

Metamora Village Council met in regular session on Monday, September 1, 2021 at 7:00 p.m.

Council members present: President Karon Lane, John Pupos, Cindi Pawlaczyk, Karen Noward, John Hudik and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village Administrator Jeff Pawlaczyk and Village Solicitor Alan Lehenbauer.

**Guests-** Irwin Witt (village resident); Richard Hertzfeld and Danielle Steinhauser (CT Consultants) and Jacob Kessler (Village Reporter).

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – Cathy Mossing motioned to approve the August 16, 2021 minutes as written. Seconded by John Hudik and approved by council.

<b>DATE</b>	<b>CHECK#</b>	<b>Payroll Payments</b>		
8/31/2021	24866	Heather Lumbrezer	Monthly Payroll 8/12 - 8/25	846.29
8/31/2021	24867	Steven Venia	Monthly Payroll 8/12 - 8/25	1,271.34
8/31/2021	24868	Tiffany Venia	Monthly Payroll 8/12 - 8/25	587.68
		<b>CHECKS:</b>		
8/19/2021	24865	Fulton Co Health Dept	Temporary food permit for 9/12/21	44.00
8/26/2021	24869	Florence Garcia	Refund - shelter house rental (cancelled)	50.00
8/31/2021	24870	Habitec Security	Security monitoring - Park & Reservoir	238.05
8/31/2021	24871	Lyndsey Peebles	August office cleaning	50.00
8/31/2021	24872	Toledo Edison	Electricity	1,431.64
8/31/2021	24873	VOIDED		
8/31/2021	24874	Advanced Sanitation	Sept. trash pick-up	50.00
8/31/2021	24875	Treasurer Fulton Co.	Police protection for September	425.00
9/1/2021	24876	Angela Smith	Financial Consultant for August	375.00
			<b>TOTAL</b>	<b>5,369.00</b>

**Reading of the Bills-**

Karen Noward motioned to pay the bills as read. Seconded by Cathy Mossing and approved by all council.

**Solicitors Report** – Nothing new. Al indicated he could compose a letter regarding Parker and the village mowing. Council agreed to have Al compose a letter regarding this ongoing topic.

**Old Business** - 271 Mill Street – resident has not complied. Heather to compose a 2<sup>nd</sup> letter to the property owner explaining more in detail what needs to be done, the potential penalties and to include a copy of Ordinance #252. Letter to be sent by certified mail. Deadline for resident to comply extended to 9/13/21.

124 E. Main Street – property owner contacted the village office responding to the letter of July 12, 2021. He and his daughter are currently in quarantine until Saturday. He will be at the property this weekend after his quarantine is up to work on the items from our letter. Mr. Jacobs had two questions for council regarding a fence he would like to install and

window coverings. Mr. Jacob will need to submit to council/zoning inspector his proposal for approval. Deadline for compliance has been extended to September 13, 2021 – next council meeting. Eminent domain to also be discussed again at the 9/13/21 meeting.

Parker-Hannifin – ditch mowing concern. Al Lehenbauer will compose a letter to Parker Hannifin in regard to whether the Village is responsible for mowing the ditch along the road near Parker. According to Al, the village is not responsible. Cathy also did some research on other areas that Steve mows and will continue her research and table to the next committee meeting.

**Ordinance #1061** – John Pupos made a motion to suspend the rules hiring Deborah Lietzke as Deputy Clerk for the Village of Metamora and declaring it an emergency. Karon Lane seconded the motion. Roll call vote: Lane-yes, Hudik-yes, Pupos-yes, Pawlaczyk-yes, Noward-yes and Mossing-yes. John Pupos moved to pass Ordinance #1061 under emergency measures hiring Deborah Lietzke as Deputy Clerk for the Village of Metamora. Cathy Mossing seconded the motion. Roll call vote: Lane-yes, Hudik-yes, Pupos-yes, Pawlaczyk-yes, Noward-yes and Mossing-yes. Approved.

Guest Ervin Witt concern/complaint about his sewer backing up again in his basement at 1212 Wildflower Drive. Mr. Witt stated it previously backed up 14 months ago and the village did nothing about it. Roto Rooter came out this time and it's been determined his system is "clean to the road". Backup comes in thru his shower and toilet in his basement. Pupos believes that there is 1 Tap shared between Witt's and Gleckler. Village has no drawings of that subdivision, only proposed drawings before the subdivision was built. Unclear at this time if it is the Village's responsibility or Mr. Witt's. Mr. Witt indicated he has contacted an attorney regarding this issue. Jeff Pawlaczyk asked Mr. Witt if he ever installed a back water valve as suggested last year – Mr. Witt's response was "No". Appointment set up for 9/24/21 after 2 PM for Steve and Pupos to meet Mr. Witt to do a dye test in the drains and determine what needs to be done from there.

CT Consultants – Rich and Danielle explained what services they can offer to the Village. Rich is an Engineer and Danielle helps with Grants and Federal Funding. The village would like to work with CT Consultants for upcoming projects within the Village. Discussions had about replacing the piping for our East pump station, mapping out the village sewer system and work to be done at our park. John Pupos made a motion for CT Consultants to write up a proposal for our lift station. Karen Noward seconded the motion. All council approved. CT Consultants to also provide the village with a proposed "retainer" for future ongoing services.

**New Business** – Park-O-Rama 2022 – Heather had Mark Vandenbusche approach her about having tractor pulls next year. Need to start planning for next year so things can get scheduled. Topic tabled to next meeting.

Asked by the Cub Scouts to have someone speak to about 5 Cubs regarding "current issues in our community." John Pupos volunteered to speak to the Cub Scouts on either 9/26 or 10/10.

Letter to be composed to the Simon boys on West Main regarding mowing, weeds and grass clippings. Deadline to comply is 9/12/21.

**Fiscal Report** – APRA Grant was approved. Village should soon see first payment of \$31,844.32. Separate checking account has been set up at MSB.

John Pupos made a motion to increase expense line # B10-6-B-239-00 in the amount of \$2,000.00 for tree maintenance. Pasternak's removed the tree in front of Butson's property at 315 E. Main that was not part of the original quote. Cathy Mossing seconded the motion. All council approved.

Chicken BBQ from August 14, 2021 profited \$2054.54. Next BBQ is scheduled for September 12, 2021.

Per request of the State Auditor we are currently in the middle of our 2019-2020 audit. Timothy Meienburg has requested that the Mayor and all council members fill out a Fraud questionnaire. All members complied. Heather to email to the auditor.

**Adjournment-** John Pupos motioned to adjourn at 8:11 p.m. Seconded by Cathy Mossing and approved by all council.

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**Mayor- Richard Sauerlender**

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**VFO – Heather Lumbrezer**