

Metamora Village Council met in regular session on Monday, August 2, 2021 at 7:00 p.m.

Council members present: President Karon Lane, John Pupos, Cindi Pawlaczyk, Karen Noward, John Hudik and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Financial Consultant Angie Smith and Village Solicitor Alan Lehenbauer.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – Karen Lane motioned to approve the July 19, 2021 minutes as written. Seconded by John Pupos and approved by council.

**Reading of the Bills-**

<b>DATE</b>	<b>CHECK#</b>	<b>Payroll Payments</b>		
8/3/2021	24839	Heather Lumbrezer	Monthly Payroll 7/15 - 7/27	840.89
8/3/2021	24840	Steven Venia	Monthly Payroll 7/15 - 7/27	1,271.34
8/3/2021	24841	Tiffany Venia	Monthly Payroll 7/15 - 7/27	455.72
		<b>CHECKS:</b>		
7/27/2021	24832	Fulton Co Health Dept	Temporary food permit for 8/14	44.00
7/29/2021	24833	Advanced Sanitation	August trash pickup	50.00
7/29/2021	24834	Habitec Security	Park security	93.60
7/29/2021	24835	Heather Lumbrezer	Mileage reimb.- Chicken BBQ supplies	28.00
7/29/2021	24836	T-Mart	Gas card for Tom @ the park	500.00
7/29/2021	24837	Toledo Edison	Electricity	1,556.64
7/29/2021	24838	Village of Swanton	Wastewater testing: 3/24 & 7/15	136.00
8/2/2021	24842	Fresh Cut Lawn Service	Mosquito spraying 7/8 & 7/22	331.44
8/2/2021	24843	Jones & Henry Laboratorie	Sewer sample analysis	32.00
8/2/2021	24844	Angela Smith	Financial consultant for July	1,050.00
8/2/2021	24845	Thomas Equipment	Sewer supplies & equipment rental	247.28
			<b>TOTAL</b>	<b>6,636.91</b>

Karen Noward motioned to pay the bills as read. Seconded by John Pupos and approved by all council.

**Solicitors Report** – Al Lehenbauer provided paperwork to Heather regarding the ADA guidelines and handrail specifications. Appears 2 handrails can be installed on the front of the building. John Pupos has ADA handrails at home that he will check to see if he has 2 prior to purchasing new ones.

Research done on the property located near and around Parker-Hannifin. Village is NOT responsible for mowing per Al's research. John Pupos will contact Bruce at Parker and advise him of the same. Village to obtain list from Steve as to what areas of the Village he mows and letters to be mailed out accordingly as to what the Village is not responsible for mowing.

Al has not gotten any calls or response from the property owner of 124 E. Main Street since the letter was mailed. Appears property has been mowed and some glass picked up. Area on the hill and around the light poles has not been taken care of. If we want to pursue eminent domain, Al suggested getting an inspection lined up and scheduled so we can get inside the building to look at condition.

**Old Business** - Ordinance 1057 - Prohibiting marijuana. Pupos made motion to pass **Ordinance 1057** under 3<sup>rd</sup> reading. John Hudik seconded the motion. Roll call vote: Lane-yes, Mossing-yes, Hudik-yes, Pawlaczyk-yes, Noward-yes and Pupos-yes. Approved effective August 2, 2021.

Ordinance 1059 – Amending 2021 appropriations. Pupos made motion to pass **Ordinance 1059** under 3<sup>rd</sup> reading. Karon Lane seconded. Roll call vote: Lane-yes, Mossing-yes, Hudik-yes, Pawlaczyk-yes, Noward-yes and Pupos-yes. Approved effective August 2, 2021.

Sidewalk updates – Pupos thinks the sidewalk at 315 E. Main appears to be buckled due to the water line running underneath. Many sidewalks in town are settling due to the water lines. Once we find out who replaced Ziad Musallam at the County, we need to have him come out to look and access as to “who” will pay for the new sidewalk repairs, the homeowners or the Village.

