$7750.00 but did not include Swanton Street or W. Main Street. Adding those streets should bring estimate up to around \$9,000.00. John proposed adding the 3 pine trees along E. Main Street in front of the Methodist church to be removed as well as the Christmas Tree at the bank. John Pupos made a motion to move forward with Pasternak’s quote of \$7750.00 and then add Swanton Street, W. Main Street, the 3 trees in front of the Methodist Church (E. Main Street) and the Christmas tree (next to bank). Pupos motioned to increase expense line B10-6B-0239 by \$7250.00 so Pasternak’s can move forward with the work. Cathy Mossing seconded the motion. Expense line will need to be increased again in the future to include the additional items being added. All council approved.

Sewer credits – Case by case moving forward. Proposed effective 1-1-2022 allowing sewer credits to take place but charging a fee of 25% for administrative costs. Will need an Ordinance indicating the fee to be charged when the time comes. Three readings will need to be done on this issue. Cathy Mossing made a motion to charge 25% effective January 1, 2022, John Pupos seconded. Village does not provide the second meter; it will be the responsibility of the homeowner to purchase 2nd meter. All council approved.

Chicken BBQ – 2 pallets have been purchased by the Village for the 2 Chicken Barbeques of 8/14 & 9/12.

Methodist Church property – Owner, Tim Jacobs contacted the Village office asking for a “list” of the safety concerns, what needs fixed and if there is a deadline on these items. List to be composed by L&B committee, submit to Village Solicitor to compose letter to Mr. Jacobs.

Executive Session – Motion for executive session made by John Pupos, seconded by Karen Noward.
Executive session 7:18 pm to 7:30 pm.

Ordinance 375 & Ordinance 762 – follow-up discussion on the ATV’s in town and golf carts in question. Does council want to start proceed in regulating licensing of golf carts? No motion on matter. Current ordinances to stay “as is”. Sheriff’s department was previously contacted to begin enforcing.

Deputy Clerk hire – Susan Pike withdrawing her application due to injury and cannot do the steps. Motion made by Karen Noward to offer position to hire previously interviewed Kaitlyn Ruetz at \$14.00 per hour at 2 days a week / 8 hours a day. Motion seconded by Cathy Mossing. All council approved. Proposed start date of June 21, 2021. Karen Noward to contact Kaitlyn Ruetz. Hiring ordinance will need put on agenda for next meeting if Kaitlyn accepts.

New Business- Kenn-Feld invoice for park – sod cutter rental invoice. Motion to pay bill made by John Pupos and seconded by Karen Noward. All council approved.

Covid mandate lifted 6/2/21 – new signage to be hung on door regarding the masks. New sign indicates “Masks required for entry unless fully vaccinated”.

Post Office requests/concerns regarding parking lot, alley & signs – alley is not believed to be owned by the Village. Parking issues need to be resolved between the owners of the post office building and Mike Wells who owns the apartments. Up to the owner of the post office building to have any vehicles behind their building towed and put up their own signage – it’s their private property, not property of the village.

Stump removal at the park – John Pupos got ahold of Better Way Stump Grinding dba Mersing Trucking & Excavating in Swanton. Estimate of \$420.00 to grind all the stumps along the fence except for the stump that has the post running down the middle of it and the stumps along the walking path (3 or 4 trees). Estimate includes stump removal and grinding. Chips will be left for village to dispose of. John Pupos made a motion to hire Better Way Stump Grinding and Karen Noward seconded the motion.

Old table for Karen Noward – council believes its in the village garage. Council all agrees to allow Karen to dispose of the old table.

Fiscal Officer’s Report – renewed interest in developing subdivision off of Garnsey and Cornflower. Recent inquiries from Don Feller (Feller, Finch & Associates) out of Maumee regarding zoning and sanitary sewer tap locations near Garnsey and Cornflower.

Fiscal Officer bond with Stapleton Insurance – Mayor to sign bond cancellation policy for Sue so that new bond for Heather can be issued – no motion needed. Heather to inquire with Stapleton’s about “tail coverage” for Sue. John Pupos motioned to accept Sue’s resignation effective April 22, 2021, Cathy Mossing seconded. All council approved.

BWC claim received in the mail for an injured worker claiming to be employee of the Village. Not our employee – Heather to “deny” claim and fill out paperwork accordingly.

Shelly Corporation – John Pupos had discussion with Shelly employee about the grindings once the road work is being done. Estimated the village would generate approximately 100 tons of grindings. Shelly will haul grindings for us to the park, lagoon and reservoir at a rate of \$2.00/ton. Estimated cost overall is \$200.00. Motion to approve paying Shelly Corporation \$2.00/ton for the grindings made by John Pupos and seconded by Karon Lane.

Mowing - Council would like for Steve to mow with the sickle bar out at the reservoir. Need to re-address this in the future as to “who” we may be able to get to mow that area of the property in the future due to the nature of the slant/steepness.

Mayor’s Report – mentioned he received information to share about visiting the Fulton County Museum, mail regarding pipeline safety but it appears everybody got a copy in the mail on council, and he’s been asked by the Farm bureau if we have any concerns about farming? No discussions.

Adjournment- John Pupos motioned to adjourn at 8:11 p.m. Seconded by Karen Noward and approved by all council.

Mayor- Richard Sauerlender

VFO – Heather Lumbrezer