

Metamora Village Council met in regular session on Monday, July 19, 2021, at 8:00 p.m.

Council members present: President Karon Lane, John Pupos, Cindi Pawlaczyk, Karen Noward, John Hudik and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer and Maintenance Employee Steve Venia.

Guest(s): Sheriff Deputy J. Galbraith.

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Deputy J. Galbraith read the Sheriff's report. Report is from 6/21 to 7/19. Total of 12 calls reported. No new concerns for the Village.

Minutes – Cathy Mossing motioned to approve the July 12, 2021 minutes as written. Seconded by John Pupos and approved by council.

Personnel & Finance – Viewed the monthly reports and bills. Both approved and signed by finance committee.

Recommending for the Chicken BBQ that we order bags. Council agreed to order 2 cases of bags. Heather to contact Health Department to get temporary permit. Cathy provided a diagram of a hand washing station setup as provided by the Health Department. Less is needed when the chickens are bagged vs put in to-go containers.

Made a list of some recommendations on playground equipment to give to Lands and Buildings.

Going to call Debbie Lietzke to set up an interview for the Deputy Clerk position.

Recommending increasing Heather's pay by \$1.00 per hour at her 90-day review. John Pupos made a motion to suspend the rules to amend Ordinance #1053 with Ordinance #1060 regarding pay for Heather Lumbrezer. Cathy Mossing seconded. Roll call vote: Lane-yes, Mossing-yes, Hudik-yes, Pawlaczyk-yes, Noward-yes and Pupos-yes. Motion to pass **Ordinance #1060** under Emergency rules amending Ordinance #1053 changing the pay rate for Heather Lumbrezer. Seconded by Karon Lane. Roll call vote: Lane-yes, Mossing-yes, Hudik-yes, Pawlaczyk-yes, Noward-yes and Pupos-yes. Approved effective July 27, 2021.

Committee asking Steve to make a list of all the public areas he mows in town. Committee wants to review the list this winter as they believe some mowing is being done that may not be the village's responsibilities. Letters will then be sent accordingly to the residents.

Lands & Buildings Report – 315 Garnsey Ave – sewer repair. 2nd time repair has been done at this property. Determined the 1st repair was not done properly by the village. All new pipes ran on the 2nd repair. Should not have any further issues at this property due to the new lines.

Sewer – 515 Swanton Street – repair was handled by Jeff and Steve. Cleanout was not where it should be, but the homeowner has now installed a new cleanout at his cost.

Sidewalks – Cindi and Karen N will make a list of sidewalk repairs needed and then John and Steve will decide if the sidewalk repairs are the homeowners or the villages responsibility to repair.

Zoning/Planning Committee's – was established last in 2015/2016 with 4-year terms which have now all expired. With possible expansion coming into the village, need to re-visit establishing this committee in October to see if a committee needs to be established and who council would like to suggest being appointed effective January 1, 2022. Cathy believes both committee's need to be established and only a certain number of members can overlap the committees.

Christmas Tree replacement – will wait until the old tree is removed by Pasternak’s before deciding on size of new tree for its replacement.

Road construction – will begin on Monday, July 26, 2021, weather permitting. Roads to be resurfaced is: West Main Street; East Main Street; Swanton Street and Maple Street. Grindings to be dumped in the parking lot of the park for now. Need to come up with a plan. Need to also take grindings to the lagoon and reservoir.

Herbicide for the park. 600 gallons have been used this year so far at the park. Becoming immune. Need to look at spraying something different for next year.