124 E. Main Street – letter composed by Al Lehenbauer was mailed on 7/20/21. Has until 9/3/21 to comply.

Chicken BBQ – meeting to be held after Council adjourns as to who will be working where and times to set up, etc.

Picnic tables/benches have been picked up from Parker and picnic tables have been placed near Shelter C at the park. The benches may need a little work/repair before they can be placed uptown on the sidewalks.

**New Business** – Simon’s property located at W. Main has been mowed since the letter was mailed regarding the tall grass. Property owner needs advised that grass cannot be sprayed and left on the sidewalk and also needs to be mowing or weed whacking between the driveways.

Monetary raises for council beginning 1/1/2022. Karen Noward made a motion to increase council members pay to \$200 a month. Ordinance will be needed. Al Lehenbauer advised that the Ordinance needed to be passed 5 days prior to the filing of the candidate’s petition so the deadline has passed for the term beginning 1/1/2022. Therefore, raises can go into place but will not be effective for members beginning 2022. Ordinance can be placed on Agenda for first reading at next meeting but won’t go into effect until Council’s next term beginning 2024.

Camper that was located in our Village parking lot was addressed by the Sheriff to the camper owner and has since been moved out of the village lot.

Bridge inspections were performed on 7/27/21 with the State / Mannik & Smith Group (Garnsey and Swanton Street). Report should be forthcoming on results.

Fire Department abandoned vehicles – Letter to be sent to have the vehicles removed per Zoning Violation Ordinance.

**Fiscal Report** – Heather thanked the Village for the use of picnic tables for graduation party. Donation was given in the amount of \$50.00 to the park fund.

Recognition plates for the Memorial Wall will continue at the \$150.00. Susie Stough purchased a nameplate in memory of Jerry Pinkelman. Plate has been ordered. Any plates that are ordered are to be put up right away and make a list for the next dedication ceremony for next year’s Park-O-Rama.

American Rescue Plan Act – Deadline to apply for money is 9/4/2021. Idea thrown around of running cameras and updating sewer maps for the entire village and using monies for that project. Suggested that one or two people need to tackle this project as its too much for 1 employee to handle. John Pupos and the Mayor will research this topic and try to get a price on the project.

Pasternak’s tree trimming – work to begin on August 5 & 6 removing the large trees on West and East Main Street. Trim work to begin August 18<sup>th</sup>.

Village website – Emails appear to be obsolete. Have Alice delete all council members emails and list just the email address of: [metamora@embarqmail.com](mailto:metamora@embarqmail.com). All previous zoning committee names and planning commission names to be deleted as well. Terms were up back in 2020.

Zoning permit issued for shed at 136 W. Main Street.

Archive Social software proposal – packets given to P&F committee to read about and discuss at the next committee meeting. Social media does not have record retention rules. This software would backup our social media sites with real time archiving.

Raccoons on Garnsey Ave – spoke to Dept of Natural Resources. If animal does not appear to be sick, residents will have to privately pay to have the animal trapped if that is their desire. Village will not pay for the removal of the animals.

**Mayor's Report** – Sheriff's report read for the month of June. Mayor received 1 complaint about noisy neighbors on East Main Street and 1 compliment about how nice the park looks.

**Adjournment**- John Pupos motioned to adjourn at 7:52 p.m. Seconded by Karen Noward and approved by all council.

**Motion to Reconvene** at 7:54 pm.

Cathy Mossing inquired about E. Main Street being patched when the roads were going to be worked on by the State in the next day or two. Pupos advised that he ordered Steve to fill the potholes as he blew a tire due to the potholes.

New Gator – taken back to Ott's for a new alternator to be installed. Apparently, the sprayer attachment was draining the battery as it was not compatible. New, bigger alternator ordered for \$700. John Pupos made a motion to pay the bill out of the Covid – Care Act money. Seconded by Cathy Mossing. All council approved.

**Adjournment** – Motion to adjourn by John Pupos at 7:57 pm. Seconded by Karon Lane and approved by all council.

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**Mayor- Richard Sauerlender**

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**VFO – Heather Lumbrezer**