

Metamora Village Council met in regular session on Monday, February 7, 2022, at 7:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Pupos and Cathy Mossing. John Hudik absent.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village Administrator/Zoning Inspector Jeff Pawlaczyk.

**Guests-** Metamora Chamber of Commerce members Kimberly Smallman and Mike Fischer. Also in attendance LeeAnn Miller and Suzanne Stough.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** –Cathy Mossing motioned to approve the January 19, 2022 minutes as written. Seconded by Karen Noward and approved by council.

**Reading of the Bills-**

DATE	CHECK#	PAYROLL PAYMENTS		
2/1/2022	25072	Heather Lumbrezer	Bi-weekly pay: 1/13-1/26	774.44
2/1/2022	25073	Debbie Lietzke	Bi-weekly pay: 1/13-1/26	305.60
		<b>CHECKS:</b>		
1/27/2022	25074	Advanced Sanitation	Trash Pick-Up	50.00
1/27/2022	25075	Habitec Security	Security Monitoring	97.35
1/27/2022	25076	Lyndsey Peebles	Office Cleaning	50.00
1/27/2022	25077	Toledo Edison	Electricity	1,536.98
1/27/2022	25078	Upward Solutions	IT Services	25.00
2/2/2022	25079	Angela Smith	Consultant	400.00
2/2/2022	25080	Spectrum	Phones, Internet, Fax	169.96
2/7/2022	25081	AIM Media Midwest	Maintenance Job Ad	89.80
2/7/2022	25082	The Village Reporter	Maintenance Job Ad	190.00
2/7/2022	25083	Morton Salt Inc	25 Ton Snow Salt	1,306.56
2/7/2022	25084	Village Of Swanton	Sewer Contractual	49.50
		<b>ACH Payments</b>		
1/20/2022		Sam's Credit Card	Misc items - see statement	663.00
2/7/2022		OPERS	village match for January	607.94
2/7/2022		EFTPS- medicare/ss	village match for January	185.65
			<b>GRAND TOTAL</b>	<b>6,501.78</b>

Karen Noward motioned to pay the bills as read. Seconded by John Pupos and approved by council.

**Solicitors Report** – Our new Solicitor Kevin Whitlock introduced himself. He lives in Williams County and has been at the law firm Barber, Kaper, Stamm, McWatters, Whitlock & Maloney LLP for 14 years. He is interested in being our village prosecutor too. Discussion took place about his hourly wage and how often he will need to attend meetings, we are still negotiating. Cathy Mossing Motioned that we pass ordinance 2022-02 hiring Kevin Whitlock as our Village Solicitor and Prosecutor. Seconded by Karon Lane and approved by council.

**Guests-** Kim spoke on behalf of the Metamora Chamber of Commerce. Their plans are to revitalize the town- get new businesses to come, clean up the town/park and bring events here. Several ideas being discussed are a fall festival, car show and chili cook-off. They would like to do a Park-O-Rama type event in June. Also being discussed is starting a scholarship program that would be offered to Evergreen students based on community service that they do in the Village of Metamora. As of now, they have 15 businesses that are members. Meetings are the first Wednesday every other month at 5:30. The location varies

depending on who wants to host. The Chamber would like to invite council members and would like to work with them to help improve the community.

**Old Business** – Reviewed Transtars quote that includes copper wiring. After discussion council decided not to add the additional cost of copper. John Pupos motioned to stick to Transtars original bill using aluminum wiring. Seconded by Cindi Pawlaczyk and approved by council.

The Historical Society has submitted a rezoning application for their property on Main Street. Notice letters need to be sent to all surrounding property owners along with posting the rezoning plans in at least two area businesses. A public meeting will be held March 21, 2022 at 8:00 p.m. at the village office if anyone has concerns or objects to the rezoning. Cathy Mossing motioned to send letters to surrounding property owners, post fliers around town and to have the public meeting March 21, 2022 at 8:00 p.m. Seconded by John Pupos and approved by all council. Heather Lumbrezer will update the planning commission and Historical Society of progress to rezone.

Robbie Anderzack looked over the bridge inspection reports for Garnsey and Swanton Street bridges. Recommendations are a sink hole on Garnsey that needs to be repaired and the pedestrian bridge on Garnsey has shifted and needs to be looked at.

**New Business** – Review ODOT State Route 120/West Main Street bridge replacement that is scheduled for 2024. It was recommended to have an engineer on behalf of the village look at the plans. Lincoln Frey from the county has been in contact with ODOT and is aware of this project.

**Fiscal Report** –Updated council on a phone call by property owner on Maple Street regarding an ordinance violation of his building. Owner stated that he had an engineer look at his building and that the wood in question cannot be removed because it is structurally holding the wall together. Council would like to see the engineers report. Will send a letter to the property owner giving him 30 days to provide this information.

Concerned citizen contacted the office about vehicles being parked on E. Main for extended periods of time. It is a traffic violation to be parked on the street for longer than forty-eight consecutive hours. Letters will be sent to the property owners with a copy of the traffic ordinance.

The next council meeting has been changed to Tuesday February 22, 2022.

Reviewed the spring newsletter and the calendar of events for 2022. Not sure about the Park-O-Rama date if The Chamber of Commerce takes this over. Kim Smallman said The Chamber would like to, with the help of council, village workers and volunteers. Park-O-Rama date to be determined.

The village was listed as a party on a summons on complaint due to a foreclosure. Heather to do more research regarding the judgement lien, and to contact the village attorney to file an answer.

Cathy Mossing motioned to go into executive session at 7:50 regarding the hiring of a new maintenance employee. Seconded by John Pupos and approved by council.

John Pupos motioned to go out of executive session at 8:44. Seconded by Cathy Mossing and approved by council.

Cathy Mossing motioned that we offer Anthony Jagodzinski the full-time position of Street Superintendent at a salary of \$22.00 per hour, the village will provide insurance paying 75% of his premium. Starting ASAP. Seconded by Karon Lane and approved by council.

Cathy Mossing motioned to offer Kyle Condon a part-time position as maintenance worker at a salary of \$20.00 per hour, working up to 24 flexible hours a week. No Insurance

provided. Starting date April 1. Seconded by Karon Lane. Karen Noward and Cindi Pawlaczyk abstaining. Motion passed.

**Adjournment**-Cathy Mossing motioned to adjourn at 8:52 p.m. Seconded by John Pupos and approved by all council.

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**Mayor- Richard Sauerlender**

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**VFO – Heather Lumbrezer**