Reading of the Bills-

DATE	CHECK#	Payroll Payments		
7/20/2021	24810	Karen Noward	Monthly Payroll 7/1 - 7/31	128.59
7/20/2021	24811	Heather Lumbrezer	Weekly Payroll 7/1 - 7/14	614.92
7/20/2021	24812	Jeffrey Pawlaczyk	Monthly Payroll 7/1 - 7/31	129.29
7/20/2021	24813	Steven Venia	Weekly Payroll 7/1 - 7/14	1,271.34
7/20/2021	24814	Frederick Meiring	Monthly Payroll 7/1 - 7/31	471.13
7/20/2021	24815	Tiffany Venia	Weekly Payroll 7/1 - 7/14	455.72
7/20/2021	24816	Richard Sauerlender	Monthly Payroll 7/1 - 7/31	312.66
7/20/2021	24817	Catherine Mossing	Monthly Payroll 7/1 - 7/31	128.59
7/20/2021	24818	Cynthia Pawlaczyk	Monthly Payroll 7/1 - 7/31	128.59
7/19/2021	24819	Luckey Farmers	Lawn mix for sewer yard repairs	158.00
7/19/2021	24820	Co-Man	Rental for sewer repair 315 Garnsey	75.00
7/19/2021	24821	AIM Media	deputy clerk advertisement from May	129.70
7/19/2021	24822	Eisel Construction	sewer repair 315 Garnsey Ave.	2,562.00
7/19/2021	24823	Fulton Co Commissioners	NE Water - Park, office and Mill St.	472.13
7/19/2021	24824	Justin Simon	mowing / ditch / Parker-Hannifin	300.00
7/19/2021	24825	Ohio Gas Co	monthly fee: Main Street - Mill Street	23.72
7/19/2021	24826	Lyndsay Peebles	monthly cleaning fee: July	50.00
7/19/2021	24827	Perry Protech	monthly maintenance fee	34.60
7/19/2021	24828	Sam's Club CC	gas; b-ball nets; hose; notary class	332.51
7/19/2021	24829	Treasurer Fulton County	monthly police protection	425.00
7/19/2021	24830	Cintas Corp	new shirts for Steve: 5 short / 5 long	249.90
7/19/2021	24831	Verizon	monthly maintenance dept. phone bill	58.32
			TOTAL	8,511.71
		CARE ACT ACCOUNT		
7/19/2021	100033	Sam's Club CC	monthly Zoom subscription	14.99
			GRAND TOTAL	8,526.70

Karen Noward motioned to pay the bills as read. Seconded by Cathy Mossing and approved by all council.

Old Business - Ordinance #1057 – 2nd reading. Prohibiting medical marijuana. John Pupos made a motion to approve the 2nd reading of Ordinance #1057 and seconded by Karen Noward. All council approved.

Ordinance #1059 – 2nd reading. Amending 2nd Qtr - 2021 appropriations. John Pupos made motion to approve the 2nd reading of Ordinance #1059 and seconded by Cindi Pawlaczyk. All council approved.

124 E. Main Street – Motion made by John Pupos to mail the letter to property owner of 124 E. Main Street as prepared by Solicitor Al Lehenbauer as dated on July 12, 2021; seconded by Cathy Mossing. All council approved.

Marleau Hercules Fence will begin installation at the park in approximately 3 weeks.

Chicken BBQ – chicken to be pre-bagged this year and only be sold at one location (T-Mart).

Parker-Hannifin – picnic table donation to the village. Steve and John Pupos will go to Parker on Thursday, July 22, 2021, to pick up the tables and benches. John Pupos to contact Mike Anderzack if the village equipment is not equipped to unload from the trailer.

New Business – complaint received from someone in town regarding a resident walking their dog and not picking up the feces. No ordinance to be established at this time. A section will be added to the Fall newsletter regarding this issue.

Sewer credit for 349 W. Main Street – resident asking for early sewer credit and possibly a 2nd credit due to her pool having a small leak and having to fill her pool twice this summer. The 2nd fill up was a partial fill. Heather to research average sewer bill for this property and issue credit accordingly.

Sewer/water bill for 252 Shawnee Drive – resident asking for early sewer credit. She had a leaking toilet which made her bill higher than normal. Due to her water going into the sewer, a credit will not be issued.

Fiscal Officer's Report – Park Utilities expense line # A01-3B-0231 needs to be increased by \$2000. When budget was figured for water expenses at the park, figures were based on last year when the park was not operating due to COVID. Therefore expenses for water are higher than budgeted for and needs increased. John pupos made a motion to increase A01-3B-0231 by \$2000; seconded by Cathy Mossing. All council approved.

Sedgwick worker's comp claim – hearing set for 7/29/21. Mr. Edgar Kidd is not the village's employee and paperwork has been submitted stating the same. Sedgwick will be sending someone to the hearing on the village's behalf to represent us. Predicting after the hearing, the case will either be dismissed or denied and re-assigned to the correct employer.

Memorial plate pricing – still waiting to hear back from Aaron at Ohio Monuments on current pricing for plates.

Council positions – 4 members are up for election for council seat on 1-1-2022. Advertisement to be ran on our Facebook page for anyone interested in also running.

Mayor's Report – Thanked Karon Lane for running the last meeting.

Adjournment- Karen Noward motioned to adjourn at 8:38 p.m. Seconded by Cindi Pawlaczyk and approved by all council.

Mayor- Richard Sauerlender

VFO – Heather Lumbrezer